



NEW BUSINESS

COMMUNICATIONS ESTIMATE FROM DR. JANET GORDON:

Hello Brian,

Here is the estimate for both the student and parent survey addition:



- 1) Development, revision, entry into online platform, distribution and management: 4 hours for each survey: 8 hours total
- 2) Download, recode variables for statistical software: 4 hours each: 8 hours total
- 3) Analysis: 8 hours each: 16 hours total
- 4) Write up report: 4 hours each: 8 hours total

40 hours * \$65/hour = \$2600

Thank-you,
Janet

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your **unsigned** contract to Les Vandervort for approval at least two weeks before the scheduled School Board meeting. Upon approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval. **All contracts require school board approval.** The **only** authorized signatures on a contract are Brian Flonas, Jon DeJong, Les Vandervort, or the School Board.

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?
01/31/18	NEW	Dr. Janet Gordon	LEADERSHIP	\$65/hr	1/15/18-8/31/18	<u>BRIAN FLONES</u>	 I have read this contract and recommend it for board approval.	YES
				Budget Code		 Initial		
				9700.11.7000.000		1-31-18 Date		

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Dr. Janet Gordon
 Attention: _____
 Street address or PO Box 905 Coor Gulch Rd.
 City, State, Zip Code Mason, WA 98831
 Email Address _____
 Phone Number 509-860-5273

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Contract Details (Give a brief description of the contract):

Dr. Janet Gordon will provide program evaluation consultation and technical assistance that provides formative and summative information on the WHS schedule.

**CONTRACT FOR PROFESSIONAL SERVICES
BETWEEN**

Wenatchee School District
235 Sunset Avenue
Wenatchee, WA. 98801
(509) 663-8161

AND

Dr. Janet Gordon
905 Cooper Gulch Rd.
Mason, WA. 98831
(509) 860-5273

Wenatchee School District and Dr. Janet Gordon do mutually agree as follows:

DUTIES OF THE CONSULTANT AND DURATION

Consultant shall perform the following duties:

A. The general objective of this contract shall be:

Through a close working partnership with the Wenatchee School Board and the Wenatchee School District Administration, Dr. Janet Gordon will provide program evaluation consultation and technical assistance that provides formative and summative information. In order to accomplish the general objective of this agreement, Dr. Gordon will:

1. Meet with school leadership in-person as well as virtually as needed.
2. Develop research questions in support of intended study.
3. Collect pertinent data to support study questions including school related documents and interview/focus group data.
4. Perform analysis of institutional documents and qualitative narrative analysis linked to study questions.
5. Complete a final evaluation report with findings, results of analysis, conclusion and recommendations for internal review.
6. Facilitate review and reflection of evaluation report for leadership.

B. The time schedule for completion of duties shall be as follows:

Current contract period is 1/15/2018 to 8/31/2018 for \$65.00/hour. Travel will be reimbursed by Wenatchee School District.

Signature Dr. Janet Gordon Date 1/15/2018
Signature [Signature] Date 2-13-18