

**February 27, 2018**  
**2000 Series Board Review - 1st Reading**

| <b>Policy</b> | <b>Title</b>              | <b>WSSDA Action</b> | <b>WSD</b> | <b>Key Changes</b>  | <b>Board Decision</b> |
|---------------|---------------------------|---------------------|------------|---|-----------------------|
| 2151          | Interscholastic Athletics | Revise              | Yes        | Major additions: Non-discrimination paragraph, equal opportunity factors, separate facilities for male/female |                       |
| 2151P         | Interscholastic Athletics | Revise              | Yes        | Minor revisions: shall to will<br>Grievances/Building Eligibility Comm.                                       |                       |

**\*\* Documents in Google Drive**

## INTERSCHOLASTIC ACTIVITIES

The board recognizes the value of a program of interscholastic activities as an integral part of the total school experience to all students of the district and to the community. The program of interscholastic activities shall include all activities relating to competitive sport contests, games or events, or exhibitions involving individual students or teams of students of this district when such events occur between separate schools within this district or with any schools outside this district.

The board expects that:

- A. All interscholastic activities and events ~~shall~~ **will** be in compliance with the rules and regulations of the Washington Interscholastic Activities Association (WIAA). The schools of the district ~~shall~~ **will** not participate in any out-of-season athletics that are not sanctioned by the WIAA. The district ~~shall~~ **will** not be responsible or liable for nonschool-sponsored programs or for programs that are organized, promoted or participated in by staff members without school board approval. The district ~~shall~~ **will** not be responsible for or control and incur liability for summer and/or out-of-season activities unless specifically sponsored by the school district. The superintendent ~~shall~~ **will** establish rules defining the circumstances under which school facilities may be used and under which announcements of summer sports leagues and/or clinics may be channeled to students. All summer and out of season activities must be approved by the school board.
- B. An athletic coach must be properly trained and qualified for an assignment as described in the coach's job description.
- C. A syllabus which outlines the skills, techniques and safety measures associated with a coaching assignment will be distributed to each coach. A coach must secure permission in advance if he/she wishes to deviate from the syllabus.
- D. Coaching stipends and all gifts to a coach that exceed five hundred dollars (\$500.00) in a season ~~shall~~ **will** be approved by the board of directors.
- E. In-service training opportunities will be afforded each coach so that he/she is trained to attend to the health care needs of participants. Prior to a sports season, the coach will prepare a plan for handling medical emergencies at practice sessions and games (home and away).
- F. Participants will be issued equipment that has been properly maintained and fitted.
- G. All facilities and equipment utilized in the interscholastic activity program, whether or not the property of the district, ~~shall~~ **will** be inspected on a regular basis.
- H. Nonprescribed medications, ~~including such items as analgesic balms, vitamins and salt tablets,~~ must be approved by the superintendent before they may be available for use by coaches and/or athletic trainers. After athletic training medications have been approved, the coach and/or trainer must secure authorization from the parent and the student's doctor before the medications may be used during the athletic season. If such release is not on file, the nonprescribed medications may not be used. This provision does not preclude the coach and/or trainer from using approved first aid items.

A sign will be posted that warns students that eligibility to participate may be denied if anabolic steroids are used for the purpose of enhancing athletic ability.

- I. The board recognizes that certain risks are associated with participation in interscholastic sports. While the district will strive to prevent injuries and accidents to students, each participant and his/her parent(s) or guardian(s) will be required to sign a statement which indicates that the parent(s) and the student acknowledge the risks of injuries resulting from such participation and give assurance that the student will follow the instructions of the coach.
- J. Each participant ~~shall~~ will be required to furnish evidence of physical fitness prior to becoming a member of an interscholastic team. A written report ~~shall~~ will be completed when a student is injured while participating in a school-supervised activity. A participant ~~shall~~ will be free of injury and ~~shall~~ will have fully recovered from illness before participating in any activity.
- K. Each student participating in interscholastic athletic activities is required to have or obtain medical insurance for expenses incurred as a result of injuries sustained while participating in the extracurricular activity. Students ~~shall~~ will provide evidence of coverage with a minimum limit of \$25,000 in medical expenses or ~~shall~~ will obtain such coverage through the insurance plan offered to all students participating in activities in the district. No student will be denied the ability to participate solely because the student's family, by reason of low income, is unable to pay the entire amount of the premium for such insurance. The superintendent or his or her designee may approve partial or full waiver of premiums to permit all students to obtain the required medical insurance.

The superintendent ~~shall~~ will annually prepare, approve and present to the board for its consideration a program of interscholastic activities for the school year. The superintendent ~~shall~~ will prepare rules for the conduct of student activities including, but not limited to, use of alcoholic beverages; the use of vapping devices; the use of tobacco; use or possession of illegal chemical substances or opiates not prescribed by a physician; physical appearance; curfew; unsportsmanlike conduct; absence from practice; gambling; or any infraction of civil law. Rules and disciplinary actions related to rule violations ~~shall~~ will be distributed to each participant and his/her parents prior to the beginning of an interscholastic activity season.

### **Nondiscrimination**

The district will not exclude any person from participation in the interscholastic program, deny any person the benefits of such a program or otherwise discriminate against any person in any interscholastic program on the basis of the categories identified in the district's Nondiscrimination policy.

The district will provide necessary funds for recreational and athletic activities for both sexes, although the aggregate expenditures are not required to be equal for members of each sex and expenditures for separate male and female teams are not required to be equal.

When individual students with disabilities are unable to participate in existing activities even when offered reasonable modifications and necessary accommodations, aids or services, the district may offer opportunities for students with disabilities to participate in separate or different recreational or athletic activities.

The district may operate or sponsor separate teams for members of each sex where selection for such teams is based upon competitive skill or the activity involved is a contact sport. However, when the district operates or sponsors a team in a particular sport for members of one sex but not the other, and athletic opportunities for members of the other sex have previously been limited, members of the excluded sex will be allowed to try out for the team offered. For the purposes of this policy, contact sports include boxing, wrestling, rugby, ice hockey, football, basketball and other sports in which the major activity involves bodily contact.

The district will provide equal athletic opportunities for both sexes within each school for interscholastic, club or intramural athletics. In determining whether equal athletic opportunities for both sexes are being provided, the district will consider the following factors:

1. Whether the selection of sports and levels of competition effectively accommodate the interests and abilities of members of both sexes;
2. Provision of equipment and supplies;
3. Scheduling of games and practice time, including the use of playfields, courts, gyms and pools;
4. Travel and per diem allowances, if any;
5. Opportunity to receive coaching and academic tutoring;
6. Assignment and compensation of coaches, tutors, and game officials;
7. Provision of locker rooms and practice and competitive facilities;
8. Provision of medical and training facilities and services, including the availability of insurance;
9. Provision of housing and dining facilities and services, if any; and
10. Publicity and awards.

#### **Annual athletic evaluation**

The district will evaluate its intramural and interscholastic program in each school at least once each year to ensure that equal opportunities are available to members of both sexes with respect to participation in interscholastic and/or intramural programs. The evaluation will include consideration for the factors listed in the above paragraph, Nondiscrimination.

#### **Student athletic interest survey**

Every three years, the district will administer to each school that operates interscholastic, intramural and other athletics the survey developed by the office of the superintendent of public instruction to determine male and female student interest in participation in specific sports. The district will consider the survey results when planning and developing recreational and athletic

activities offered by the district and when determining whether equal opportunities are available to members of both sexes.

### Facilities

The district will provide separate facilities (e.g., showers, toilets, training rooms) for male and female students or schedule the facilities equitably for separate use.

Cross References: Board Policy

2121 Substance Abuse Program  
3210 **Nondiscrimination**  
3413 Student Immunization and Life  
Threatening Conditions  
3414 Infectious Diseases  
3416P **Procedure** Medication at School  
3418 ~~Emergency Treatment~~ **Response to  
student injury or illness**  
3422 ~~Competitive~~ **Student** Sports —  
Concussion and Head Injuries **and sudden  
cardiac arrest**  
4260 Use of School Facilities  
6510 ~~Safety~~  
6512 Infection Control Program

Legal References: RCW 28A.400.350 Liability, life, health, health care, accident, disability,  
and salary insurance authorized — when required —  
Premiums  
RCW 28A.600.200 Interscholar athletic and other extra-curricular activities  
for students — Authority to regulate – Delegation of  
authority — Conditions  
RCW 69.41.330 Public Warnings — School districts  
RCW 69.41.340 Student athletics — Violations — Penalty  
**WAC 392.190.025 Recreational and athletic activities**

Management Resources: WIAA Handbook

~~Policy News, August 2009  
Concussion and Head Injuries  
Legislation  
Policy News, October 2007  
Elimination of Outdated and Obsolete  
Policies~~

*Policy News, December 2014 Issue*  
*Policy News, April 2013 Issue*  
*Policy News, October 2007 Issue*

**Adoption Date: 02.25.02**  
**Wenatchee School District**  
**Revised: 01.25.11,**

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### INTERSCHOLASTIC ATHLETICS

#### **Coach's Duties**

In accordance with district policy and the coach's job description, the coach has the duty to:

#### **A. Instruct Participants**

The coach **will** employ the latest methods or proper instruction using sound progression in presenting motor skills. If an injury occurs while using an improper instructional method, negligence may be present.

#### **B. Warn Participants**

The coach **will** inform all athletes and their parents of the inherent risks involved in participation in the particular sport, including the very small risk of infection with a blood-borne pathogen. The coach must describe, using a variety of methods, the catastrophic and common non-catastrophic injuries unique to the sport.

#### **C. Supervise Participants**

The daily plan **will** show how the coach plans to conduct general supervision of the sport, and how he/she will supervise specific drills and other components of the daily practice. Adequacy of supervision **will** be reviewed in terms of quality and quantity. Factors to consider include, but are not limited to: the age of the students, the size of the students, the equipment involved, the maturity level of the students, the first aid equipment and training available, the appropriate certification of supervisors where required, and the safety training of the personnel involved.

#### **D. Provide Safe Equipment And Facilities**

Equipment **will** be properly fitted and maintained. Athletes **will** be instructed on how to conduct a daily inspection. Facilities **will** be free of hazards and inspected regularly.

#### **E. Maintain Records Of Injuries**

A report should be completed for each accident. Injury reports **will** be maintained for a period of five years after the student's 21st birthday.

#### **F. Evaluate Fitness Of Participants**

The coach has a duty to evaluate the physical fitness, the medical condition, and the skill level of athletes **prior to participation in sporting activities**. ~~Failure to evaluate and maintain records of those evaluations may be cause for negligence should an injury occur involving fatigue or lack of skill.~~

#### **G. Provide Equal Protection And Due Process**

While participation in co-curricular activities is a privilege, a participant who allegedly violates the conduct code must be afforded the opportunity of a fair hearing.

#### **H. Transport Athletes Safely**

A coach has a duty to see that athletes are safely transported to and from contests and to and

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from practices if practices are held at sites other than the immediate school grounds.

### **I. Group Participants**

The coach has the duty to employ a recognized system of grouping for participants in a particular sport that will avoid unequal and unsafe participation, based upon skill level, age, maturity, sex, size and experience.

### **J. Foresee Danger**

A coach **will** be able to reasonably anticipate foreseeable dangers that may occur if the activity is continued in a facility, or with equipment, or in a situation, and take precautions protecting the children in his/her custody from such dangers.

### **K. Protect From Loss**

A participant is required to present evidence that he/she is covered by an accident policy. A blanket catastrophic (“no fault”) insurance provides coverage for serious injuries.

The duties listed above are not meant to be comprehensive. In carrying out the duties of the assignment a staff member is expected to act as a reasonable professional would have acted under similar circumstances. A staff member who supervises a sports activity is expected to know the intricacies of the activity that he/she is leading.

### **Off Season Conditioning/Open Gym/Sport Camps or Clinics/Summer Activities**

**Out of Season Definition:** Out of season for all high school sports shall be from August 1 until the first day of the specific sport turnouts and from the final day of the state tournament in that classification for that sport until the conclusion of the final spring sport state tournament. Out of season for middle level sports shall be from August 1 until the first day of the specific sport turnouts and from the conclusion of the final league contest of that specific sport season until the conclusion of the middle level spring league schedule. This rule applies to all eighth grade students summer before their ninth grade year.

A school may organize and supervise an off season conditioning program to include weight training, running and exercising provided all of the following conditions are met:

- Participation cannot be a requirement, incentive for, or a condition of participation on a school team;
- The program is open to all student;
- Instruction in specific sports skills is not provided.

Schools may conduct open athletic facilities (gym, pools, field and track) in the offseason if all of the following conditions are met:

- The program is part of the school district organized recreational or activity program;
- Activities are open and advertised to all members of the student body of that school;
- Students have a choice of activities;
- No coaching or drilling of the athletes attending occurs;

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- Supervision is provided by any paid employee of the school district;
- Participation in open gym cannot be a requirement or condition of participation on a school team.

Participants in a school sponsored sport may attend camps or clinics.

- If the participant's coach is an organizer of a camp or clinic, the participant may attend only if it is offered during the summer or during the season in which that sport is offered.
- Participation in a sport camp or clinic cannot be a requirement or condition of participation on a school team.

Summer Activities. Summer is defined for high school kids as the first day following the WIAA spring tournaments through July 31. Summer is defined for middle school as the first day following the final day of the spring sports schedule through July 31.

Students may be afforded the opportunity to participate in activities during the summer if they so choose. Students should also be provided with an opportunity to participate with their families during the summer or simply take a break from sports prior to the start of fall sports turnouts.

Below are the rules that govern summer activities:

- Coaches may conduct activities during the summer on their own, as individuals;
- The school district may authorize the use of facilities, school equipment, sport specific apparatus, facilities and/or transportation for individuals and/or teams during the summer if approved by the school board;
- The school district may provide liability insurance for summer programs;
- School districts may not allow for the use of school uniforms during the summer. Practice or shooting shirts are not classified as school uniforms;
- Participation in summer programs cannot be a requirement or condition of participation on a school team;
- Transportation for summer activities and camps needs to follow the same guidelines as in season sports travel whenever possible. The school district will not provide funding for summer travel but teams can use their ASB funds to pay for the costs. If parents are used to transport kids, they need to provide the athletic office with a copy of their drivers license and proof of insurance. Students will not be transporting themselves or other students to activities outside of events held at home venues. A transportation plan should be submitted with the activity application when seeking board approval.

All summer and out of season activities along with any camps, clinics or other activities have to be submitted for board approval before taking place or advertising for. The athletic department will be responsible for submitting the information to the board for approval.

Any students choosing to participate in an open gym, out of season conditioning program or

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summer activity must be cleared through the athletic office. The minimum requirements to get cleared are filling out the proper paperwork online, having a current physical, having proper insurance coverage and paying a minimal fee. The clearance process runs from August 1st to July 31st of each year. Any student cleared for an activity during the school year is also cleared for summer activities during the same year.

~~Rules governing out-of-school and/or out-of-season student sports participation are as follows:~~

- ~~A. A practice is defined as a teaching phase of a sport to any present, past or future squad member while a student in grade 7-12 during the school year or during the summer. The school may not sponsor, promote or direct activities, which resemble out-of-season practices or contests during the school year or summer. A school staff member who sponsors, promotes or directs such activities during the summer vacation shall **will** clearly indicate that he/she is operating independent of the school district. As such, the school district shall **will** be free of liability associated with the activity.~~
- ~~B. Students shall **will** be advised that participation in a commercial summer camp or clinic or other similar type of activity shall **will** not begin until the conclusion of the final WIAA state tournament of the school year. Participants in a fall school sports program may not attend any summer camp/clinic in that sport after August 1 until the first fall sports turnout. The school should announce by school bulletin that summer sports camp/clinic is neither endorsed nor sponsored by the district.~~
- ~~C. A coach (contracted or volunteer) may not sponsor, promote, coach or direct activities which resemble out-of-season practices or contests in the sport they coach to any of their squad members or future squad members (grades 7-12) until after the school year's final WIAA state tournament.~~
- ~~D. The use of the school bulletin board, public address system or school newspaper for promotional purposes to announce sports clinics/camps shall **will** fall within the same guidelines as applied to other commercial endeavors.~~
- ~~E. School facilities to be used for summer activity and/or sports camps may be rented consistent with the rates, rules and regulations applicable for other commercial uses.~~

A user shall **will** hold the district free and without harm from any loss or damage, liability or expense that may arise during or be caused in any way such use of school facilities. Authorization for use of school facilities shall **will** not be considered as endorsement of or approval of the activity group or organization nor for the purposes it represents.

## WENATCHEE ATHLETIC PARTICIPATION EXPECTATIONS

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### **WIAA Policies & Enforcement**

Legend Drugs and Controlled Substances. Penalties for the possession, use or sale of legend drugs (drugs obtained through prescription, RCW 69.41.020-050) and controlled substances (RCW 69.50) shall be as follows:

**1<sup>st</sup> Violation** – A participant shall be immediately ineligible for interscholastic competition in the current interscholastic sports program for the remainder of the season. Ineligibility shall continue until the next sports season in which the participant wishes to participate unless the student accesses the assistance program outlined in B (below). An athlete that is found to be in violation of the Legend Drugs and Controlled Substances rules shall have two options.

A. The athlete will be ineligible for participation in contests for the remainder of that interscholastic sports season and must meet the school's requirements in order to be eligible to compete in the next interscholastic sports season. The school principal will have the final authority regarding the student's participation in further interscholastic sports programs.

B. The athletes may choose to seek and receive help for a problem with use of legend drugs or controlled substances. Successful utilization of school and or community assistance programs may allow him/her to have eligibility re-instated in that athletic season, pending recommendation by the school.

**2<sup>nd</sup> Violation** – A participant who again violates any provision of RCW 69.41.020 through 69.41.050 or of RCW 69.50 shall be ineligible for interscholastic competition for a period of one (1) calendar year from the date of the second violation.

**3<sup>rd</sup> Violation** – A participant who violates for a third time RCW 69.41.020 through 69.41.050 or of RCW 69.50 shall be permanently ineligible for interscholastic competition.

If a student transfers from one WIAA member school to another WIAA member school, the student's cumulative violations will accompany such transfer and shall be the basis for any additional penalties should further violations occur.

### **Wenatchee School District Policies & Enforcement**

#### **Prohibited Conduct**

The possession, distribution or use of any tobacco products, alcohol or controlled substance of any kind by a student athlete or activity participant, whether it occurs on or off school property, is prohibited and shall result in the penalties set forth herein. **This policy includes drug paraphernalia and all nicotine and any other substances used with electronic cigarettes or any other vaping substances and devices. Additionally, being in the same vehicle, house, location or party where alcohol/drugs are known to be in illegal possession by minors or willingly remaining in a location where alcohol/drugs are being illegally consumed will result in the same penalties set forth herein. This is called the proximity rule. It is the responsibility of he student athlete or activity participant to remove him/herself from the presence of these illegal activities as soon as reasonably possible after he/she becomes aware these activities are taking place.**

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**Time Period During Which Policy Applies.** The policy in this section applies to any student who is participating or has participated in interscholastic activities starting from the student's first participation in interscholastic activities, at any WIAA member school, and continuing until the student graduates from high school. The policy first went into effect on **August 17, 2016**. Students will be held accountable for infractions that take place from the first day of summer break to the last day of school year during the student's current year of attendance.

Penalties for Violation of this Policy. The Wenatchee School District has adopted a four-step penalty policy pertaining to the use of alcohol, tobacco or controlled substances for student athletes or activity participants specific to the middle or high school levels.

### First Offense

- **One Season Sport or Activity - Suspension from 30% of the current or next sport season's WIAA Regular Season Game or Match Scheduling Limit;**
- **Year Long Activity – Suspension from 30% of the current or next sport season's WIAA Regular Season Game or Match Scheduling Limit for which they would be participating in. For example, a cheerleader's suspension for his/her first offense during the summer or fall would result in a suspension from 30% of the fall sport season's WIAA Regular Season Game or Match Scheduling Limit that they cheer for;**
- **If less than 30% of the games/matches remains in the current sport or activity, the suspension carries over to the next sport or activity selected by the student;**
- **Summer practices and camps do not count towards the suspension time;**
- **The student is expected to practice and remain in good standing during the length of the suspension;**
- **The student is expected to complete and comply with the expectations of the WSD Intervention Program;**
- **If the suspension does not allow the student to finish the season in good standing, they will not receive a letter or certificate and will not be eligible for any team or post season awards.**

### Second Offense

- **The student will receive a suspension for a twelve-week athletic participation period for sports or activities the student chooses to participate in. If the violation happens at the end of the school year, the suspension carries over to the next school year;**
- **Students are not allowed to practice during the suspension time;**
- **Summer practices and camps do not count towards the suspension time;**
- **The student must complete and comply with the expectations of the WSD intervention program in order to further participate;**
- **The student will forfeit any awards or letters for the current season that they are participating in when the violation happened, as they will not be finishing that sport season in good standing.**

### Third Offense

- **The student will receive a one calendar year suspension from all sports and activities beginning on the date of disciplinary action;**
- **Complete and comply with the expectations of the WSD intervention program;**

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- The student will forfeit any awards or letters for the current season that they are participating in when the violation occurred.

### **Fourth Offense**

- A student who has a fourth violation under this policy shall be permanently ineligible to participate in any athletics or activities;
- The student will forfeit any awards or letters for the current season that they are participating in when the violation occurred.

### **Self-Reporting**

Student/athletes are encouraged to report their athletic code violations to their coach, the athletic director or one of the school administrators. Self-referral must happen within the first school day after the violation and prior to discovery by district personnel. If the timeline is met, the athletic director has the option to reduce the penalty to 15% of the current or next sport season's WIAA Regular Season Game or Match Scheduling Limit for **your first offense**. Self-reporting is not available for violations that involve the legal authorities.

## **Enforcement of Policies and the Appeals Process**

### **Student Infractions and WSD Policy of Due Process.**

#### **Level 1** - Suspensions from Athletic Teams for Violation of Handbook Regulations.

When a school has cause to believe that a student has violated law, policy, regulation or school district activity handbook rules that could result in suspension from a team for part or the remainder of the season, the athletic director shall conduct a hearing that meets the following due process conditions:

Prior to any disciplinary action taken the student shall be provided:

1. Oral or written notice of the charges.
2. An explanation of the evidence if the student denies the charges.
3. An opportunity to present the student's view of the incident.

A student charged with a rule violation may continue to participate until a determination is made in each case by a school official but activity participation may also be denied when there is relevant evidence to the extent that a reasonable mind might accept as adequate to support the conclusion that a violation occurred. An informal hearing shall be held as soon as the school has knowledge of a potential violation. The student's parent shall be notified orally and in writing of the decision prior to the student's removal from any team or as soon afterward as practical.

Students suspended from athletic teams shall not be permitted to participate in other school-related or school supervised activities following removal by the athletic director from one activity until other provisions of activity guidelines are fulfilled, or until an appeal filed by the student or his parent, causes the removal to be overturned.

The athletic director shall be reasonably free to determine what evidence shall be considered and the

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weight given to it. Hearsay evidence is not excluded on those grounds alone. Activity participation may be denied when there is relevant evidence to the extent that a reasonable mind might accept as adequate to support the conclusion that a violation occurred.

The student or parent may appeal this decision within three (3) school days to:

**LEVEL II.** The appeal of the athletic director's decision for student infractions goes to the building principal. The building principal shall, upon request for an appeal of a level one decision, conduct a fact-finding investigation within three (3) days of such a request. Every reasonable attempt will be made to review the charges, evidence and testimony of all parties relevant to the case. The building principal shall act as an impartial third party.

The Building Principal shall:

- Examine the charges against the student;
- Review the procedure used in making the ruling by the athletic director;
- Allow presentation by the athletic director of the evidence used in determining guilt;
- Allow an opportunity for the student or parent of the student to cross-examine the athletic director and examine relevant evidence;
- Provide an opportunity for both sides to have witnesses present and to call witnesses to testify on their behalf.

A written hearing report shall be made available within three (3) school days. The student or parent may further appeal within three (3) school days to:

**LEVEL III.** The appeal of the principal's decision for student infractions goes to the superintendent. The superintendent shall, upon request for an appeal of a level two decision, conduct a fact-finding investigation within three (3) days of such a request. Every reasonable attempt will be made to review the charges, evidence and testimony of all parties relevant to the case. The superintendent shall act as an impartial third party.

The Superintendent shall:

- Examine the charges against the student;
- Review the procedure used in making the ruling by the athletic director and school principal;
- Allow presentation by the administration of the evidence used in determining guilt;
- Allow an opportunity for the student or parent of the student to cross-examine the administration and examine relevant evidence;
- Provide an opportunity for both sides to have witnesses present and to call witnesses to testify on their behalf.

A written hearing report shall be made available within three (3) school days. The student or parent may further appeal within three (3) school days to:

**LEVEL IV.** The final step in the appeals process is to the school board. The school board or their designee shall within three (3) school days notify the appealing party of the date when such an appeal hearing shall be conducted. In most cases this would be the next regularly scheduled school board

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meeting from the time such request was made or no later than forty-five (45) days from the time of the alleged incident. Procedures for such hearings shall follow normal school board practice. A written hearing report shall be made available within three (3) school days.

All procedures past the athletic director may be tape recorded to provide a record of fact for further reference. These tapes will be made available to both parties if requested.

When needed, an athletic review board will consist of a building administrator, a head coach for a sport not in season and the athletic director.

### **Wenatchee School District Behavior Expectations**

School Board Policy 3240 states that the board acknowledges that conduct and behavior is closely associated to learning. The board requires that each student adhere to the rules of conduct and submit to corrective action taken as a result of conduct violations. The rules of conduct are applicable during the school day as well as during any school activity conducted on or off campus. Students are expected to:

- Conform to reasonable standards of socially acceptable behavior;
- Respect the rights, person and property of others;
- Preserve the degree of order necessary for a positive climate;
- Submit to the authority of staff and respond accordingly.

Student/athletes are expected to behave in a manner consistent with expectations outlined in the Student Handbook. If a student/athlete is facing school discipline, they will be ineligible from practice and or competition until after they have completed their school discipline. Any student/athlete that misbehaves while involved in or attending a school-sponsored activity will be disciplined by the school administration according to Wenatchee School District policy. Students need to understand that their classroom conduct may affect their athletic eligibility. The range of sanctions will be progressive and repeat offenses will result in more severe sanctions.

**Student athletes could face a suspension from activities for a period of time up to thirty consecutive school days or the remainder of the activity season to be determined by the coach/principal for the things listed below:**

- **Fighting**
- **Vandalism**
- **Theft and/or possession of known stolen property**
- **Bullying or Hazing Incidents**
- **Other disciplinary situations which may arise**

**Other misconduct occurring while on school grounds or while engaged in school-sponsored activities will be subject to penalties according to Board of Education policies.**

### **Levels of Athletic Sanctions**

The Wenatchee Athletic Department will issues different levels of behavior sanctions based on the conduct violation and the level of school discipline that the student received.

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Athletic Probation: Students under this level will be given an opportunity to correct their behavior issues while continuing to practice and attend team functions. This category would be for those student/athletes that receive some form of school discipline other than a suspension. The range of sanctions will last from a minimum of 1 hour to a maximum of 5 school days. Students are expected to practice and remain in good standing with the team but will not be permitted to participate in contests during the probation time. Punishment under this level could also consist of partial game suspensions or the loss of starting privileges.

Athletic Short Term Suspension: Any student/athlete being suspended from school for five school days or fewer fall under this category. Any student/athlete in this situation cannot participate in any team functions and is not allowed on school grounds during the suspension. The length of the athletic suspension will match the length of the student/athlete's suspension from school.

Athletic Long Term Suspension: Any student/athlete being suspended from school for six school days or more fall under this category. Any student/athlete in this situation cannot participate in any team functions and is not allowed on school grounds during the suspension. The length of the athletic suspension will match the length of the student/athlete's suspension from school but will also include a return to play practice regulation. Any student/athlete in this category will have to have three additional practices upon their return from their suspension before they will be allowed to participate in WIAA sanctioned games. All of the same WIAA practice regulations apply to these three days as they do to the start of the season.

Athletic Expulsion: Expulsion from athletic participation will coincide with expulsion from school. If a student is expelled from school he/she will also be expelled from athletic participation for the same amount of time.

### Dismissal Rules

**Any student who is cut from a sport/activity for disciplinary reasons will not be eligible to practice or play another sport/activity during the season of that sport/activity. A student who voluntarily quits a sport/activity season will not be eligible to practice or play in another sport/activity during the season of that sport/activity without administrative approval.**

### Uniforms/Equipment Rules

**Uniforms/equipment issued to a student is her/his responsibility for return or replacement. If the uniforms/equipment are not returned, replaced or paid for, the letter/award shall not be awarded nor any additional equipment be issued to the participant for any activity.**

### Participation Fees

**A fee of \$10 per activity will be charged for all sports and the weight room. The first time a student clears for a sport, they will also be required to clear for the weight room. Once a student clears for a sport, they will also be cleared for all open gym activities. In addition to the participation fee, all student athletes will be required to purchase an ASB card before they will be eligible to participate. The current cost of an ASB card is \$30.**

### Additional Coach/Sponsor Rules

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**With administrative approval, coaches may establish additional training rules that are not in conflict with WSD guidelines or Board of Education policy. These rules need to be spelled out in the team handbook and discussed at the preseason parent meeting. Copies of the rules and team handbooks will be posted online and on file with the building administrator prior to the season starting.**

## GENERAL ACTIVITY POLICIES FOR THE WSD

### Team Selection

The WSD allows for a cut policy in all high school sport. The coaches of each sport determine the criterion for selecting the team and making cuts. This criterion will be well defined for aspiring athletes at the beginning of each season.

### Awards

Written guidelines for earning letters/awards will be listed in the team handbook and talked about at the preseason parent meeting. The handbook will be posted online and a copy will be on file in the athletic director's office.

### Travel

Students traveling to or from all district sponsored practices or contests not held at your home site must do so in school district provided transportation unless specifically released in writing by their parent or legal guardian and approved by the head coach and athletic administrator to travel by some other method. "Home Site" is defined as the location where your school is hosting an event or practice (e.g. Three Lakes Golf Course, The Apple Bowl, Walla Walla Point Park, or Eastmont Lanes). Common methods of district provided transportation include: charter bus, school bus and district vehicles.

Students that are traveling to games or practices at home site facilities that are off school grounds may drive and or ride in a personal vehicle provided they have filled out necessary paperwork during their online registration. Students found to be driving recklessly to and from practice or transporting kids that don't have a permission to ride with them, could have their driving privileges revoked.

The only people allowed to ride or travel on school transportation are district hired coaches, players and managers on the team, district approved team volunteers, sports medicine staff and other WSD students on a special case by case situation that are approved by the district athletic director.

Parents or legal guardians that wish to transport his/her student in their own private vehicle to a district sponsored athletic event must complete the district's Departure from Group Form which requires a parent/guardian signature, the head coach responsible for the trip signature and the athletic director's signature. The athletic director will confirm the request with a phone call prior to the group departure. This form of transportation will only be granted for medical or family emergency situations or in rare situations where our athletic teams are traveling to the same area on consecutive days and they are not spending the night. (See the Departure From Group Form in the Appendix)

Parents or legal guardians that wish to transport their child home from a district sponsored athletic event in their own private vehicle need to sign out their athlete after the conclusion of the game with

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the head coach responsible for the trip. The parent will be expected to verbally communicate with the coach and then sign the district provided attendance sheet stating that they are taking their child.

Parents or legal guardians that wish to have their child return home from a district sponsored athletic event with another adult over the age of 21 must complete the district's Departure from Group Form prior to the trip. The athletic director will confirm the request with a follow up phone call before the group departs. A student will not be allowed to leave with a non-parental adult unless this process is complete prior to the group departure. The final step in the process is that the non-parental adult will need to sign the student out after the contest with the head coach responsible for the trip. They will need to verbally communicate with the coach and sign the district provided attendance sheet.

Coaches are required to use the athletic department attendance sheets to take roll and indicate all individuals traveling prior to departure. The attendance sheet should be copied with the original remaining in the athletic office and the copy going with the coach. The original and any copies of the attendance sheets should never be altered. The expectation is that the coach will use the list to aid them in taking attendance after all stops that involve students departing and re-boarding the bus. The attendance list will also serve as a sign out sheet for those parents that wish to transport their athlete home after an away athletic event. The head coach for each traveling team will make themselves available after their post-game discussion with the team for the parents to sign out their kids. A coach must see a parent and the parent must sign the attendance sheet stating that they are taking their child. Before the bus leaves for the return trip home, the head coach needs to use the attendance sheet to insure that all students are accounted for. They are either on the bus, the parents have signed to take them, or the coach has a signature and a departure from group form for those kids leaving with an adult other than their own parent or guardian.

No student athletes that are academically ineligible will travel with the team on school provided transportation. If an academically ineligible student transports him or herself to an event, he/she is expected to sit in the stands as a fan. Students that are ineligible due to a lack of practice time or injury may travel with the team if there is space available and no school time is being missed.

Coaches are responsible to ensure that there is at least one chaperon accompanying each sex/gender for all overnight school sponsored activity trips and to make sure appropriate behavior occurs. These chaperones can be a spouse of a coach, a parent volunteer or a staff member from school. All chaperones need to be school district employees or district approved volunteers. Coaches need to understand that all athletes need to have adult supervision until they are picked up. This includes all practices and games.

### WSD Attendance Policy

**In order to participate in a school-sponsored activity, including practice, students must attend all classes on the day of the school activity or on the last regular day of the week for weekend activities unless otherwise excused by the school. The types of absences that will be excused are prearranged types of absences like appointments to the doctor, dentist or orthodontist. Sleeping in or just not wanting to come to school will not qualify as an excuse. All absences will need to be cleared through the athletics office.**

### Absence From Practice

All athletes are expected to be in attendance at all team practices and functions unless

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excused for illness or by prior approval. Students will face consequences that will be spelled out in each sports handbook when there are unexcused absences.

~~The opportunity to participate in the interscholastic athletic program is a privilege granted to all students of the district. Participants in this voluntary program are expected to conform to specific conduct standards established by the principals and athletic coaches.~~

~~A student who is found by a certificated staff member of the student's school to be in violation of any rules is subject to removal from the team. Provision is made for a student who has allegedly violated one or more of the conduct rules to appeal a disciplinary action as specified in this code.~~

The following rules shall **will** be applicable for a sports season:

### **Use And/Or Possession Of Alcoholic Beverages, Tobacco**

~~An athlete who is found to be in possession of alcohol or tobacco products may be removed from the athletic team for three weeks (first offense). If the student violates the rule twice during the sports season, he/she will be dropped from the team for the season.~~

### **Use And/Or Possession Of Illegal Chemical Substances Or Opiates**

~~An athlete who is found to be in possession of one or more of the above will be removed from the team for the balance of the sports season.~~

### **Physical Appearance**

~~An athlete shall **will** maintain the dress and grooming standards of the team. First offense: verbal warning. Repeated offenses: removal from the activity for five (5) school days.~~

### **Curfew**

~~An athlete shall **will** be at his/her home by \_\_\_\_\_ p.m. each night of the sports season unless detained by a school activity. First offense: verbal warning. Repeated offense: removal from activity for five (5) school days.~~

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### **Unsportsmanlike Conduct**

An athlete shall ~~will~~ exhibit appropriate conduct in practices and/or contests. First offense: verbal warning. Repeated offense: removal from activity for five (5) school days.

### **Attendance At School**

An athlete shall ~~will~~ attend school for at least one half day on the day of an athletic contest. Penalty: If an athlete receives an unexcused absence for any portion of the day, the athlete shall ~~will~~ be ineligible to participate in contest on that day. If excused, the athlete may participate if he/she was in attendance for one half day or more.

### **Absence From Practice**

An athlete is expected to be in attendance at all team practices unless excused for illness or by prior approval. Penalty: ineligible to participate in next contest.

### **Violation Of Law On School Grounds**

When a student is found guilty of an offense committed while on school grounds or at a school activity, the corrective action will depend upon the nature of the violation.

### **Repeated Offenses**

If a student repeatedly violates one of the above rules, he/she may be removed from the team for the remainder of the sports season.

## **APPEAL PROCESS FOR DISCIPLINARY ACTION**

When infractions occur within the athletic program, the following process may be followed:

- A. Upon the imposition of penalty for infraction(s) of said rules or regulations, any aggrieved student and parents of said student shall ~~will~~ have the right to an informal conference with the building principal and/or designee, activities director, and coach (Building Hearing Committee) to request that they refrain from enforcing the decision of the coach or ask the coach to reconsider. If the students and parents do not make a written request for this informal conference within five (5) school days of the action grieved, they will have waive their right to the conference and appeal procedure. The informal conference is to be held within three (3) school days of the request.
- B. If the parties are unable to agree at the informal conference, the aggrieved party may appeal to the building eligibility committee. The building eligibility committee consists of the activities director and three student peers and three building staff members named by the building administrator. The building eligibility committee must meet within three (3) school days of the appeals request. The aggrieved party and the coach(es) shall ~~will~~ be available as a resource.
- C. The Building Eligibility Committee will hear the case in detail and will render a decision within three (3) school days after hearing the case.
- D. The aggrieved party may appeal to the superintendent of schools within three (3) school

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~~days of the appeals decision. The superintendent of schools, after hearing the case in detail, shall **will** render a decision within ten (10) school days of the hearing.~~

- E. ~~The aggrieved party may appeal the superintendent's decision to the disciplinary appeal council established in Policy 3300 **3200**, Corrective Actions or Punishments, or to the board of directors in the absence of a disciplinary council, within three (3) school days. The disciplinary council or board of directors, after hearing the case in detail, shall **will** render a decision on the case within ten (10) school days of the hearing. This decision shall **will** be final.~~

Revision Dates: 2/25/02; 1/25/11;