



CONSENT AGENDA



Wenatchee School District Regular Board Meeting

Minutes of March 13, 2018
WSD District Office **DAFT**

Board Members

Michele Sandberg, President
Sarah Knox, Vice President & DLT Board Representative
Sunny Hemphill, Board Legislative Representative
Laura R. Jaecks
Walter Newman

Staff Present

Brian Flones, Superintendent
Cabinet

I. Regular Meeting 6 p.m.

Michele Sandberg, President, opened the regular board meeting at 6:00 p.m. with the pledge of allegiance. She asked those present who wanted to address the board to please fill out a citizen's comment sheet and turn it in. She reminded them there is a 3-minute time limit per person for comments.

President Sandberg asked for a motion to adopt the agenda.

II. Consent Agenda

MOTION MADE: Sunny Hemphill made the motion to adopt the agenda as presented.

SECONDED: Sarah Knox
PASSED UNANIMOUSLY

MOTION MADE: Sarah Knox made the motion to approve the consent agenda as presented.

SECONDED: Walter Newman
DISCUSSION: None
PASSED UNANIMOUSLY

Consent Agenda included:

MINUTES: Wkshp. 2/23/18 & Reg. Bd. Mtg. 2/27/18 & 3/05/18 Open Forum

PERSONNEL REPORT PREPARED BY:

Lisa Turner, HR Executive Director: March 13, 2018- On file

PAYROLL PREPARED BY:

Tami Hubensack, Director of Payroll: None

VOUCHERS & CONTRACTS PREPARED BY:

Karen Walters, Director of Accounting 3/13/2018

General Fund

Check numbers 597405 through 597630 totaling \$1,104,993.38

Capital Projects Fund

Check numbers 597631 through 597633 totaling \$246,102.76

Associated Student Body Fund

Check numbers 597634 through 597682 totaling \$54,350.44

Transportation Vehicle Fund

Check number 597683 totaling \$868.87

4) Contracts

3/13/18

Date	New / Renewal / Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract	Reviewed by	PO Required?
02/28/18	New	No	LocalTel	WSD470_18-19_WL_JDLC	\$6,582	7/1/18 - 6/30/19	Dave Yancey	Jon D	Yes
					Budget Code				
					970-65-9000-000				
02/23/18	New	No	Therapy Dogs International	MOU for use of therapy dogs	N/A	Upon Approval no end date	Tim Sheppard	Mark H	No
					Budget Code				
					N/A				
02/05/18	New	No	Aramark Uniform	Clothing/uniform rental & laundering services	\$8,000	4/10/18 - 4/9/23	Pete Jelsing	Brian F	Yes
					Budget Code				
					4500-27-7000-545-3504				
					4500-27-7000-545-3507				
					4500-97-7000-545-3530				

5) Surplus Report & Other Consent Items

SURPLUS REPORT PREPARED BY:
Karen Walters, Director of Accounting: On File
CAMPS & CLINICS: WHS Volleyball
AGREEMENTS: Campbells Settlement
DONATIONS: 1) Sunnyslope PSTA Playground Equipment
2) Rec Park Upgrades

Board Recognitions

The board and superintendent recognized the WSD Classified Staff for all their hard work and dedication to excellence in education.

Kelly Lopez, HR Director recognized the WSD Classified Staff by inviting their bargaining units presidents to the meeting. She gave each of them a Certificate of Appreciation and read the following statement:

Our classified staff make up about 50% of our district staff at 497 people. Our classified staff have an average of 7 years of WSD experience, which is an obvious benefit to our students.

Our classified union presidents are volunteer positions. These men and woman take time away from their families to work on behalf of their members. They are sometimes the voice for our employees and work alongside us to find solutions to difficult problems. I personally want to thank them for their commitment to the District and their union membership

Jake Quilter is the President of Maintenance and Operations.

The maintenance staff have one of the most physically demanding jobs in the district. They keep our buildings and classrooms clean for learning, grounds looking good for staff and visitors and our district vehicles running smooth for the transportation of kids and staff.

Overall the M&O department has 73 staff members, which includes, 43 Custodians, 27 Trades and 3 mechanics.

Our Custodial staff Clean 1.2 Million square feet a day and our trades guys maintain 169 acres of building and lawn area.

Our 3 Mechanics maintain roughly 42 buses and 64 district vehicles.

Our M&O staff have a total of 777 years of WSD experience.

Brandy Lee is the President of Nutrition services workers and Thera Judd is the President of nutrition services managers.

Our 50 food service employees make sure our students are fed healthy and good tasting food. When students are fed, they are able to concentrate better in class and have more energy to burn at recess and extra curricular activities. Our food service staff will be averaging 900,000 meals this year which is about 5,200 meals a day. Even though enrollment is flat or declining in some schools, the number of meals they serve are slowing going up. This speaks to the quality of food and service they provide.

Andy King is the President of Wenatchee School District Bus Drivers, Jennifer Howard was also represent to represent the bus drivers.

Our bus drivers are the first school district faces and the last school district faces most of our students see each day. They get our students to and from school, athletic events and field trips safely. Our bus drivers on average drive 347,000 miles a school year, which is just over 10,000 miles per driver. Just to and from school our 34 bus drivers transport roughly 3,000 students daily and do so safely.

Lori Wisemore is the President of the Para/Sec/Tech/Prof group

This is our largest classification of classified employees. They are the smiling faces you see when you enter a building, the person who answers your questions when you call, the person reading to kids in the hall and supervising the kids at recess ...In general they just keep the buildings running smoothly. This group has 222 para educators, 76 secretaries, 18 in technology, and 15 professionals. Together they service roughly 1100 staff members, 7800 students and countless community members.

Superintendent Fiones also thanked WA State Retirees' Association for all the work and support our retirees give to education. He read the following proclamation from Governor Inslee and recognized Sharon Salley, Joann Lewis and Mary Perkins, all officers of the association. Karen Bray was unable to attend. They received Certificates of Appreciation and the board thanked them.

Proclamation

WHEREAS, the Washington State School Retirees' Association (WSSRA) recognizes all retired school employees; and

WHEREAS, the WSSRA educates and assists retirees in meeting the special challenges retirement brings, and works to improve their general welfare; and

WHEREAS, the WSSRA aids in advancing education by supporting high educational standards; and

WHEREAS, the WSSRA promotes group and individual involvement in charitable projects and activities, sponsors scholarships, and maintains interest and participation in educational and community activities; and

WHEREAS, the WSSRA supports and encourages retired educators to remain active in the education profession through volunteer activities associated with learning;

NOW, THEREFORE, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim March 19-25, 2018 as

ASB Reports

WSHS: None

WHS ASB: Sabastian Pasion, ASB VP & Marc Hernandez ASB President

- “Pack the Gym” event a huge success– Unified Basketball playing, collected \$1000 in donations to help fund Special Ed Prom.
- Spring sports, Tennis, Track, Softball and Soccer going strong
- ASB elections coming up – ASB went into classes inviting students to run, giving out packets
- 30 students on the DECCA marketing team -State competition in Bellevue WHS had the most members ever to Internationals
- They shared details of their “17-minute walkout” on March 14th in memory of the 17 lost in the Parkland shooting.
- Apple Leaf Pancake fundraiser on March 17th 8-10 am \$10 per ticket – they offered tickets for sale.

Citizen’s Comments Summaries

Dave Riggs: He thanked the board and superintendent for the School Safety Open Forum for the public, held on March 5th. He encouraged the board to open up more committees for parents and to open them to the public. He read the Mission Statement :*The Wenatchee School District is committed and designed to provide a comprehensive instructional program from kindergarten through the completion of high school. Student learning is accomplished through a quality educational system by dedicated, caring staff working in partnership with students, parents, and the community.*
The board thanked him for his comments.

WenEA Update:

Kris Cameron, WenEA President and Eva Martinez, WenEA V.P. walked through a day in the life of Eva’s classroom and shared her challenges in having her prep-time and collaboration time uninterrupted. She shared the inequity from school to school in prep and collaboration times also.
The board thanked them for their comments.

Field Trip Requests

Jodi Smith Payne, Assistant Supt. L&T and the teachers/advisors attended to answer the board’s questions and ask for approval of their out of state or overnight field trips.

Printed by Angie Knudtson
6-Mar-18

Out of District/Overnight & Out of State Field Trip Requests for Board Approval - March 13, 2018

Requesting Location	Trip Number	Dates	Destination	Teacher/Advisor Name	Group Making Trip/Chaperones	Educational Objective	# of Adults	# of Students	Estimated Cost	Funding Source
212 Foothills Middle School	4067	04/28/2018 01:00:00 AM-05/02/2018 07:00:00 PM	SeaTac International Airport - Seattle WA	Aaron Hansen	FMS Robotics Travel Squad Teams A, E, & H	Application of STEM skills.	4	15	\$ 4,161.08	Foothills-OTHER NOT LISTED
402.2 Wenatchee High School - CTE	4043	04/16/2019 08:00:00 AM-04/17/2019 05:00:00 PM	Concunully Bible Camp	Matt Kline, Hannah Schneider	Wenatchee FFA	Students attending District 7 Leadership Camp to participate in leadership workshops and related activities.	2	10	\$ 1,785.47	CTE- WHS
402.5 Wenatchee High School - ASB	4023	05/16/2018 05:00:00 PM-05/20/2018 03:30:00 PM	3953 Airway Dr NE, Moses Lake, WA 98837, USA	Thera Judd	WHS Equestrian Team. Some students may not attend because of FFA state or not qualifying. Currently this is a list of all members.	Teamwork and equestrian skills	10	10	\$ -	ASB WHS - Equestrian Club
517 Wenatchee Valley Technical Skills Center	4087	06/24/2018 08:00:00 AM-06/30/2018 06:00:00 PM	Louisville, KY	Pete Jelsing	SKILLSUSA National Conference	SKILLSUSA	2	2	\$ 6,015.98	
517 Wenatchee Valley Technical Skills Center	4088	04/19/2018 08:00:00 AM-04/21/2018 06:00:00 PM	Yakima Convention Center - Yakima WA	Joe Dietrich	State SKILLSUSA COMPETITION	SKILLSUSA Leadership	4	11	\$ 6,117.63	

Aaron Hansen shared a Powerpoint presentation of their program and gave a lot of credit of the success of the program to Bridget Wiegand, teacher.

Matt Kline introduced some of his officers and they shared with the board how important this trip is to the students.

Scott Granger was also present to ask for permission for the SkillsUSA National Conference for the WVTSC students

Thera Judd gave a summary of the competition that the equestrian students are participating in. She also gave a brief background of the program.

Joe Dietrich was not in attendance. Assist. Supt. Jodi Smith gave a brief summary of his trip.

The state/regional Equestrian competition was also approved at this meeting, in the event that students will qualify. With the additional approval the advisor, Thera Judd, will not need to return to the board for approval.

MOTION MADE: Laura R. Jaecks made the motion to approve the field trip requests as presented including the Equestrian Club regional/state meet, if they qualify.

SECONDED: Walter Newman

DISCUSSION: None

PASSED UNANIMOUSLY

Wenatchee Learns Strategies

WENATCHEE LEARNS STRATEGIES:

Strategy 2– Tapping into the Power of the Whole Community

2.4 More Engagement of Parents

WHS Parent Advisory Team Update:

Parent Advisory Team Members & Eric Anderson, WHS Principal addressed the board on the work and progress of the WHS Parent Advisory Committee since forming almost one year ago, they have spent countless hours on the committee. They have shared about their experiences and their students' experiences and the conversations within the group has been highly effective in our school:

Members:

Jason DePue, Diane Cruickshank, Michelle Jobe, Rachael Pashkowski, Jennifer Bushong, Kris Collier, Lisa Martinez, Deanna Walter, Alicia McRae, Three members were unable to attend, Blanca Zendejas, Navarrete Mendoza & Mireya Gutierrez.

Each member shared their ideas, thoughts and how they see things have been going for the last year. They also shared things they've learned at the meetings.

- One parent shared that there are a lot of diverse views and opinions in the group, everyone has different situations, students with special needs, some struggling in math just a wide variety of issues that they discuss, which enlightens others who have a different experience. Everything matters, he shared that they can never get through a whole agenda, because there is so much to discuss.
- Opening the meetings to the public was discussed. They have dynamics within the group that they would like to continue, having the meetings open to the public would change that dynamic.
- Their meetings are a safe place with open dialogue with the Principal, who takes that confidential information and is able to address some problems in the school that he would not be aware of otherwise.
- They all shared that they are grateful for being a part of this team and believe students benefit when parents are involved in their education.
- Some shared that they are concerned that only 12 parents get this information, maybe we can find a way to open it up or get this information out to other parents in a way to benefit them also.
- Diversity within the group was discussed. The diversity has been good, it is easy dialogue within the group and all very happy to be a part of the team, meeting new parents has been a positive.
- All parents have different dynamics within their families and they appreciate hearing others perspective on the things that happen within their families and at school.
- Another parent shared that learning details how plans are made with math, scheduling and other important subjects at school has been interesting, to understand the planning process has been so helpful, just sorry we can't share out more of this information to others, it would be nice to find a way to do that.
- Some would not be opposed to including more to make the group even more diversified and hopefully more schools will open up similar parent teams, so younger students can have the same access for their parents.
- One parent shared her reason for applying to be on the committee. She has a 23 year old that she took out of WHS because it was not the right platform for her student but now has a sophomore and wanted to compare to see what the district has done to change since her first experience. Now is so different and this group has provided a perfect opportunity for parents to ask questions and learn the "how and why" education has changed.
- Parents shared that Mr. Anderson has done an excellent job of teaching the parents and listening to the parents and learning from them also. They now have a great deal of respect for everyone at the district and the committee is doing good things, they are happy to be a part of this process.
- Going on tours to see what happens at the school in the classrooms has been so interesting for them also, more parents should visit the school and ask for a tour.
- Mr. Anderson listens to the parents and he has taken their advice about making videos for parent night one on nutrition and one on drug use also for the webpage.
- The diversity of the backgrounds (careers) of the parents has opened their minds to new ideas and understanding, the value of the small group communication dynamics has been so important to them no matter what their background is
- There is so much conversation and exchange of ideas they cannot get through all the agenda, and meetings go overtime frequently. Parents feel their opinions are broad and diverse, they are committed to 90 minutes once a month but are not restricted to that time frame.
- Principal Anderson provides value information about programs, data and stats in presentations that they would not have the opportunity to know otherwise.
- When the opportunity arises they share with others who ask about the meetings, with friends and acquaintances in their sphere of influence, some share more than others.
- Discussion about getting more of that information out to other parents without having open meetings was discussed.
- Currently on the web they have a WHS Parent advisory website which contains:
 - The team members' names,
 - Their email addresses
 - Handouts from the meetings
 - The scheduled meeting dates
 - Notes from the meetingsSo there is an avenue for parents to contact them if they have questions.

- Mr. Anderson said that they might be able to make it more available and easier to find. They discussed ways to make the website more visible, with a button on the front page.
- All members are anxious to share out the information that they are learning.
- Possibly having an “Information Night” separate from the advisory meeting. Some not in favor of too many more meeting times, difficult to work in all the activities families have now.
- They have a portion of the agenda as a presentation from Mr. Anderson and then a time for conversation amongst the group, the conversation part would not be conducive to be an open platform.
- The purpose of the meeting was to form a parent committee to get parent perspective and input on topics at the high school that affect students, and having a broad range of parents who could give advice back to administrators. Information exchanges includes; suggestions on open house, parent conferences, drug videos, including about our webpage, web-master attended a meeting also.
- Two parents sit on WHS leadership team so they are a part of that decision making team also.
- The board shared their ideas about open meetings and suggestions of better ways of getting the information out to our public.
- Parents who are having issues and want to talk to school administration, the committee members encourage them to see Mr. Anderson, he is always open to them to come to his office.
- A board member encouraged the committee to open the meetings to the public.
- The parents struggle to get through the agenda so by opening to the public would be even more difficult.
- A parent agreed that the public should have access to the information they discuss but she pointed out that they are an advisory committee, not a decision making board, so they are not subject to the Open Public Meetings Act, that the school board is. She pointed out that they are not talking about anything that is private - but a large group would be difficult to manage in some of their productive conversations.
- A parent shared that if the meeting were open to the public she would not be able to share concerns about her children and others’ children. Those times have enabled Mr. Anderson to address the problems and make the school experience better, because he is able to run that information through filters and put other information together that he would not be able to do if the meeting was open, those opportunities would be taken away from him. If you want open dialogue between parents and administration, another parent shared, that it will not happen with an open meeting.
- A Board member said she appreciates the passion and commitment of the members and has respect for their feelings about dynamics of this group. She does not want to take that dynamic from the committee, to change it and make it an open meeting. But would like to see more interaction with the public to share out in another way all the information they are gathering.
- The Board encouraged the committee to reach out to our Latino community also and were sorry they were not able to visit with the Latino members on the committee tonight, they had other obligations including their children’s games to attend.
- Mr. Anderson said it would a good subject for the committee to meet and discuss more creative ways in getting the information out to everyone.
- They had a short brainstorming session on ideas about sharing information with the public.
- The Board encouraged the committee to continue their good work and to find an avenue to share the information in a more transparent way to the community.
- The board invited the committee to return a couple times a year to update the board.
- All the parents were very supportive of Mr. Anderson’s efforts to keep parents informed and a part of the system.

The board thanked the parents for their input and commitment.

**Strategy 1: Design the Personalized Learning of the Future
McKinney-Vento Program Update**

Suzanne Stanton, WSD Homeless Liaison & Laurel Turner, Women’s Resource Center, Karen Rutherford, WRC Board Member and Mark Helm, Executive Director Student Services presented the following after presenting a certificate of appreciation to Ms. Turner and Ms. Rutherford :



The group shared the following information during the discussion and Powerpoint presentation:

- Every student that comes into our school is given a McKinney - Vento form to fill out, it is a self-identification process. Families don't always want others to know they fall into the "homeless" categories.
- Sometimes we find out from staff members, their address changes, they contact Suzanne for assistance.
- We qualify the entire family, not just the student so the whole family receives services.
- Greater Wenatchee region is facing a housing crisis is one reason we have so many homeless. City of Wenatchee vacancy rate is less than 1% which indicates there is nowhere for these families to go.
- Most of these families live with other families, agencies serve multiple families in the same household.
- The district provides the transportation to school, that they attend. If they move we try to keep them in one district for stability in their lives. Our district works with other district to make this happen. We provide bus tokens also.
- Mr. Helm summarized details of transportation – keep them not disrupt the family, sometimes they get up at the crack of dawn to get to school, our transportation dept. works really hard to accommodate these students.
- Ms. Turner shared that we have a really go relationship with WRC and OSPI over the years. Partnership grant has been offered and we helped together and we got some but not the whole grant. We are grateful for that.
- What we help with \$19,000 supporting the needs of these families, is where the grant money goes.
- Ms. Rutherford thanked for the partnership with the district and the hard work Ms. Stanton does to help these families.
- The grant will run out in June. Not sure if we will have it again but we will try.
- The program is funded by state and federal grants, local grants and donations.
- Questions about the numbers, why it grows, we don't always know., different districts do things differently as far as sending forms and not to mention people don't like to come forward. The electronic forms are new and people don't know how to fill them out. There are many reasons why people are missed.
- Ms. Stanton explained the differences of programs and the applications processes. Ms. Turner also explained that students qualify differently than adults. It helps if we can locate all of them to count them in our numbers because it helps us to qualify for funding.
- Family advocates help a lot but we have fewer now, which has made Ms. Stanton even busier. She works on Wednesdays at the high school, Donna Moser, assistant principal, is very passionate about the students and this program.
- Ms. Rutherford complimented Ms. Moser and the WSD College Mentor Program, there is a lot of help getting those students to college. She has worked with students to mentor them, this program has been essential in helping these students succeed. She shared her experience with a “Starbucks Group” of girls that she meets with.
- The board asked how they could help. Ms. Turner asked for a letter of support for grants. They said there needs to more staffing. A person as an inner mediator for students, a youth advocate at secondary schools.
- Just meeting with students is so important, sharing their personal experiences of helping each student. It has been so rewarding to see these students become successful.
- The board thanked Ms. Stanton for her outstanding work in the community and for the partnership that has developed with Women’s Resource Center.
- Discussion about the construction in Wenatchee how it will loosen up the market for the homeless.
 - We need 1200-1500 to catch up and add 100 -200 units per year, - Housing Solutions Group now meeting, member include housing folks and builders, city people , developers, community members all are sitting in on discussion of how we can help increase the inventory we do not have, our city is very positive, consultant looking into why people are not building now.
 - Housing task force all agencies come together because it is a big issue.
 - Some families are homeless for years because they don't know how to use the resources.

Slides shown and summary of each slide by Mr. Helm, Ms. Stanton and Ms. Turner.

Who we serve:

Students/Families - self identify, identification through Student Housing Questionnaire and/or referrals to Liaison

Unaccompanied Youth (mostly secondary) - self-identify, by staff referral from counselors, Family Advocates, or community agencies

Younger siblings not in school, ages 0-5 years

(Foster students receive the same services,
but under Foster Care Education Program)

Statistical Information:

2014-15	419 students
2015-16	459 students
2016-17	618 students
	106 Unaccompanied Youth
2017-18	432+ students
	70+ Unaccompanied Youth

Why So Many?

Greater Wenatchee Region is facing a severe housing crisis
City of Wenatchee's vacancy rate is less than 1%
Most identified students/families are sharing housing/another
Agency assistance & most shelters are located in Wenatchee
People come to Wenatchee for help & support

Services District Provides:

Transportation - district busing, bus collaboration/neighbor districts

Link passes/tokens, free school meals, backpacks/supplies, sport, activity, PE costs & ASB fees

FAFSA Support (12th grade Unaccompanied Youth)

"Packing Friendship" Food Bags, blankets & other essential needs, etc

Community Resource Directory - Housing Network Contact, other information & guidance

What's New?

Student Stability Commerce Partnership Grant/Women's Resource Center

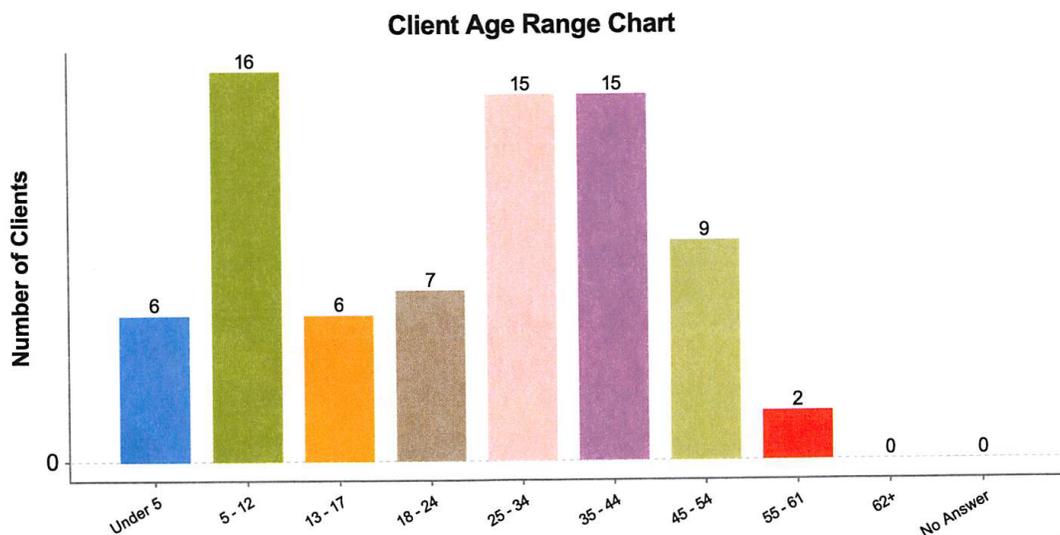
Focused toward Unaccompanied Youth at secondary level, & neediest families

Grant support includes: landlord incentive (rent for student), rental application fee, background/credit check fees, essential household needs—health & hygiene, laundry support

Over \$15,000 has been used as direct support toward Unaccompanied Youth, about \$4,000 has been directed toward families

Mr. Turner and Ms. Stanton reported severity homeless by county, we are one of most severe. Handouts:

WRC Client Demographics



Age Range



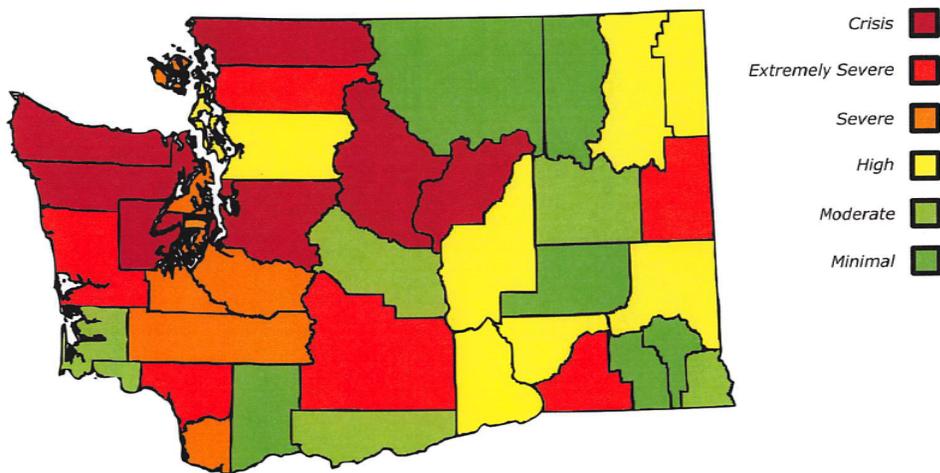
Age Range	# of Clients
Under 5	6
5 - 12	16
13 - 17	6
18 - 24	7
25 - 34	15
35 - 44	15
45 - 54	9
55 - 61	2
62+	0
No Answer	0
Total:	76

Severity of Homelessness By County

Data sources: 2017 WA State PIT Count, US Census Bureau

County	HH; Homeless			Homeless HH per capita households		
	Sheltered Total	Unsheltered Total	Total	Estimate of Total households	Per 100,000	Percentile
37 Ferry	-	-	-	3,103	0.00	3%
36 Garfield	-	-	-	953	0.00	3%
35 Adams	4	-	4	5,802	68.94	8%
34 Skamania	4	-	4	4,495	88.99	11%
33 Okanogan	2	13	15	16,619	90.26	13%
32 Columbia	-	2	2	1,686	118.62	16%
31 Pacific	-	12	12	9,100	131.87	18%
30 Lincoln	8	-	8	4,370	183.07	21%
29 Asotin	2	16	18	9,341	192.70	24%
28 Klickitat	12	5	17	7,863	216.20	26%
27 Kittitas	30	8	38	16,953	224.15	29%
26 Wahkiakum	4	-	4	1,716	233.10	32%
25 Whitman	40	1	41	17,399	235.65	34%
24 Benton-Franklin	195	28	223	92,155	241.98	37%
23 Grant	48	28	76	30,358	250.35	39%
22 Stevens	17	30	47	17,679	265.85	42%
21 Pend Oreille	10	6	16	5,396	296.52	45%
20 Island	48	79	127	33,125	383.40	47%
19 Snohomish	551	515	1,066	274,766	387.97	50%
18 Pierce	817	504	1,321	303,586	435.13	53%
17 Clark	480	269	749	162,441	461.09	55%
16 San Juan	-	36	36	7,708	467.05	58%
15 Lewis	55	89	144	29,515	487.89	61%
14 Thurston	410	124	534	102,631	520.31	63%
13 Kitsap	352	165	517	97,739	528.96	66%
12 Spokane	952	138	1,090	189,471	575.29	68%
11 Skagit	184	137	321	45,841	700.25	71%
10 Yakima	502	70	572	79,972	715.25	74%
9 Grays Harbor	110	91	201	27,219	738.45	76%
8 Walla Walla	103	65	168	21,696	774.34	79%
7 Cowlitz	235	96	331	39,763	832.43	82%
6 Whatcom	443	270	713	79,767	893.85	84%
5 Chelan-Douglas	334	36	370	41,264	896.67	87%
4 Clallam	193	88	281	31,321	897.16	89%
3 Mason	118	98	216	23,026	938.07	92%
2 Jefferson	100	87	187	13,422	1393.23	95%
1 King	6,158	5,485	11,643	819,651	1420.48	97%

Severity of Homelessness in WA State



Strategy 3: Use the Best Tools & Resources to Advance Learning

Objective 3.4 Facilities that Optimize Learning

Pioneer Middle School Gymnasium Modernization and Addition & Pay Application Review/Recommendation

Gregg Herkenrath, Director of Facilities provided the following information for approval:

1) Final Approval / Project completion- Pioneer Middle School Gymnasium Project

Note: Mr. Herkenrath shared that the leak in the roof has been fixed which completes this project.

MOTION MADE: Laura R. Jaecks made the motion to approve Final Acceptance of the Project Completion Pioneer MS gymnasium Project.

SECONDED: Sarah Knox

DISCUSSION: None

PASSED UNANIMOUSLY

2)

Pay Application Review/Recommendation

PROJECT: Wenatchee School District 246
Pioneer Middle School

PAY APPLICATION 18: Retainage Release

- Hill received the attached Notarized Pay Application on 02/27/18 and has reviewed the application for accuracy and appropriateness of monies requested.
- Hill recommends release of retainage payment of \$244,810.50 to Lydig Construction for the above referenced project.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER) Wenatchee School District 235 Sunset Ave. Wenatchee, WA. 98801	PROJECT: Pioneer Middle School Gym Lydig Construction Job #10085	APPLICATION NO.: 18 - RETAINAGE PROJECT NO: 10085 APPLICATION DATE: 2/20/2018
FROM (CONTRACTOR): Lydig Construction 11001 E. Montgomery Dr. Spokane Valley, WA 99206	ARCHITECT: Forte Architects, Inc 23 S. Mission Suite C Wenatchee, WA. 98801	PERIOD TO: 1/31/2018 CONTRACT DATE: 3/11/2015

CONTRACT FOR: Pioneer Middle School Gym

1. ORIGINAL CONTRACT SUM	\$4,107,000.00
2. Net change by Change Orders	\$789,210.00
3. CONTRACT SUM TO DATE (Line 1+/-2)	\$4,896,210.00
4. TOTAL COMPLETED & STORED TO DATE	\$4,896,210.00
Sales Tax 8.4%	\$411,281.63
	\$5,307,491.63
5. Retainage:	
a. <u>5</u> % of Completed Work	\$0.00
(Column D+E on G703)	
b. <u>5</u> % of Stored Material	\$0.00
(Column F on G703)	
Total Retainage (Line 5a+5b or	\$0.00
Total in Column I of G703)	
6. TOTAL EARNED LESS RETAINAGE	\$5,307,491.63
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$5,062,681.13
8. CURRENT PAYMENT DUE	\$244,810.50
9. BALANCE TO FINISH, PLUS RETAINAGE	\$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$773,286.00	-\$395.00
Total approved this Month	\$16,319.00	\$0.00
TOTALS	\$789,605.00	-\$395.00
NET CHANGES by Change Order	\$789,210.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: LYDIG CONSTRUCTION, INC.

By: *Kevin Howell* Date: 2/20/2018
Controller

State of Washington County of Spokane
Subscribed and sworn to before me this 20th day of February, 2018
Notary Public: *Andrea Seeberger* My Commission expires: August 30, 2018

OWNERSHIP (OR AGENT):

By: _____
ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on-site observations and the data supporting the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 244,810.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: *[Signature]* Date: 2-21-2018

MOTION MADE: Laura R. Jaecks made the motion to approve the Pay Application Review/Application for the Pioneer Middle School.

SECONDED: Sunny Hemphill

DISCUSSION: None

PASSED UNANIMOUSLY

Strategy 4: Balance Change for All with Excellence for All

Objective 4.2 Sound fiscal and resource management

Budget Status Report

Les Vandervort, CFO presented the following reports:

Wenatchee School District No. 246
MEMORANDUM

To: Wenatchee School Board
Brian Fones, Superintendent

From: Les Vandervort, Chief Financial Officer

Date: March 2, 2018

Re: Enrollment Reports for **March 2018**

Exhibit A - Monthly Enrollments.

The **March 2018** count of K-12 students is **7,714.69 full-time equivalents (FTE)** including **262.34 FTE** Running Start students (Running Start students are counted starting in October).

The *average* FTE of **7,742.10** is **1.10 FTE** above budgeted *average* FTE of 7,741.

Running Start, Open Doors and Alternative Learning FTE are shown as separate line items for comparison to budget numbers on the original F-195 Budget.

Enrollment is lower than this period last year.

Exhibit B shows the changes in average FTE enrollment, as reported to SPI, since 2005-06. Exhibit B reflects the history of our actual state funding level of FTE.

Exhibit C is a comparison of student FTE by school and by grade level for the current month and the same month in the prior year (2016-17).

Exhibit D shows the monthly information in graphic form, with a comparison to last year's (2016-17) actual enrollment and 2017-18 budgeted numbers.

Robert Sanford, Director of Transportation was present to answer questions about the two new buses that were purchased.

Wenatchee School District No. 246
MEMORANDUM

To: Wenatchee School Board
Brian Fones, Superintendent

From: Les Vandervort, Chief Financial Officer

Date: February 26, 2018

Re: **December 2017 Budget Status Report**

GENERAL FUND With **33%** of the fiscal year elapsed, Total General Fund revenues were **31.5%** and expenditures were **31.0%** of budgeted amounts, respectively.
General Fund Total Fund Balance at December 31, 2017 is **\$10,968,829** (10.64%).
Total Fund Balance at December 31, 2016 was **\$13,527,901** (14.04%).

Districts are funded on budgeted numbers through December of each year.
SPI adjusts funding to actual numbers (such as enrollment and staffing) beginning in January through the end of the fiscal year.

CAPITAL PROJECTS FUND The Month Ending Fund Balance is **\$5,264,156**.
Lincoln and Washington projects close to completion.
Rec Park project close to completion.

DEBT SERVICE FUND The Month Ending Fund balance of **\$1,012,976** is for payment of bond principal and interest payments which are due each December and June. Revenues consist primarily of property taxes.

The Debt Service levy for 2018 collection is \$5,400,000 or about \$1.30 per \$1,000 assessed value.
The M&O levy for 2018 collection is \$12,527,890 or about \$2.94 per \$1,000 assessed value.

ASB FUND Revenues are **37.6%** of the amount budgeted for the year. Expenditures are **15.9%** of budget.
The Month Year Ending Fund Balance is **\$716,129**.

TRANSPORTATION VEHICLE FUND The Month Ending fund balance is **\$54,682**.
Bus purchases are made only when funds are actually received by the district.
Two buses have been ordered for 2017-18.

Transportation discussion:

- Two new buses delivered yesterday
- Replaces one retired and we will refurbish one
- This will help to increase our fleet
- Put in another bus, which has air conditioning will help summer school transportation
- Using 1994 buses as spare buses
- Now 43 buses we don't want any more than 44 buses – no space, and don't want them to just sit

- Discussion on cameras that are on the buses – 16 buses have cameras with hard drives
- GPS are available, using routing system
- The electric buses are way out of our range \$137,000 for our buses but electric buses costs \$350,000, not cost effective

The board thanked Mr. Vandervort and Mr. Sanford for the report.

Board Communication

- Sarah Knox, director, appreciated the Safety Open Public Forum and suggested having more. There has been a lot of positive feedback from the public. The board and superintendent agreed that we should plan more.
- Directors Michele Sandberg and Laura Jaecks attended the STEM Conference on March 9th and shared that it was very impressed, all the presentations. WHS teacher Doug Merrill did a great job.
- President Michele Sandberg suggested having more reports from student groups that are not represented by the ASB that focus on academics. Ms. Sandberg discussed it with Supt. Flonas prior to the meeting and the board agreed to the suggestion.

Superintendent's Report

- Supt. Flonas shared the updated calendar and asked the board to send ideas of what they would like discussed at the meetings.
- Draft Agenda for Board Workshop on Monday, March 19th, please give feedback by Thursday to Brian.

Meeting Adjourned

EXECUTIVE SESSION: Open meeting adjourned into the executive session at 8:00 p.m.

President Sandberg read the following statement:

The school board will enter into executive session in accordance with board policy 1410 and RCW 42.30.110 Section G: to discuss with legal counsel representing the district matters relating to enforcement actions, or litigation, or potential litigation to the district.

The meeting is expected to last 45 minutes and no action will be taken.

OPEN SESSION: The meeting was reconvened in open session – 8:45 p.m. No action taken.

MEETING ADJOURNED: President Sandberg adjourned the meeting at 8:45 p.m.

President

Superintendent

Date



Wenatchee School District Board Workshop

Minutes of March 19, 2018
WSD District Office **DRAFT**

Board Members	Staff Present
Michele Sandberg, President	Brian Flonas, Superintendent
Sarah Knox, Vice President & DLT Board Representative (excused absence)	Cabinet
Sunny Hemphill, Board Legislative Representative	
Laura R. Jaecks	
Walter Newman	

I. Board Workshop 5:00 p.m.

Wenatchee School District Board Workshop

PLEDGE OF ALLEGIANCE: President Michele Sandberg welcomed everyone and opened the workshop with the Pledge of Allegiance.

INTRODUCTIONS: Superintendent Flonas introduced Mark Helm, Executive Director of Student Services and Adam Bergstrom, Director of Safety and Risk Management. Mr. Helm told the board that our district is extremely lucky to have Mr. Bergstrom as our Director of Safety and Risk Management and asked Mr. Bergstrom to share his background with the board prior to coming to WSD. He summarized the following:

- Retired US Army, Special Forces (23 years)
Served as Senior Enlisted Team Sergeant for a 12-man Special Forces A-team (ODA 512). Conducted Special Operations, including Foreign Internal Defense, Special Reconnaissance, and Direct Action missions in the US Central Command area of operations (Middle East). Troop Sergeant Major for a Counter-terrorism/Hostage Rescue unit.
- Defense Threat Reduction Agency (3 years)
Deputy Team Chief/Terrorist Operations Specialist: Conducted 92 comprehensive physical security and antiterrorism vulnerability assessments of Department of Defense (DoD) installations, stand-alone facilities, and headquarters complexes. Evaluated and taught DoD Terrorism Threat Analysis Methodology to senior military and DoD personnel.
- Missile Defense Agency (3 years)
Lead security/program protection expert for missile defense programs including the Forward Based X-band Radar, Sea Based X-band Radar, Ground Based Interceptors, Ground Based Radar-Prototype, Adjunct Sensor, Airborne Laser, and Airborne Sensors.
- DoD Education Activity (7 years)
Antiterrorism Program Manager encompassing 191 schools K-8 in 14 districts located in 12 foreign countries, seven states, Guam, and Puerto Rico.
- (Current) WSD Director of Risk Management, Safety, and Security

Mr. Bergstrom shared with the board what he would be covering tonight in the workshop:

- *Emergency Response Procedures*
- *Security Systems / Resources*
- *Safety Forum Items*

Mr. Helm shared with the board the following:

- Each school is in the process or has already completed the Standardized district procedures “WSD Emergency Response Procedure Quick Reference Guide” for their particular school.
- Each school has been trained in “Run Hide Fight” but primarily the “Lockdown” action is first defense.
- Goal: All students trained for “Run Hide Fight” by next year, which includes office staff, custodial staff and food service staff. Now all principals and teachers have been trained and Mr. Bergstrom has been “on-call” for further training in the schools but next year there will be more required training at each school for everyone on “Run Hide Fight”.

See below for details:

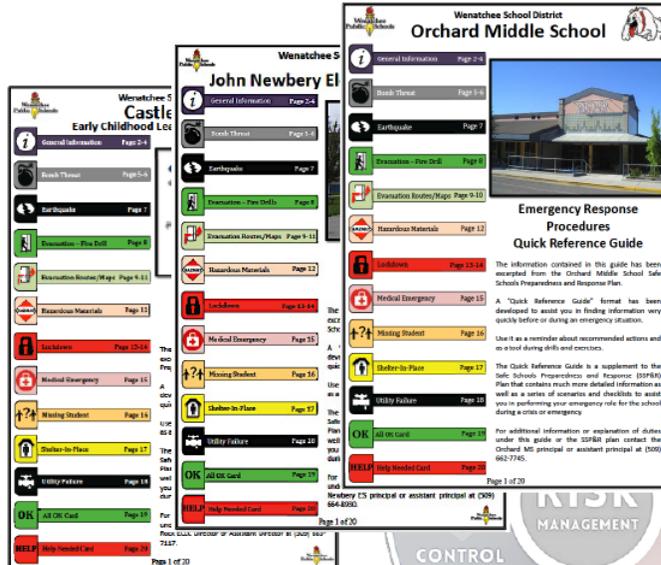
EMERGENCY RESPONSE PROCEDURES:

Standardized District Procedures

- “WSD Emergency Response Procedure Quick Reference Guide”
- Response procedures are standardized throughout the district with building specific details added as needed.

Covering:

- Emergency Telephone Numbers
- Emergency Communications Checklist
- Bomb Threat
- Earthquake
- Evacuation
- Evacuation Routes
- Evacuation Assembly Area
- Off Campus Evacuation
- Hazardous Materials
- Lockdown Internal and External Threat
- Medical Emergency / First Aid
- Missing Student
- Shelter-in-Place
- Utility Failure / Flood
- Emergency Response Cards Green/Red



Lockdown – Run Hide Fight

- WSD PRIMARY action for an active threat will continue to be LOCKDOWN.
- Adding Proactive Option-Based Guidance: Run, Hide, Fight.
- Teachers/Staff are given the authority to act according to their immediate situation depending on proximity of threat.
 - **RUN**
 - You Must Keep ‘In Loco Parentis’ in mind
 - If you are in the open or you feel your location is unsafe
 - When in direct sight/contact with an active threat you should do everything possible to get your students and yourself out of harms way as quickly as possible.
 - **HIDE**
 - Lockdown: If possible, close and lock the door(s) to the room.
 - Find protection for yourself and your students
 - If you can be seen without much effort, such as ducking under a table, you are not hiding.
 - **FIGHT**
 - As a last resort, do whatever is necessary to survive the situation
 - When your life is in imminent danger



Mr. Helm gave details of each level of Run Hide Fight. He told the board that Mr. Bergstrom has trained the staff on how important it is to know where the threat is coming from, and how to do that.

Mr. Helm gave real-life examples to help illustrate different situations how each level is used.

He also told the board that Mr. Bergstrom discovered that some buildings have door that only lock from the outside so he has put magnet strips on some of the door locks to easily pull off in case of an intruder or emergency. These are the kinds of things that Mr. Bergstrom does in evaluating the buildings for safety. He has run safety checks at each of the facility locations.

Then Mr. Bergstrom explained the drill and exercises that the district is currently doing. “First 30-seconds” videos, he plays the video that gives them a situation in 30-seconds and then the staff can come up with scenarios to solve or react effectively to the problem. He also has longer training videos for staff and will be using them all starting this next week at the schools.

See details below the drills and exercises the district is currently conducting.

Drills and Exercises

- Schools train on district standard emergency response procedures.
- Schools practice one drill a month at a minimum.
- Recently initiated tabletop exercises and video scenarios to assist administrators and office staff on reacting to a variety of emergency situations. "First 30 Seconds" videos.
- Schools participate annually in no less than:
 - Three (3) drills for fire evacuation.
 - Three (3) drills for lockdowns (at least one full lockdown and one lockout).
 - One (1) drill for shelter-in-place.
 - One (1) earthquake drill.
 - One (1) drill using the school mapping information system Rapid Responder.
- Schools report completion of each drill to safety and security office.
- Drills are randomly assessed by district safety and security.

Mr. Helm shared safety procedures around the district:

- Building inspections
- Background checks on employees
- Background checks on volunteers - both through Washington State Patrol
- Route assessments for buses - drop off areas for students
- Mr. Bergstrom checks each school before school and after school frequently
- Sometimes no one realizes he's there because he just observes how the safety of the students is going at each school and has made changes - like adding more crossing walk attendants etc.
- He does this at each school several times a year because situations can change throughout the year.
- Routine checking of doors being locked is customary - concern from board about front doors being locked, Mr. Helm shared some of the reasons front doors cannot be locked in some schools- for parent access, etc.

Mr. Bergstrom gave a rundown of the following security systems and resources.

- All schools have gone to a digital phone system allowing for much more sophisticated emergency systems, mass notification also for lockdown or evacuation, connected to doors to lock etc.
- Updated to all digital radios, separate frequency for school, security and transportation.
- Law enforcement is automatically contacted, built into the system.

SECURITY SYSTEMS / RESOURCES

- **EMERGENCY NOTIFICATION SYSTEM:**
 - District buildings are equipped with mass notification systems that are used to initiate either live voice or recorded emergency notifications broadcasting through building/campus.
 - As systems are upgraded this includes:
 - A capability of prerecorded standard emergency messages. Lockdown, Evacuation, Shelter-in-place.
 - One push panic buttons. Push of a button initiates announcement, locks access control doors (if installed) and notifies monitoring station.
- **HAND HELD RADIO SYSTEM:**
 - District-wide system.
 - Building specific digital radio channels.
 - Transportation, Security and Tactical digital radio channels.
 - M&O Channel.
- **ALARMS AND ALARM MONITORING:**
 - Buildings have intrusion detection alarms installed throughout all schools/buildings.
 - Alarms are monitored 24/7 by LocalTel / Guardian.
 - Pacific Security responds to Burglar Alarms dispatched through monitoring station.

We have Pacific Security checking entire district during the hours we are closed.

- They check all doors, enter if they find an unlocked door and secure building and contact the district. They watch for any suspicious behavior around the schools, graffiti etc. and contact us.

- **ELECTRONIC ACCESS CONTROL SYSTEM:**
 - Proximity Card entry on external doors
 - Single point school access for visitors and non-staff members during the school day.
 - Staff members are issued proximity cards, instead of keys, that operate the doors.
 - Current practice in all buildings is to minimize school entry points during school hours limiting entry to schools with a single point of entry at the office during school hours.We upgraded all the control systems.

SECURITY CAMERAS:

- The district currently has over 380 security cameras installed in schools and district buildings.
- The cameras are monitored by Security Officers for nefarious or illegal activities.
- Videos from all cameras are recorded and reviewable for investigations and follow-up.
- The cameras are all in the schools now, the last school is finishing up now with upgrades system.

THE FIRST 30 SECONDS VIDEO SCENARIO TRAINING:

- The First 30 Seconds is a series of realistic, school-specific crisis scenarios, companion facilitator videos, staff training videos and assessment tools that utilize the powerful evidence-based concept of Mental Simulation, the practice of mentally working through crisis situations using visualization.
- Help staff develop and draw from their base of knowledge to quickly respond when an actual emergency occurs.

• SCHOOL MAPPING INFORMATION SYSTEM.

- District makes available emergency preparedness and response information to both first responders and through “Rapid Response.”
- In the event of an emergency at a school, responders can access the information via the Internet, or they can save the information to a disk.

• SAFESCHOOLS ALERT

- Allows students, parents and community members to report tips on harassment, intimidation, bullying, Safety or any other general issues confidentially by email, phone, text or website. This is used by students but we are working on making it more available to them and publicized better, it is a great tool. Board suggested we let students know about it a an assembly. Mr. Bergstrom shared approximate numbers of use. It is assigned to particular employees to follow-up.

Teachers and Principals only use our approved links for training, Mr. Bergstrom is not aware of any others. We use a teacher training video tool at Middle School /High School level from Oregon and very well done.

Mr. Bergstrom started as the Safety & Security Director and now the Risk Management has been added which includes insurance issues. Three different areas, Mr. Bergstrom broke-down how those three areas run into each other.

Mr. Bergstrom showed the following break-down of our safety and security department. He explained the history of spreading the forces around the district and why he has come up with the current assignments.

Personnel

DISTRICT SECURITY OFFICERS:

- The district has two (2) security officers typically assigned to the high school.
- Security Officers:
 - Patrol the campus grounds and monitor security cameras to prevent, discover and deter illegal activity, enforce school rules and regulations.
 - Respond to calls for a variety of services including; basic assistance to students, faculty and staff, investigation of alarms, thefts, and other acts against persons or property.
 - Investigate, report, and record campus crimes, and prepare detailed incident reports. Our security officers are either retired law enforcement/military or have served in law enforcement in the past.

DISTRICT TRUANCY OFFICER: The district has one (1) truancy officer

DISTRICT SCHOOL RESOURCE OFFICER (SRO):

- The district partnered with the Wenatchee Police Department to “hire” a police office as our school resource office.
- The responsibilities of SROs are similar to regular police officers in that they have the ability to make arrests, respond to calls for service, and document incidents that occur within their jurisdiction.
- Beyond law enforcement, SROs also serve as educators, emergency managers, and informal counselors.

CONTRACTED - PACIFIC SECURITY:

- Respond to intrusion detection alarms during non-school hours/days
- Patrol district buildings nightly, checking doors and property
- Used to augment for athletic events and heighten security



Mr. Bergstrom shared how much work and effort these individuals put into their jobs. They are dedicated, hard working and professional. We need more of them to cover all the areas in the district.

Mr. Helm brought up the Safety Forum suggestions from our community and the cost factors. Mr. Bergstrom conducted research to address whether some of the ideas would be cost effective, or work within our current system.

SAFETY FORUM ITEMS:

- Bulletproof Rooms
- Metal Detectors
- Detection Dogs
- Armed Security
- Electronic Access Control
- Mr. Bergstrom first gave details of the costs and history of the “Bulletproof Storm Shelters”, a law in Oklahoma was passed that all schools had to have these for protection against tornados. This company has only sold 6 so far and only in Oklahoma. The \$1000 per student does not include delivery or installation.

Bulletproof Storm Shelters (Oklahoma)

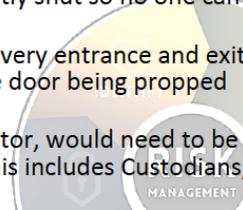
- **PRICING DEPENDING ON THE SIZE OF THE UNIT:**
 - Shelter designs are 1 sq. foot per child (elementary) 1.5 sq. foot per child (middle school), 2 sq. feet per child (high school).
- **AVERAGES OUT TO BE ABOUT \$1,000 PER STUDENT**
- **ADDITIONAL CONSIDERATIONS:**
 - Price does not include installation.
 - Shelter components are shipped from Shelter-In-Place directly to the school. Local crews assemble the shelters in each room, bolting the shelters down 6" into the building foundation.
 - Footprint in existing classroom -
 - Power reconfiguration – outlets in room and for shelter



- Next Mr. Bergstrom broke down the costs of Metal Detectors in the schools. He also broke down the time for 1500 students going through a metal detector, it picks up every piece of metal so there would be multiple searches and multiple employees to conduct them.
- Metal detectors are only common in larger cities where there are gang problems and bars on the windows, the schools are like prisons.
- He used actual examples of shootings in schools that have canine searches and metal detectors, they still were able to get guns into the schools.

Metal Detectors – Planning Cost

- **ONE WALK-THROUGH METAL DETECTOR: \$75,000 INITIAL COST:**
 - \$5000 each unit - not including maintenance and sustainment
 - 2.5 FTE Security Officers at each detector
 - \$28,000 1 FTE: Total for 2.5 FTE \$70,000
 - Two Security Officers Operating/Searching – One Overwatch (Armed)
 - Used by 100% of everyone entering the building anytime.
- **ADDITIONAL CONSIDERATIONS:**
 - Metal detector would need to be manned anytime school is in session for the entire school day, Athletics (practices and games), Theater, Concerts, Conferences, etc.
 - Anyone setting off the detector would need to be searched
 - All ground-floor windows would need to remain permanently shut so no-one can pass anything into the building.
 - Doors could not be propped open, even temporarily, and every entrance and exit would need to be manned to prevent entrance or from the door being propped open.
 - Everyone, young and old, student and staff, parent and visitor, would need to be screened every time they enter, no matter the purpose. This includes Custodians, Food Service at whatever time they come to work



Mr. Bergstrom also addressed the Detection Dog idea:

- Dogs get sensory overload quickly when they are checking many items and start missing things (20-30 min.)
- If one thing gets through then they are not effective.
- These costs are if the district had a canine unit to support.

Detection Dogs– Planning Cost

- **DETECTION DOG STARTUP COST:** About \$35,000, with the dog costing between \$10,000 to \$15,000. Much of the expense is for training and certifications.
- **OTHER EXPENSES:** Include kennel costs, outfitting the deputy's police cruiser to accommodate the dog, veterinary care, food, and other supplies.
- **A Special Purpose Dog Team is a working dog and handler that have been trained to detect specific items beyond explosives or narcotics. Other categories commonly trained for are:**
 - Cell Phones
 - Currency
 - Weapons
 - Illicit Contraband
- **LIMITED NUMBER OF DOGS AVAILABLE**
- **WORKING TIME FOR DOG IS LIMITED**



Mr. Helm spoke to the suggestion of armed guards as opposed to police officers.

- Armed guards are not trained as police officers and the possibility of an accidental shooting or other unprofessional behavior is something to consider.
- Who the person is and how they have been trained would be a consideration.
- Mr. Bergstrom explained about “target discrimination” and how much training is needed to be able to discern a situation quickly in a close inside environment, with many students running. Someone other than a person with a police or military background would not be recommended by Mr. Bergstrom. It takes at least a 1-year training everyday to get to a skill level that he would be comfortable being in a school with a gun and an active shooter, there are many targets with many students everywhere.

Armed Security

• CONTRACTED ARMED SECURITY \$32.50/HOUR AND UP

• ADDITIONAL CONSIDERATIONS:

- Interaction with students and staff.
- Decision making process – act appropriately under stressful situations.
- Rules of Engagement – When they are authorized to use weapon
- Weapons qualification and training – i.e., target discrimination.

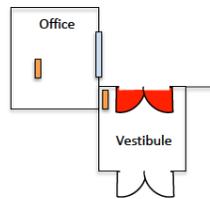
Mr. Helm explained the following situations at many locations in the district. Mr. Bergstrom shared what they have done so far. And what changes would need to take place.

- Many doors and many accesses to consider
- Kitchen doors with deliveries
- The staff has to be trained not to prop doors open
- We need our security people to go to each building and see what needs to be done in each school, they are doing that now.
- WA and Lincoln have this system set up and is capable of alarming it also
- Looking at alarms at playground gates now, mostly for student runners, but would be effective for intruders also.
- Maybe around four of our buildings will need some modification for front doors, they are in the process of evaluating the buildings now.
- Every door locked would be ideal, so we are looking at all options

Electronic Access Control – Planning Cost

• Main Vestibule – Buzz In

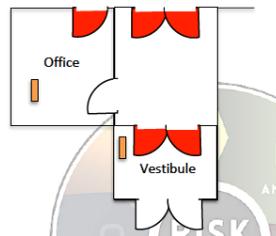
- Main Front Doors with Video Phone: \$16,600
- Main Front Inner doors: \$13,400



• Access Control - Single Door: \$4,300

• Access Control - Wing Single Door: \$6,600

• Access Control - Kitchen Door: \$3,800



Electronic Access Control – Planning Cost

• Storefront Vestibule Doors (Where needed)

- \$7962 - \$23,716

• Office Rolling Grill/Window(s) (Where needed)

- \$7300

• Window Applied Security Film

- \$1600 - \$9500

• Portable Buildings – Fencing

- \$6000 - \$22,250

• Permit and Design

- \$4700

- Mr. Bergstrom explained how the window applied security film, to front office vestibule doors and windows, not classroom windows, will slow down a shooter enough to allow help to be summoned and allow possible escape.

Mr. Bergstrom also shared that the State of Washington does not have standards for safety in schools. At the DoD they have standards for everything. It is the Unified Facility Criteria -specifically for schools, in a lot higher risk areas around the world

Windows

- One of the standards is this window film
- The process for assessment of threats or events
 - What the threat is...
 - What the hazards are...
 - How much delay time you want for first responders...
 - One-minute delay is what is considered low, which includes solid core doors, metal doors etc. but what is overlooked is the glass, if not protected and that's what the film does, gives you that extra time that the solid doors give you

Fencing:

- Portables - we are looking at fencing in the portables couldn't get in unless climbing the fence, if a person is climbing they are most likely up to no good
- Evacuation discussed, what is the process

ASSESSMENT PROCESS:

- History of the threat or hazard in the past—has it happened before.
- Threat capability—who in the area is capable of presenting this kind of threat. We do a multi-hazard assessments in our district, graded individually,
- Threat intention—do they possess the intention

Mr. Helm introduced Police Chief Steve Crown, our SRO Officer, SRO Rienfeld could not make the meeting.

Police Chief Crown gave a brief history of his background.

- He explained the the process that a SRO goes through, which includes extensive background checks, psychological testing to see if they have emotional intelligence - the ability to talk reasonably with people, solve people problems
- Sometimes they go through 35 applicants before coming up with one individual
- Wenatchee Police Department's new officers are coming away from the academy with outstanding awards and there are years of experience that goes into one officer before become an SRO.
- Wenatchee School District SROs are our top people.

Strategy One on our Strategic Plan is where our SRO fits into

Objective 1.4 Positive and Safe Learning Environment

- Our SRO does not have time to do a lot of things that are in our plan
 - He spends at least 2 hours filling out paperwork for any criminal activity
 - He would like to spend more time on drug and alcohol counseling
 - Mentoring students
 - Attending lunch programs to spend time with students
 - Crime prevention - resolve tensions in the student community
 - SROs are Crisis Intervention trained to deal with mental health issues also
 - Criticism about being a intimidator to kids couldn't be further from the truth, our SROs are trained to engage with the students
- Currently we have a contract 75% WSD and 25% WPD, back to patrol in summertime, but now the summer is requiring more of his time with summer events
- SROs help to keep WPD informed of potential issues that may occur outside of schools
- There are not many down times, the Middle Schools and Elementary schools are under served now, too few SRO's
- Citizens should expect that their children are covered from the time they leave in the morning until they arrive home at night, with WPD and school SROs.
- Only 4 officers covering Wenatchee per day and are handling 65 calls in a 24 hour timeframe - they are swamped, some officers are out currently so they are short handed
- Some safety issues can not be addressed like drug use, busing issues, traffic issues due to short handed force

In terms of the district time questions:

- 2017-18 school year WSD pays \$471,841.63 and the WPD pays \$23,949.88 for an SRO
- He recommends 3 SROs, like Moses Lake 2 SROs looking at adding 3rd

- WPD could have a senior staff member ready for 2018-19 school year and be working on one for the 2019-20 school year
- Moses Lake has 3 security officers at high school and one at each of their middle schools
- Mr. Bergstrom thinks that is a good model, he feels three SRO's at WHS plus 3 Security Officers and one at each middle school would be the ideal and have one at each elementary - they would be at that school and know those children
- The middle school security officers could also help cover elementary schools and cover some of the risk management issues at the schools they are assigned to.
- They supervise kids as they get out off the bus and supervise as they get on the bus
- Chief Crown has not been successful getting grants but will talk more about the grant process and those challenges with board members at another time
- Two of WSD schools are out of the City Limits but WPD still covers those schools, there are not jurisdiction problems, they have an agreement with the county.

Mr. Helm told the board that he could get something together for them cost wise after the schools safety assessments are completed.

It was noted by a board member that we do not have the budget for school counselors, psychologists, so this is going to be a big job to figure out.

A board member asked how are staff and to what extent are teachers trained. Mr. Helm walked the board through the process every year at the beginning of the year.

- Beginning of year before it starts they go through the lockdown procedures
- All bullet points of each area are covered and reviewed, new teachers get that training as well
- First weeks of school there is a walk through with students, talking with them and answering questions and having drills
- The quick reference guide is used at the beginning of the year that Mr. Bergstrom developed and he offers himself to the schools for the training and several schools have done so and he is now in process of doing more.
- We are doing an assessment of; what needs to be trained, how often it needs to be trained & inservice training
- We want every adult to be trained in Run Hide Fight in the schools
- Subs have a sub book with the process and reference guide and when they have their training Mr. Bergstrom has a reference guide in every packet and one in each occupied space.
- Staff has a website for access to those reference guides and we have an evacuation procedure posted on the wall in every classroom, also in every reference guide there are floorplans with verified new constructions

Discussion of escape ladders, we do not have them, also about breaking windows, it is not easy but can be done, double paned windows, not as easy as you think.

Mr. Bergstrom explained the methodology involved when you look at hazards and threats and you weigh them against a bunch of metrics.

Process:

- Likelihood of an event happening
 - Threat recording or history, you look at what has happened in the past, talk to people, look in the paper, talk to police force
 - Threat capability, who in the area is presenting this kind of a threat
 - Threat intention, would they do it on a scale 1-5
 - Add those together and subtract your security posture, look at what do you have in place
- This methodology is used throughout the world so it can be replicated in every situation, wherever we go and whatever we look at.
- Severity rating of this hazard or threat and the effect of that event - psychologically on the community or district
- What type of warning would we give is considered
- Response - do we have coordinated response, first responders in place
- Crisis management, the teams and resources to deal with that event or hazard
- Take all of that and come up with numbers to evaluate the event

History:

In earlier years Mr. Bergstrom came up with a spreadsheet to address the threat, it calculates it, priorities it, and gives you a memo for record on the prioritized list of the likelihood of all of the laundry list of the hazards that are there.

In 2004 the Marine Corp adopted it for their threat assessment procedure. Its used and a fantastic tool, not perfect, but very helpful.

Every Monday Mr. Bergstrom sits down with his team and has a weekly report and they do training and during that, they have gone through this process, some can come up with a different number but it averages out. What they do with that information is that they change the direction for that week based on the outcome.

Director Hemphill asked about Mr. Bergstrom's opinion or assessment of an active shooter at one of our schools. He answered her by saying that it is very low. And on the low end of any of the incidents. He use the analogy that over 1500 students die riding their bikes to school in a year, but no where near that number are dying from an active shooter. So with that methodology you are less likely to be in a school shooting.

He told the board that its a very terrible psychological act, kids are helpless and they die which is very difficult to reconcile, he encourages us to think logically and look at the assessments, the likelihood is very low, and we need to do the process.

A board member pointed out that Mr. Bergstrom's recommendation is more SROs and security officers but what about the soft end of this mix. He would like to see a threat-assessment team at each school that can address the emotional need issues.

Mr. Helm pointed out that we do that somewhat now and have policy to that effect, it starts with someone hearing a threat or hazard, telling an administrator and bringing in a counselor and agencies that can help. We start with the tools to analyze the student. We, as a district, have a good relationship with our community health agencies.

Another board member pointed out that some of these mental health problems and agency breakdowns are not school issues referring to the Florida shooting. It is a broader mental health issue, we as a country are not doing a good job of dealing and addressing that. But we must be on top of our part in the schools.

Mr. Bergstrom's key point is that the threat assessment process be formalized, and have everyone doing it in their buildings. We have things in place to deal with "little Johnny", if he is presenting a threat.

Mr. Bergstrom agreed to put together a policy and/or procedure so the district can look at it and possibly put it in place.

It was pointed out by a board member that our teachers and counselors are already stressed and overwhelmed with work so we will have to look at several options if we don't have the resources. We have to look at the hard costs and some of the soft costs.

A board member suggested that the board and superintendent get together and look at all the options.

Supt. Flones agreed that we should develop a plan on how we can get there, we need to take the first steps which includes numbers and then how do we move forward, if we need additional resources where are they coming from, we will have to prioritize and maybe have capital projects funds for the hard costs. WHS will have the state of the art security systems in place with the passage of the bond. The conceptual pictures are just to give us a visual but can be adapted to address safety issues.

A board member voiced her concerned about a threat of being out in the open spaces at games and walking to and from school going to the bus. Mr. Helm pointed out that we have security at all our games and at WHS in the morning and afternoons.

Mr. Bergstrom shared that in some countries there is security on buses. So he suggested that we look at our threat assessments. These are good questions but we need to be careful of the exaggeration of the risks. As a community we need to ask these hard questions.

Chief Crown shared that in law enforcement they visualize a threat and are constantly thinking of how to address a problem. When people understand that there is a constant threat, they tell someone if they feel there is a threat, that starts the process. People have to recognize that we are going to teach and we are going to watch and have a plan to address these kinds of issues. Listen to your teachers, administrators and law enforcement officers and you will find an answer, maybe not the answer for Spokane or another town but the answer for Wenatchee is there. We all need to communicate with each other.

Mr. Bergstrom, is working on a course of action in procedures on security and that will be floorplans of all the schools and the costs to do that, he will bringing that to the board for approval.

The Board and Superintendent Flones thanked Mr. Bergstrom, Mr. Helm and Chief Crown for the informative workshop.

- **MEETING ADJOURNED:** Adjourned the meeting at 6:55 p.m.

President

Superintendent

Date



Wenatchee School District Special Meeting

Minutes of March 22, 2018
DISTRICT OFFICE 12-1 P.M.

Board Members

Staff Present

Michele Sandberg, President
Sarah Knox, Vice President & DLT Board Representative
Sunny Hemphill, Board Legislative Representative
Laura R. Jaecks
Walter Newman

I. SPECIAL MEETING 12:00 PM

Michele Sandberg, President, opened the Special Board Meeting at 12:03 p.m. She read the following statement:

OPENING:

The board is opening a Special Meeting on March 22nd at 12:00 pm for the purpose to conduct an executive session to review the performance of a staff member in accordance with school board policy 1410 and RCW 42.30.110, Section E. The executive session will last 60 minutes and no action will be taken following the executive session.

EXECUTIVE SESSION:

Open meeting adjourned into the executive session at 12:03 p.m.

EXECUTIVE SESSION OPENED INTO THE OPEN MEETING:

Open meeting adjourned into the executive session at 1:03 p.m.

MEETING ADJOURNED:

President Michele Sandberg adjourned the meeting at 1:04 p.m.

President

Superintendent Date _____

Wenatchee School District NO. 246

PAYROLL

MARCH 2018

We, the undersigned Board of Directors of the Wenatchee School District No. 246, Chelan County, Washington, do hereby certify that the persons named in the attached payroll are employed by said school district and entitled to the sums specified in the final payroll register. The payroll is approved for payment in the amount of \$ 6,766,958.87 for the month of March 2018.

Secretary: _____

Board Members: _____



Approval of vouchers and warrants

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment

General Fund

Check numbers 597685 through 597960 totaling \$476,448.20

Capital Projects Fund

Check numbers 597961 through 597965 totaling \$134,291.62

Associated Student Body Fund

Check numbers 597966 through 598031 totaling \$60,331.56

Transportation Vehicle Fund

Check number 598032 totaling \$275,996.04

Check numbers and amount of expenses will be provided at the board meeting.

Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Wenatchee School District, and that I am authorized to authenticate and certify to said claim.

Signature of Auditing Officer

Date

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 27, 2018, the board, by a _____ vote, approves payments, totaling \$947,067.42. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP WARRANTS:
Warrant Numbers 597685 through 598032, totaling \$947,067.42

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
597685	1ST CLASS OFFICE SOLUTIONS LLC	03/28/2018	650.40
597686	AAA AWARDS	03/28/2018	159.20
597687	ACCUCUT SYSTEMS	03/28/2018	1,720.00
597688	AGUILAR, RAFAEL	03/28/2018	800.00
597689	ALLANA BUICK & BERS INC	03/28/2018	2,985.00
597690	AMER TIME & SIGNAL	03/28/2018	660.28
597691	AMERICAN PRODUCE EXPRESS, LLC	03/28/2018	2,975.05
597692	AMERIGAS	03/28/2018	1,023.47
597693	ANGUIANO, LEANDRO	03/28/2018	18.00
597694	APPLE COMPUTER INC	03/28/2018	2,447.44
597695	APPLE VALLEY PUMPING SER INC	03/28/2018	220.00
597696	ARREDONDO-HERNANDEZ, ZULY A	03/28/2018	475.76
597697	AVALON MUSIC INC	03/28/2018	37.94
597698	AVANT ASSESSMENT, LLC	03/28/2018	245.00
597699	AVEY, TINA CHERAY	03/28/2018	43.00
597700	AVILA, ARMANDO M	03/28/2018	859.00
597701	AW REHN & ASSOC INC	03/28/2018	874.00
597702	B & H PHOTO & VIDEO	03/28/2018	174.98
597703	BAGGETT, RICHARD	03/28/2018	1,961.00
597704	BATTERY SYSTEMS	03/28/2018	122.92
597705	BE CLEARLY INC.	03/28/2018	7,500.00
597706	BEESON, ANGALENA MARIE	03/28/2018	42.00
597707	BLICK ART MATERIALS	03/28/2018	296.54
597708	BRETFORD MANUFACTURING	03/28/2018	38.57
597709	BREWER, LYNDSAY LEE	03/28/2018	37.17
597710	BROWN, RONALD EDWARD	03/28/2018	571.68
597711	BROWN, SARAH F	03/28/2018	36.44
597712	BRYSON SALES & SERVICE	03/28/2018	304.73
597713	BSN SPORTS	03/28/2018	231.54
597714	BUZZELL, NIKKI ANN	03/28/2018	92.00
597715	CAMPBELL, IAN & JOY	03/28/2018	7,946.00
597716	CARLSON, REED A	03/28/2018	225.00
597717	CAROLINA BIOLOGICAL SUPPLY	03/28/2018	45.54

Check Nbr	Vendor Name	Check Date	Check Amount
597718	CARVITTO, JUSTIN JOSEPH	03/28/2018	49.87
597719	CASCADE QUALITY WATER CENTER	03/28/2018	452.26
597720	CASHMERE MAILING HOUSE	03/28/2018	3,728.02
597721	CHAMBERS, GREGORY JOHN	03/28/2018	9.76
597722	CHAVEZ, GABRIELA	03/28/2018	859.00
597723	CHELAN CO COMMUNITY DEVELOPMEN	03/28/2018	50.00
597724	CHINOOK MUSIC SERVICE INC	03/28/2018	4,639.63
597725	CHRISTENSEN, JENNIFER WYNAR	03/28/2018	924.21
597726	CHRISTENSEN, MONIKA K	03/28/2018	701.88
597727	CITY TREASURER	03/28/2018	15.67
597728	CLANCY'S FARM LLC	03/28/2018	1,202.46
597729	CLARIUS LANGUAGES	03/28/2018	1,779.00
597730	CLASSROOM FRIENDLY SUPPLIES	03/28/2018	53.97
597731	COALITION FOR CHILDREN & FAMIL	03/28/2018	125.00
597732	COBRA BEC INC	03/28/2018	4,620.00
597733	COLEMAN OIL	03/28/2018	16,059.02
597734	COMMERCIAL TIRE	03/28/2018	2,337.52
597735	COMMITTEE FOR CHILDREN	03/28/2018	442.54
597736	COMPUTER TECHNOLOGY LINK	03/28/2018	915.37
597737	CONGER, DENNIS DWIGHT	03/28/2018	361.37
597738	CONNOR, MICHELLE C WAVRA	03/28/2018	660.00
597739	CONSOLIDATED ELECTRICAL DISTRI	03/28/2018	757.23
597740	CTS CASH OFFICE	03/28/2018	7,437.47
597741	DACEY, MICHAEL E	03/28/2018	2.94
597742	DALE, DENISE M	03/28/2018	49.67
597743	DAVIS, ARNEIL LAW FIRM LLP	03/28/2018	14,730.00
597744	DECKER EQUIPMENT/SCHOOL FIX	03/28/2018	130.26
597745	DEJONG, JON DAVID	03/28/2018	68.00
597746	DELTA EDUCATION INC	03/28/2018	55.42
597747	DEMCO INC	03/28/2018	120.39
597748	DEVEREAUX, PATRICIA L	03/28/2018	130.93
597749	DICKEY, EILEEN DEVON	03/28/2018	72.37
597750	DIGITAL MEDIA NW LLC	03/28/2018	2,500.00
597751	DILLEY, AMY M	03/28/2018	208.79
597752	DREYER, KATHERINE LOUISE	03/28/2018	204.00
597753	EAGLE, BILL DAVID	03/28/2018	140.00
597754	EASTERN WA UNIVERSITY	03/28/2018	380.50
597755	EASTMONT SCHOOL DISTRICT	03/28/2018	4,728.15
597756	ECOLAB INC	03/28/2018	572.55
597757	ELWYN, JAMES F	03/28/2018	914.46
597758	ERICKSON, DEANNE M	03/28/2018	186.97
597759	ESD 112	03/28/2018	110.00
597760	FASTENAL COMPANY	03/28/2018	192.19
597761	FISHER, DUSTIN S	03/28/2018	18.00
597762	FOLLETT SCHOOL SOLUTIONS, INC	03/28/2018	5,227.97
597763	FOOD SERVICE OF AMERICA	03/28/2018	41,597.55
597764	FRANZ FAMILY BAKERIES	03/28/2018	4,147.32
597765	FRED MEYER CUSTOMER CHARGES	03/28/2018	319.35
597766	FUN AND FUNCTION LLC	03/28/2018	78.94
597767	GET TRAVEL SPORTS & EVENTS	03/28/2018	20,783.25

Check Nbr	Vendor Name	Check Date	Check Amount
597768	GLAZE BAKERY LLC	03/28/2018	36.96
597769	GLAZER'S CAMERA, INC	03/28/2018	486.33
597770	GRAYBEAL SIGNS	03/28/2018	562.60
597771	GRIFFIN-BUGERT, CAROLYN GAIL	03/28/2018	199.50
597772	HAGLUNDS TROPHIES	03/28/2018	390.78
597773	HANNAH, ELIZABETH MYERS	03/28/2018	443.94
597774	HARLE, BRANDON T	03/28/2018	990.59
597775	HAVEN, LEANN SUE	03/28/2018	859.00
597776	HEALTH CARE AUTHORITY	03/28/2018	2,671.51
597777	HENDERSON, JENNIFER L	03/28/2018	42.00
597778	HILL, JANET R	03/28/2018	1,404.81
597779	HOME DEPOT	03/28/2018	343.57
597780	HOWARD, JENNIFER L	03/28/2018	40.00
597781	HOWARD, JERI L	03/28/2018	12.00
597782	HUBENSACK, TAMMY A	03/28/2018	1,633.70
597783	HUPP, KATHLEEN M	03/28/2018	413.83
597784	HURT, ALLISON M	03/28/2018	889.00
597785	HUSON, LYNDA J	03/28/2018	287.00
597786	ICICLE BROADCASTING INC	03/28/2018	150.00
597787	ICICLE CREEK MUSIC CENTER	03/28/2018	500.00
597788	INDEPENDENT DEALER ACCESSORIES	03/28/2018	157.43
597789	INGRAM, CATHERINE L	03/28/2018	50.00
597790	INIGUEZ, MARIA T	03/28/2018	186.97
597791	INLAND PIPE AND SUPPLY	03/28/2018	598.06
597792	JACKSON, GIOCONDA	03/28/2018	1,173.85
597793	JAEGER, JEFF	03/28/2018	59.96
597794	JCD REPAIR LLC	03/28/2018	336.56
597795	JELSING, SHELLY	03/28/2018	40.00
597796	JERRYS AUTO SUPPLY	03/28/2018	1,115.87
597797	JOHNSTONE SUPPLY INC	03/28/2018	238.41
597798	JW PEPPER & SON INC	03/28/2018	412.98
597799	KELLER SUPPLY COMPANY	03/28/2018	62.77
597800	KELLEY'S IMAGING SYSTEMS INC	03/28/2018	108.40
597801	KENNELLY KEYS MUSIC	03/28/2018	325.20
597802	KESLER SCIENCE LLC	03/28/2018	449.00
597803	KING, ANDREW RAY	03/28/2018	12.00
597804	KING COUNTY DIRECTORS ASSN	03/28/2018	4,480.28
597805	KROMER COMPANY	03/28/2018	386.84
597806	LAKE, CAROLINE E	03/28/2018	425.44
597807	LAKESHORE LEARNING MATERIALS	03/28/2018	311.57
597808	LANCASTER, SANDRA K	03/28/2018	1,000.00
597809	LANE, MICHAEL J	03/28/2018	151.18
597810	LARKIN, SIERRA LYNN	03/28/2018	92.00
597811	LAW OFFICES OF CHRIS BURTON, P	03/28/2018	1,750.00
597812	LEAVITT, JEFFREY SCOTT	03/28/2018	92.00
597813	LENARD, FREDERICK	03/28/2018	690.00
597814	LEWIN, DEBORAH J	03/28/2018	230.94
597815	LEWIS, LISA A	03/28/2018	859.00
597816	LIMA, MARIA ELENA	03/28/2018	12.98
597817	LINK TRANSPORTATION	03/28/2018	640.00

Check Nbr	Vendor Name	Check Date	Check Amount
597818	LOCAL TEL COMMUNICATIONS	03/28/2018	25,624.45
597819	LONG, MICHAEL RAY	03/28/2018	30.00
597820	LOWES HOME IMPROVEMENT	03/28/2018	252.67
597821	MACKENZIE, AARON GRAHAM	03/28/2018	998.23
597822	MACKIN LIBRARY MEDIA	03/28/2018	344.71
597823	MADLAND, MARY	03/28/2018	208.33
597824	MAHONEY-HOLLAND, MICHELLE LOUI	03/28/2018	220.95
597825	MAIN IDEA LLC	03/28/2018	132.00
597826	MARINO, KERI J	03/28/2018	40.00
597827	MARSH, BRANDON C	03/28/2018	596.53
597828	MARTINEZ, ALFREDO	03/28/2018	859.00
597829	MARTINEZ, BRANDY D	03/28/2018	238.00
597830	MARTINEZ, CHERYL L	03/28/2018	45.55
597831	MARTIN, KAYLA SHAE	03/28/2018	51.50
597832	MCCORMICK, DAWN MARIE TYACKE	03/28/2018	872.93
597833	MCCOURT, HEATHER G	03/28/2018	70.00
597834	MCFARLAND, REBECCA S	03/28/2018	62.00
597835	MCGUIRE, ANA ROSA	03/28/2018	81.58
597836	MCMANUS, MARGARET WEBSTER	03/28/2018	350.41
597837	MENDOZA, FLOR E	03/28/2018	16.48
597838	MICRO COMPUTER SYSTEMS	03/28/2018	17,853.00
597839	MILLER, EMILY E	03/28/2018	10.68
597840	MILLIETTE, JUDY CUTLER	03/28/2018	200.00
597841	MITCHELL, KARLYN M	03/28/2018	218.23
597842	MONTALVO, PATRICIA	03/28/2018	264.48
597843	NCW WRESTLING OFFICIALS	03/28/2018	901.40
597844	NEES, MELANIE J	03/28/2018	642.39
597845	NEILSON, JUSTIN R	03/28/2018	859.00
597846	NEOFUNDS BY NEOPOST	03/28/2018	1,000.00
597847	NICPAN-BROWN, KRISTINA M	03/28/2018	558.88
597848	NOBLE, KATHLEEN BETH	03/28/2018	62.00
597849	NORCO INC	03/28/2018	223.51
597850	NORTH CENTRAL ESD	03/28/2018	30,966.48
597851	NW BEARING-BDI	03/28/2018	43.47
597852	NW VITAL RECORDS CTR INC	03/28/2018	140.00
597853	O'REILLY AUTOMOTIVE STORES	03/28/2018	269.29
597854	OBANION, HEIDI A	03/28/2018	859.00
597855	OFFICE DEPOT	03/28/2018	4,844.40
597856	OLLERTON-CABALLERO, MICHA M	03/28/2018	36.00
597857	OLTMAN, ERIN A	03/28/2018	457.76
597858	ON THE MEND MUSICAL INSTR REPA	03/28/2018	97.56
597859	ORIENTAL TRADING COMPANY INC	03/28/2018	85.54
597860	OTHER WORLD COMPUTING INC	03/28/2018	1,902.88
597861	OUELLETTE, DANIELLE	03/28/2018	40.00
597862	OXARC	03/28/2018	152.84
597863	PACIFIC SECURITY	03/28/2018	2,290.00
597864	PC & MACEXCHANGE	03/28/2018	2,191.20
597865	PEARSON K-12 CORE PRODUCTS	03/28/2018	750.00
597866	PLATT ELECTRICAL SUPPLY	03/28/2018	1,080.33
597867	PRO BUILD CO., LLC	03/28/2018	61.51

Check Nbr	Vendor Name	Check Date	Check Amount
597868	PUD NO 1 OF CHELAN COUNTY	03/28/2018	7,491.81
597869	QUINN, GINA A	03/28/2018	7.03
597870	R DIGITAL DESIGN LLC	03/28/2018	216.80
597871	R/P GUERRERO FARM	03/28/2018	1,100.00
597872	READ SIDE BY SIDE	03/28/2018	226.01
597873	REHAB SEMINARS	03/28/2018	969.00
597874	REHWALD, CHRISTINE ANN	03/28/2018	186.97
597875	REIBER, ERIN M	03/28/2018	598.93
597876	RICOH USA, INC.	03/28/2018	12,531.07
597877	RICOH USA, INC	03/28/2018	2,572.46
597878	RIMES, KEVIN J	03/28/2018	64.33
597879	ROBOTICS EDUCAT & COMPETITION	03/28/2018	3,900.00
597880	ROLFS, REBECCA L	03/28/2018	92.00
597881	RWC INTERNATIONAL LTD	03/28/2018	709.89
597882	S & W IRRIGATION SUPPLY	03/28/2018	2,942.17
597883	SAN FRANCISCO SOURDOUGH EATERY	03/28/2018	443.93
597884	SBS FOODS, INC	03/28/2018	1,029.59
597885	SCHETKY NORTHWEST SALES	03/28/2018	584.50
597886	SCHMIDT, SANDRA	03/28/2018	142.00
597887	SCHNEIDER, ANNE B	03/28/2018	800.00
597888	SCHOLASTIC INC	03/28/2018	98.13
597889	SCHOLASTIC BOOK FAIRS	03/28/2018	3,020.28
597890	SCHOLASTIC BOOK CLUBS	03/28/2018	262.00
597891	SCHOOL SPECIALTY INC	03/28/2018	329.10
597892	SCHOOLS INSURANCE ASSOC OF WA	03/28/2018	517.61
597893	SCHROEDER, HEIDI S	03/28/2018	611.75
597894	SHEA, PENNY J	03/28/2018	42.00
597895	SHERWIN WILLIAMS	03/28/2018	106.36
597896	SHIPOWICK-SMITH COUNSELING LLC	03/28/2018	208.33
597897	SHORT, CHERYL	03/28/2018	208.33
597898	SKILLS USA WA	03/28/2018	1,550.00
597899	SKILLSOURCE	03/28/2018	48,016.81
597900	SPHERO INC	03/28/2018	1,276.94
597901	SPRINGBROOK FARMS, INC	03/28/2018	7,868.28
597902	SPRINGWATER LATERAL WATER USER	03/28/2018	360.00
597903	SPRINGER, MEGAN T	03/28/2018	30.00
597904	STANS MERRY MART	03/28/2018	402.78
597905	STANTON, SUZANNE M	03/28/2018	47.36
597906	STATE AUDITORS OFFICE	03/28/2018	4,916.67
597907	STEARNS, BEA	03/28/2018	12.00
597908	STEFANIDES, KATIE M	03/28/2018	36.43
597909	STERICYCLE COMM SOLUTIONS	03/28/2018	87.62
597910	STRATEGIC STEPS	03/28/2018	4,500.00
597911	STROZYK, PAULA M	03/28/2018	36.00
597912	SUPPLYWORKS	03/28/2018	169.79
597913	TACOMA SCREW PRODUCTS INC	03/28/2018	61.41
597914	TACONY CORPORATION	03/28/2018	169.15
597915	TALBOT, DONALD	03/28/2018	24.00
597916	THACKERAY, ZANE	03/28/2018	58.00
597917	THYSSENKRUPP ELEVATOR INC	03/28/2018	7,468.83

Check Nbr	Vendor Name	Check Date	Check Amount
597918	TOTAL CARE	03/28/2018	375.00
597919	TOWN TOYOTA CENTER	03/28/2018	1,339.00
597920	TRAN, JOSETTE B	03/28/2018	186.97
597921	TROXELL COMMUNICATIONS	03/28/2018	122.27
597922	TURF STAR INC	03/28/2018	2,322.49
597923	UNIV OF WA AUTISM CENTER	03/28/2018	3,751.13
597924	UPS	03/28/2018	101.56
597925	US LINEN & UNIFORM INC	03/28/2018	2,098.91
597926	VALAAS, ADELA MENDOZA	03/28/2018	743.77
597927	VALDEZ, SARA J	03/28/2018	174.97
597928	VALERI, DESILEE C	03/28/2018	232.04
597929	VELAZQUEZ, CAITILIN N	03/28/2018	340.00
597930	VIDANO, CRAIG	03/28/2018	81.30
597931	WALLIS, ASHLE T	03/28/2018	180.00
597932	WALSH, TRACY ANN	03/28/2018	501.37
597933	WALTERS, KAREN	03/28/2018	42.00
597934	WATSON, DENISE MARIE	03/28/2018	42.00
597935	WAXIE SANITARY SUPPLY	03/28/2018	255.22
597936	WCP SOLUTIONS	03/28/2018	7,822.14
597937	WEINSTEIN BEVERAGE CO	03/28/2018	858.57
597938	WEN TRANSFER STATION	03/28/2018	42.82
597939	WEN VALLEY CHAMBER OF COMMERCE	03/28/2018	550.00
597940	WEN VALLEY HOSPITAL	03/28/2018	2,492.26
597941	WEN WORLD	03/28/2018	3,688.85
597942	WESCO PAINT & EQUIPMENT SUPPLY	03/28/2018	987.77
597943	WEST MUSIC CO	03/28/2018	521.82
597944	WHS ASB	03/28/2018	4,466.96
597945	WICKEL, LISA M	03/28/2018	12.70
597946	WIEGAND, BRIGITTE M	03/28/2018	48.35
597947	WILBUR ELLIS COMPANY LLC	03/28/2018	632.07
597948	WILKENS, RENEE M	03/28/2018	420.17
597949	WILLOUGHBY, SUSAN	03/28/2018	20.03
597950	WILSON, EMILY R	03/28/2018	1,000.00
597951	WINKELMAN, KEN	03/28/2018	542.50
597952	WIRTH, DEBRA	03/28/2018	180.00
597953	WOMENS RESOURCE CNTR OF NCW	03/28/2018	7,270.80
597954	WOOLSEY, TAMARA L	03/28/2018	124.02
597955	WSD	03/28/2018	17.90
597956	WSD ADMIN IMPREST	03/28/2018	921.77
597957	WSSDA	03/28/2018	40.00
597958	WVTSC PETTY CASH	03/28/2018	18.42
597959	YAKSUM ORCHARD	03/28/2018	280.00
597960	YANEZ, SOCORRO	03/28/2018	859.00
597961	FORTE ARCHITECTS INC	03/28/2018	5,453.00
597962	HILL INTL INC	03/28/2018	7,802.33
597963	LYDIG CONSTRUCTION INC	03/28/2018	101,180.74
597964	TCF ARCHITECTURE PLLC	03/28/2018	19,463.41
597965	WEN SAND & GRAVEL	03/28/2018	392.14
597966	ACADEMICS ARE COOL	03/28/2018	100.00
597967	AVALON MUSIC INC	03/28/2018	43.34

Check Nbr	Vendor Name	Check Date	Check Amount
597968	AWSP	03/28/2018	644.00
597969	BAREFOOT	03/28/2018	573.15
597970	BASMEH, SAMI	03/28/2018	10.00
597971	BISHOP JR, THOMAS H	03/28/2018	30.00
597972	BRAVO, ADRIANA	03/28/2018	20.00
597973	BRAVO, CRISOFORO ISMAEL	03/28/2018	20.00
597974	BSN SPORTS	03/28/2018	9,011.12
597975	CAFFE D'ARTE	03/28/2018	106.08
597976	CALIXTO, LUIS	03/28/2018	20.00
597977	CLARE, KRISTY M	03/28/2018	140.54
597978	EASTMONT LANES INC	03/28/2018	195.84
597979	ESQUIVEL, ANA BERTHA	03/28/2018	10.00
597980	FLORAFINDER LLC	03/28/2018	2,812.42
597981	GO USA	03/28/2018	97.70
597982	GOODRICH, TYE KAYLEEN	03/28/2018	98.90
597983	GREAT AMERICAN OPPORTUNITIES I	03/28/2018	4,387.25
597984	GROTHE, BRENT JOSEPH	03/28/2018	123.90
597985	HAGLUNDS TROPHIES	03/28/2018	217.12
597986	HAYNIE, ANDREW EARL	03/28/2018	40.55
597987	HOME DEPOT	03/28/2018	471.69
597988	ICICLE RIVER COMPANY	03/28/2018	352.30
597989	JOSTENS	03/28/2018	5,840.00
597990	JOURNALISM EDUCATION ASSOC	03/28/2018	20.00
597991	KAZCADE ENGRAVING AND TROPHIES	03/28/2018	277.97
597992	LEVEQUE, HEATHER	03/28/2018	10.00
597993	LINK TRANSPORTATION	03/28/2018	270.00
597994	LOFTUS, PATRICK JOSEPH	03/28/2018	32.45
597995	LOWES HOME IMPROVEMENT	03/28/2018	263.29
597996	MARCH OF DIMES	03/28/2018	2,607.67
597997	MARTINEZ, SERGIO G	03/28/2018	363.56
597998	MCCOURT, HEATHER G	03/28/2018	12.00
597999	MCPHETRIDGE, HOLLY L	03/28/2018	57.82
598000	MENDOZA, RAUL	03/28/2018	20.00
598001	MIRABEAU PK & CONV CNTR	03/28/2018	1,316.81
598002	NAVA, RAMIRO	03/28/2018	20.00
598003	NCWMEA	03/28/2018	550.96
598004	NUMERICA CREDIT UNION	03/28/2018	250.00
598005	OFFICE DEPOT	03/28/2018	65.46
598006	PACIFIC SECURITY	03/28/2018	100.00
598007	PALMA, ANDRES	03/28/2018	20.00
598008	PARSONS PHOTOGRAPHY	03/28/2018	49.86
598009	PELAYO, TRACY A	03/28/2018	14.00
598010	PEPIN, RICK D	03/28/2018	12.00
598011	PINS AND NEEDLES	03/28/2018	16.26
598012	R & S VENDING	03/28/2018	570.00
598013	RED LION INN & SUITES SPOKANE	03/28/2018	418.10
598014	RIDDELL ALL AMERICAN	03/28/2018	61.22
598015	SHEETS, JILL C	03/28/2018	641.49
598016	SIR SPEEDY PRINTING	03/28/2018	917.06
598017	SOUTHEASTERN PERFORMANCE APP	03/28/2018	359.52

Check Nbr	Vendor Name	Check Date	Check Amount
598018	THACKERAY, ZANE	03/28/2018	24.00
598019	VELAZQUEZ, ELOY	03/28/2018	10.00
598020	WA DECA	03/28/2018	8,749.20
598021	WA ST FBLA	03/28/2018	7,940.00
598022	WEINSTEIN BEVERAGE CO	03/28/2018	353.75
598023	WEN RAQUET & ATHLETIC CLUB	03/28/2018	590.00
598024	WEN WORLD	03/28/2018	909.48
598025	WHS	03/28/2018	20.00
598026	WHS ASB IMPREST	03/28/2018	375.99
598027	WHS ASB ADVANCE TRAVEL	03/28/2018	2,074.00
598028	WILBUR ELLIS COMPANY LLC	03/28/2018	131.03
598029	WSD	03/28/2018	3,000.71
598030	YMCA OF GREATER SEATTLE	03/28/2018	1,450.00
598031	ZUNIGA, MIGUEL	03/28/2018	20.00
598032	BRYSON SALES & SERVICE	03/28/2018	275,996.04

348 Computer Check(s) For a Total of 947,067.42

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	348	Computer	Checks For a Total of	947,067.42
Total For	348	Manual, Wire Tran,	ACH & Computer Checks	947,067.42
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	947,067.42

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-1,103.87	0.00	477,552.07	476,448.20
20	Capital Projects	0.00	0.00	134,291.62	134,291.62
40	Associated Stude	-30.20	0.00	60,361.76	60,331.56
90	Transportation V	0.00	0.00	275,996.04	275,996.04

WENATCHEE SCHOOL DISTRICT

Tuesday, March 27, 2018

TO:	BOARD OF EDUCATION					
FROM:	Brian L. Fiones, Superintendent					
PREPARED BY:	Lisa N. Turner, Exectutive Director of Human Resources					
SUBJECT:	PERSONNEL REPORT					

HIRES

Employee Name	Job	FTE	Hours/ day	Building	Effective Start Date	Effective End Date
Classified:						
Callegario (Goncalves), Douglas	ASP Activity Instructor	-	2.50	Multiple	3/12/2018	8/29/2018
Mayfield, Larry	Exec. Director of Business and Finance	-	8.00	DO	7/1/2018	-

LEAVE OF ABSENCE

Employee Name	Job	FTE	Hours/ day	Building	Effective Start Date	Effective End Date
Classified:						
Duenas, Miriam	Para Educator	-	7.00	OMS	2/16/2018	3/2/2018
Gonzalez, Imelda	Para Educator	-	5.57	WA	3/19/2018	3/30/2018
Holmer, Jan	Middle Kitchen Manager	-	8.00	PIO	2/28/2018	3/13/2018
Johnson, Brandi	Nutrition Services Associate I	-	4.00	WA	12/8/2017	1/28/2018
Johnson, Brandi	Nutrition Services Associate I	-	4.00	WA	2/12/2018	2/16/2018
Certificated:						
Moser, Darrell	6th Grade Math Teacher	1.00	-	OMS	3/5/2018	3/30/2018
Reinfield, Jill	3rd Grade Teacher	1.00	-	WA	3/27/2018	4/16/2018

RETURN FROM LEAVE OF ABSENCE

Employee Name	Job	FTE	Hours/ day	Building	Effective Start Date	Effective End Date
---------------	-----	-----	------------	----------	----------------------	--------------------

Classified:						
Bailey, Danielle	MS Secretary	-	7.00	OMS	3/5/2018	-
Cannedy, Rhonda	Sped Para Ed	-	6.00	LNC	3/8/2018	
Duenas, Miriam	Para Educator	-	7.00	OMS	3/5/2018	-
Holmer, Jan	Middle Kitchen Manager	-	8.00	PIO	3/14/18	-
Johnson, Brandi	Nutrition Services Associate I	-	4.00	WA	1/29/2018	-
Johnson, Brandi	Nutrition Services Associate I	-	4.00	WA	2/20/2018	-

2017-2018 SUPPLEMENTAL CONTRACTS

Employee Name	Job	FTE	Hours/ day	Building	Effective Start Date	Effective End Date
James, Malinda	New Teacher Mentor	1.00		Castlerock	-	-
Ferrell, Chester	New Teacher Mentor	1.00		COL	-	-
Henry, Shelley	New Teacher Mentor	0.50		COL	-	-
Lopushinsky Tamera	Partner/ Mentor	1.00		COL	-	-
O'Donnell, Andrea	Partner/ Mentor	1.00		COL	-	-
Vanatta, Roxana	Partner/ Mentor	1.00		COL	-	-
Dilley, Amy	District Lead Mentor	1.00		District	-	-
Smart, Adria	Assistant Girls Swim and Dive	0.75		District	-	-
VanHeyningen, Hannah	Girls Swim Supervisor	0.50		District	-	-
Fineis, Jill	Partner/ Mentor	0.50		DO	-	-
Fineis, Jill	Partner/ Mentor	0.50		DO	-	-
Fineis, Jill	Partner/ Mentor	0.50		DO	-	-
Adams, Joan	Partner/ Mentor	1.00		FMS	-	-
Bailey, Jenelle	Partner/ Mentor	1.00		FMS	-	-
Birks, Amber	Partner/ Mentor	1.00		FMS	-	-
Cabbage, Sarah	Partner/ Mentor	1.00		FMS	-	-
Carvitto, Jake	Partner/ Mentor	1.00		FMS	-	-
Johnston, Elissa	Title/LAP Facilitator	-		FMS	-	-
Yunker, Susan	New Teacher Mentor	1.00		FMS	-	-
de la Mora, Cindelia	Partner/ Mentor	1.00		L&C	-	-
Jagla, Angelita	Partner/ Mentor	1.00		L&C	-	-

Jagla, Angelita	Partner/ Mentor	1.00		L&C	-	-
Jagla, Angelita	Partner/ Mentor	1.00		L&C	-	-
Jarvis, Olivia	New Teacher Mentor	1.00		L&C	-	-
Lewallen, Matthew	New Teacher Mentor	1.00		L&C	-	-
Lopez, Daniz	Partner/ Mentor	1.00		L&C	-	-
McGuire, Ana	New Teacher Mentor	1.00		L&C	-	-
Wilgus, Emily	New Teacher Mentor	0.50		L&C	-	-
McFarland, Rebecca	New Teacher Mentor	1.00		LNC	-	-
Britt, Joni	Title/LAP Facilitator	-		MV	-	-
Hallock, Lauri	Migrant/ Bilingual Facilitator	-		MV	-	-
Hepton, Tiffany	Partner/ Mentor	1.00		MV	-	-
Phelps, Theresa	Partner/ Mentor	1.00		MV	-	-
Dundas, Cheri	Partner/ Mentor	1.00		NBY	-	-
Harmening, Sandi	Title/LAP & Migrant Bilingual Facilitator	-		NBY	-	-
Nielsen, Russell	New Teacher Mentor	1.00		NBY	-	-
Page, Brooke	Partner/ Mentor	1.00		NBY	-	-
Strozyk, Paula	Partner/ Mentor	1.00		NBY	-	-
Strozyk, Paula	Partner/ Mentor	1.00		NBY	-	-
Adams, Joan	Partner/ Mentor	1.00		OMS	-	-
Birks, Amber	Partner/ Mentor	1.00		OMS	-	-
Brender, Ronda	Title/LAP & Migrant Bilingual Facilitator	-		OMS	-	-
Dahlin, Patrice	New Teacher Mentor	1.00		OMS	-	-
Dahlin, Patrice	New Teacher Mentor	1.00		OMS	-	-
Hammerberg, Beth	New Teacher Mentor	1.00		OMS	-	-
Birks, Amber	Partner/ Mentor	1.00		PIO	-	-
Lancaster, Sandra	New Teacher Mentor	1.00		PIO	-	-
Milliette, Judy	Partner/ Mentor	1.00		SPED	-	-
Saloka, Andrea	Partner/ Mentor	1.00		SPED	-	-
Saloka, Andrea	Partner/ Mentor	1.00		SPED	-	-
Springer, Megan	Partner/ Mentor	1.00		SS	-	-
Dilley, Amy	Partner/ Mentor	0.50		WA	-	-
Dilley, Amy	Partner/ Mentor	1.00		WA	-	-

Dilley, Amy	Partner/ Mentor	1.00		WA	-	-
Hertzog, Kari	Elementary Track Coach	-		WA	-	-
MacKenzie, Aaron	New Teacher Mentor	1.00		WA	-	-
Ptolemy, Wendy	New Teacher Mentor	1.00		WA	-	-
Smith, Jodee	New Teacher Mentor	1.00		WA	-	-
Wilkens, Renee	New Teacher Mentor	0.50		WA	-	-
White, Christina	Partner/ Mentor	1.00		WA/SPED	-	-
Andrewjeski, Jaqueline	New Teacher Mentor	1.00		WHS	-	-
Baumeister, Tom	Partner/ Mentor	1.00		WHS	-	-
Baumeister, Tom	Partner/ Mentor	1.00		WHS	-	-
Blair, Dale	New Teacher Mentor	1.00		WHS	-	-
Brown, Loren	New Teacher Mentor	1.00		WHS	-	-
Busse, Todd	New Teacher Mentor	1.00		WHS	-	-
Collins, Don	Partner/ Mentor	1.00		WHS	-	-
Ellwood, Dan	Partner/ Mentor	1.00		WHS	-	-
Haugan, Mark	New Teacher Mentor	1.00		WHS	-	-
Higgins, Brian	Partner/ Mentor	1.00		WHS	-	-
Hollibough, Chad	Assistant Track and Field	0.84		WHS	-	-
Jelsing, Shelly	New Teacher Mentor	1.00		WHS	-	-
Owen, Diane	New Teacher Mentor	1.00		WHS	-	-
Roche, Steve	Co-Head Track & Field	0.50		WHS	-	-
Roche, Steve	Assistant Track & Field	0.50		WHS	-	-
Southard, Mitzi	Partner/ Mentor	1.00		WHS	-	-
Stansbery, Graham	New Teacher Mentor	1.00		WHS	-	-
Danahey-Feil, Andrea	New Teacher Mentor	1.00		WSHS	-	-
Monroe, Heidi	New Teacher Mentor	1.00		WSHS	-	-
Tracy Day-Koch	Migrant/ Bilingual/LAP Facilitator	-		WSHS	-	-

March 27, 2018 Board Meeting

Submission Summary Form for District Contracts

Submit **unsigned** contracts to the District office for review at least two weeks before the scheduled School Board meeting. Upon review, the contracts will be submitted to the Superintendent's office, to be included on the consent agenda for School Board approval. Federally funded contracts must be accompanied with proof that the vendor has not been "Suspended or Debarred". *All District contracts require school board approval.*

The only authorized signatures on contracts are Brian Fiones, Jon Dejong, Les Vandervort, or the School Board.

Date	New / Renewal / Revision	Federal Yes/No	Agency	Purpose	Amount	Effective Dates	Staff Person Responsible for Contract	Reviewed by	PO Required?
02/06/18	New	No	Mount Boucherie Secondary School	Varsity & JV Football Games	\$2,500	9/14/18 & 9/13/19	Jim Beeson	Les	Yes
					Budget Code				
					Transportation				
03/19/18	New	No	Children's Home Society	RTL Employee at OMS & FMS to assist students & families	\$27,000	4/1/18 - 8/31/18	Bill Eagle	Les	Yes
					Budget Code				
					5501-24-7100-000				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				
					Budget Code				

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your *unsigned* contract to Les Vandervort for approval at least two weeks before the scheduled School Board meeting. Upon approval, Les will submit the contract to the Superintendent's office, where it will be included on the agenda for School Board approval. **All contracts require school board approval.** *The only authorized signatures on a contract are Brian Fones, Jon DeJong, Les Vandervort, or the School Board.*

Date	New or Renewal or Revision	Agency	Purpose	Amount	Contract Start Date & End Date	Staff Person Responsible for Contract	Approved by Les?	PO Required?
02/06/18	New	Mount Boucherie Secondary School	Varsity & JV Football Games	\$2,500	Varsity Football Season: 9/14/2018 & 9/13/2019	<u>Jim Beeson</u>		Yes
				Budget Code		I have read this contract and recommend it for board approval.		
				<i>Transportation Acct.</i> 3100-20000000		<i>gbr</i> Initial 2/9/18 Date		

Agency Contact Information (who & where contract needs to be mailed to for signing):

Agency Name Mount Boucherie Secondary School
 Attention: Charlie Johnson
 Street address or PO Box 2751 Cameron Road
 City, State, Zip Code West Kelowna BC V1Z2T6, Canada
 Email Address cjohnson@summitvalve.com
 Phone Number 250-469-1136

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Contract Details (Give a brief description of the contract):

This is a two year contract and calls for Mount Boucherie to travel to Wenatchee two years in a row to play a jv and varsity football game. The school district will pay \$2,500 towards Mount Boucherie transportation costs the second year, September of 2019.

WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

CONTRACT FOR ATHLETIC CONTESTS

This contract is made and subscribed to by the principals, athletic directors and school boards of **Wenatchee High School** in Wenatchee, Washington and **Mount Boucherie Secondary School** in Kelowna, British Columbia for the football contests listed below.

CONTRACTED GAMES

Friday, September 14, 2018

JV Football Game @ 3 pm in the Apple Bowl in Wenatchee
Varsity Football Game @ 7 pm in the Apple Bowl in Wenatchee

Friday, September 13, 2019

JV Football Game @ 3 pm in the Apple Bowl in Wenatchee
Varsity Football Game @ 7 pm in the Apple Bowl in Wenatchee

FINANCIAL TERMS

September, 2018

Mount Boucherie Secondary School will travel to Wenatchee and will pay all of their travel costs. Wenatchee School District will pay for officials and all of the other costs related to hosting the football game. The Wenatchee Football Booster Club will provide a team meal for Mount Boucherie of their choosing.

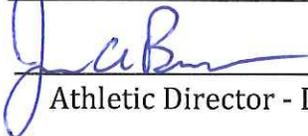
September 2019

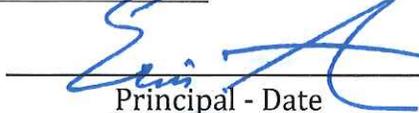
Mount Boucherie Secondary School will travel to Wenatchee and will pay all of their travel costs. The Wenatchee School District will pay for officials and all of the other costs related to hosting the football game and, in consideration for traveling to Wenatchee two years in a row, the Wenatchee School District will pay Mount Boucherie a \$2,500 travel stipend to help pay for the cost of their bus transportation. In addition, The Wenatchee Football Booster Club will provide a team meal for Mount Boucherie of their choosing.

REMARKS

1. The games will be played under the Rules and Regulations of the Washington Interscholastic Activities Association (WIAA) and the Big 9 Athletic Conference.
2. The Chelan Country Officials Association will provide officials for each game.
3. If either school cancels a contest, unless by mutual consent, said school shall forfeit the sum of \$500.

Wenatchee School District Signatures and Date


Athletic Director - Date


Principal - Date

School Board - Date

Mount Boucherie Secondary School Signatures and Date

Athletic Director - Date

Principal - Date

School Board - Date

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your unsigned contract to Denise Watson at least 3 weeks before the scheduled School Board meeting. Upon attorney review and approval (if necessary), the contract will be submitted to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The only authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New / Renew / Revision	Agency	Purpose	Amount or \$0	Contract Start & End Date	Staff Person Responsible for Contract	Reviewed by? <small>(District Office)</small>	Attorney Review Required?
03/19/18	New	Children's Home Society	Provision of Children's Home Society RTL employee at OMS and FMS to assist students and families	\$27,000	April 1st - August 31st, 2018	<u>Bill Eagle</u>		
				Budget Code or N/A	Does it renew automatically?	I have read this contract and recommend it for board approval.		
				5501-24-7100-000	No	<u>BE</u> Initials <u>3/19/18</u> Today's Date		

Agency Contact Information (who & where contract needs to be mailed)

Agency Name Children's Home Society of Washington
 Attention: Kris Collier
 Street address or PO Box 1014 Walla Walla Ave
 City, State, Zip Code Wenatchee, WA 98801
 Email Address kristin.collier@chs-wa.org
 Phone Number 509-663-0034

Contract Details (Give a brief description of the contract):

If this is a revision, what changed?

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney

Was reviewed - edits completed
Signature

Requires Edits? _____

**AGREEMENT
BETWEEN
CHILDREN'S HOME SOCIETY OF
WASHINGTON
AND
WENATCHEE SCHOOL DISTRICT**

This Agreement is made and entered into as of the ____ day of March, 2018 by and between Children's Home Society of Washington (CHSW) and the Wenatchee School District (District), both of whom may hereinafter collectively be referred to as the "Parties."

Purpose

1. CHSW and the District have determined that it is in their mutual best interest and benefit for CHSW to establish a pilot project that would place a Readiness to Learn (RTL) worker in two schools to provide support to students and families
2. The purpose of this Agreement is to set forth the Terms and Conditions under which CHSW will provide on-site Readiness to Learn services to eligible students.

Responsibilities of the District

1. The District shall:
 - Provide CHSW staff with a space to work and meet with individual students;
 - Provide internet access;
 - Provide staff with training to understand building specific needs / expectations.
 - Help with identifying students in need of individual support, and
 - Facilitate the selection of students to be referred. District staff will make the initial contact with students eighteen years or older or parents of students under eighteen years of age for approval for the referral.

Responsibilities of CHSW

1. CHSW shall:
 - Recruit and hire staff to work in the identified District buildings;
 - Provide training, support and supervision to staff;
 - Provide one-time service to families / students in need of access referrals for services;
 - Support families in overcoming barriers to accessing needed resources / supports;
 - Enhance communication with parents and support parent engagement;

- Support school wide behavioral expectations;
- Support individual student intervention plans;
- Support classroom interventions for identified high needs students;
- Facilitate / support targeted group work with students;
- Complete assessments for students / families identified as needing individual services;
- Facilitate communication between all service providers, and
- Provide individual academic / social emotional support to students.

Duration

1. The term of this Agreement will begin on April 1, 2018 and continue through August 31, 2018.

Compensation

1. The District will pay CHSW at the rate of \$5,400 per month for the term of this Agreement.

Termination

1. Either party may terminate this Agreement upon thirty (30) calendar days' prior written notice to the other party.

Nondiscrimination/Confidentiality/Grievance

1. CHSW agrees that all services to be rendered under this Agreement will be provided to people without discrimination because of a person's race, color, gender, religion, sexual orientation, disability, marital status, national origin, age, veteran status or any other characteristic protected by law.
2. Each party will respect the rights of students and ensure the confidentiality of information in accordance with all applicable confidentiality statutes, laws, and regulations including the Federal Education Rights and Privacy Act.

Contractor Status

1. In providing services under this Agreement, CHSW is an independent contractor and shall have control over and responsibility for the conduct of all personnel it hires to perform the activities. CHSW is not an agent of the District for any purpose, and is not authorized on behalf of the District to enter in to any agreements.

Criminal History

1. Staff of each party working within this Agreement will be subject to a criminal history background check as determined by State law. Complete execution of this Agreement is contingent on an inquiry, which reveals no criminal or child abuse activity.

Insurance

1. Each party shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damages to property, which may arise from, or in connection with, the performance of this Agreement. Each party shall pay their own cost of such insurance.

Minimum limits of insurance shall be at least:

- General Liability: \$1 Million combined single limit per occurrence by bodily injury, personal injury, and property damage, and for those policies with aggregate limits, a \$2 Million aggregate limit.
- Professional Liability, Errors, and Omissions coverage: \$3 Million
- Automobile Liability: If automobiles are used in the performance of this Agreement, a minimum of \$1 Million combined single limit per accident for bodily injury and property damage is required.
- Workers' Compensation: Statutory requirements of the State of Washington.
- Employee Dishonesty Coverage in the amount of this Agreement.

Hold Harmless/Indemnification

1. Each party to this Agreement shall protect, defend, indemnify, and hold harmless the other party, their officers, employees and agents from any, and all costs, claims, judgments, and/or awards of damages, arising out of or in any way resulting from the negligent acts or omissions of the indemnifying party, its officers, employees, and/or agents. Each party agrees that its obligations under this subparagraph extend to any claim, demand, and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each party by mutual negotiation, hereby waives, as respects the other party only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW. In the event either party incurs any judgment, award, and/or cost arising therefrom including attorney's fees to enforce the provisions of this article, all such fees, expenses, and costs shall be recoverable from the other party.

Force Majeure

1. If the performance of any part of this contract by the Parties is prevented, hindered or delayed by reason of any cause or causes beyond the control of the Parties, as the

case may be, and which cannot be overcome by due diligence, the party affected shall be excused from such performance to the extent that it is necessarily prevented, hindered or delayed thereby, during the continuance of any such happening or event, and this Agreement shall be deemed suspended so long as and to the extent that any such cause prevents or delays its performance. The party claiming to be affected thereby shall give notice to the other party within a reasonable time after the happening thereof of the nature and extent of any force majeure condition claimed to exist and the terms and conditions of this paragraph shall not become operative unless such notice has been given.

Governing Law

1. This Agreement is governed by the laws of the state of Washington. The jurisdiction of any action hereunder shall be in the Superior Court, Chelan County, Washington. Each party is required to comply with all applicable local, state and federal laws and regulations. Breach of this provision shall be grounds for termination of this Agreement.

Agreement Modifications

1. This Agreement contains all the terms and conditions agreed upon by the Parties. This Agreement supersedes all prior and contemporaneous agreements, understandings, negotiations, and discussions, whether oral or written, of the Parties.
2. This Agreement shall be subject to the written approval of the President/CEO of CHSW and the Legal Representative of the District. Only the Legal Representatives or the delegate of each party shall have the expressed, implied, or apparent authority to alter, amend, modify or waive, any clause or condition of this Agreement. Changes are not effective or binding unless made in writing and signed by each party's Legal Representative or approved delegate.

Miscellaneous

1. If any provision of this Agreement is determined to be unenforceable, the remaining provisions of this Agreement remain in full force, if the essential terms and conditions of this Agreement for each party remain enforceable.
2. This Agreement and any other documents related to it will be interpreted in a fair and neutral manner, without favoring one Party over the other. No provision of this Agreement or any other document related to it will be interpreted for or against any part because the provision was drafted by the part or its legal representative.

3. CHSW shall not assign or otherwise dispose of this Agreement or any duty(ies), right(s), or responsibility(ies) contemplated in this Agreement to any other person without the previous written consent of the District.
4. This Agreement and the duties provided for herein shall be binding on the Parties their heirs, successors and assigns.
5. This Agreement shall not become effective unless and until it is executed by the Parties.

Program Representatives:

Kris Collier, Program Manager
 Children's Home Society of Washington

 1014 Walla Walla Avenue
 Wenatchee, WA 98801
 (509) 663-0034

Bill Eagle, Director of State &
 Federal Programs
 Wenatchee School District
 235 Sunset Avenue
 Wenatchee, WA 98801
 (509) 663-8161

Legal Representatives of the Parties:

D. Sharon Osborne, President/CEO
 Children's Home Society of Washington
 P.O. Box 15190
 Seattle, WA 98115-0190

Brian Fones, Superintendent
 Wenatchee School District
 235 Sunset Avenue
 Wenatchee, WA 98801

**CHILDREN'S HOME SOCIETY OF
 WASHINGTON**

**WENATCHEE SCHOOL
 DISTRICT**

By: _____
D. Sharon Osborne
President/CEO

By: _____
Brian Fones
Superintendent

Date: _____

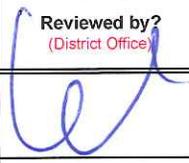
Date: _____

Contract Coversheet (Non-Federal) Request Board Approval

Please submit this form with your **unsigned** contract to Denise Watson at least **3 weeks** before the scheduled School Board meeting. Upon attorney review and approval (if necessary), the contract will be submitted to the Superintendent's office, where it will be included on the agenda for School Board approval.

All contracts require school board approval.

The **only** authorized signatures on a contract are Brian Flones, Jon DeJong, Les Vandervort, or the School Board.

Date	New / Renew / Revision	Agency	Purpose	Amount or \$0	Contract Start & End Date	Staff Person Responsible for Contract	Reviewed by? (District Office)	Attorney Review Required?
3/21/18	New	CEL Center for Educational Leadership	Literacy needs assessment to plan PD activities for 2018-19 school year	\$6,675	April 13, 2018	Rob Clino <small>(Name Here)</small>		
				Budget Code or N/A 5501-31-700-203	Does it renew automatically?	I have read this contract and recommend it for board approval.  Initials 3/22/18 Today's Date	Is a PO Required? yes	Decided at DO

Agency Contact Information (who & where contract needs to be mailed)

Agency Name: Center for Educational Leadership
 Attention: Donna Andle
 Street address or PO Box: 9709 3rd Ave NE Suite 505
 City, State, Zip Code: Seattle, WA 98115
 Email Address: andle.d@uw.edu
 Phone Number: 206-221-6881

Contract Details (Give a brief description of the contract):

If this is a revision, what changed?

This will support 14
ELA staff at Pioneer.

Be sure to follow state bid requirements as outlined in RCW 28A.335.190

Reviewed by Attorney _____

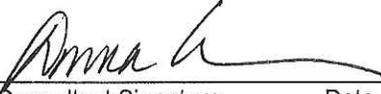
Signature

Requires Edits? _____

AGREEMENT TO PROVIDE SERVICES

On this 7th day of March 2018, the Center for Educational Leadership (CONSULTANT) and Wenatchee School District – Pioneer Middle School (DISTRICT) agree to the following:

1. The CONSULTANT shall perform the following services: (attach additional page if necessary) 1 day with Anneke Markholt and Joanna Michelson on April 13, 2018 for a literacy needs assessment
2. Consideration and Conditions of Payment:
 - a. In consideration for services provided under the terms of this agreement the DISTRICT shall pay the CONSULTANT Six thousand six hundred seventy-five dollars (\$6,675).
 - b. Payments shall be made by the DISTRICT within 45 days of date of invoice upon presentation of an invoice by the CONSULTANT.
 - c. All services provided under this agreement shall be performed to the satisfaction of the DISTRICT, and no payment shall be made for any portion of this project not performed in a satisfactory manner.
3. This Agreement shall become effective March 7, 2018, and shall terminate on June 30, 2018.
4. This Agreement may be canceled prior to termination date shown in Section 3. above by either of the parties upon written notice and without showing cause. In the event that this Agreement or any of the services outlined in section 1. above are canceled prior to the termination date specified in section 3, the CONSULTANT shall be entitled to payment as follows:
 - a. If cancelled prior to 90 days of the scheduled date(s) of service then DISTRICT will have no obligation to pay for the day(s) of service including the daily rate, travel, project management and overhead.
 - b. If cancelled between 60-90 days of the scheduled date(s) of service then DISTRICT will be obligated to pay for 50% of the cost of the day(s) of service including the daily rate, travel, project management and overhead.
 - c. If cancelled within 60 days of the scheduled date(s) of service then DISTRICT will be obligated to pay for 100% of the cost of the day(s) of service including the daily rate, travel, project management and overhead.
5. The CONSULTANT herein expressly waives to the DISTRICT any claim to copyright pertaining to all materials, publications, and documents, produced as a result of this agreement and agrees that the DISTRICT shall have exclusive responsibility for their distribution, publication, copyrighting (when applicable), and all other matters relating to dissemination of the materials.
6. The CONSULTANT shall neither assign nor transfer any part of his/her interest in this agreement without the express written consent of the DISTRICT.
7. No changes may be made in the terms or conditions of this agreement, except by the mutual written consent of the parties hereto.
8. No payment or reimbursement shall be made under this agreement for any services performed or expenses incurred in a manner contrary to any provision contained herein or in a manner inconsistent with any federal, state, or local law, rule or regulation.
9. Payment for services under this agreement shall be reported to the Internal Revenue Service, as required.

 3/7/18
Consultant Signature Date
Donna Andle
Consultant Name (Please print)

Superintendent/Administrator Signature Date

Superintendent/Administrator Name (Please print)

Center for Educational Leadership
9709 3rd Ave NE, Suite 505,
Seattle, WA 98115
206-221-6881

91-6001537
Federal Tax ID Number

Literacy Needs Assessment Wenatchee School District – Pioneer Middle School 2017-18

Pioneer Middle School is interested in building the expertise of teachers, teacher leaders, and the principal so they can support students' literacy. The proposal below follows from the University of Washington Center for Educational Leadership's (CEL's) theory of action that student learning will not improve until the quality of teaching improves, and that the quality of teaching will not improve until leaders understand what constitutes high-quality instruction along with the role they play in improving teacher practice. CEL's needs assessment will help Pioneer Middle School's leadership fine-tune their understanding of the student learning problem of practice and associated implications for teacher learning.

Partnership outcomes:

1. Pioneer Middle School leadership team will engage in discussion and data analysis to lead to a clearer internal vision for the current state of student learning and instructional practice in literacy.
2. Pioneer Middle School leadership team will collectively identify a focus and beginning plan for next year's professional learning in literacy.

Activity	Description
1 day with 2 CEL staff (Anneke Markholt and Joanna Michelson). 2 days total.	<ul style="list-style-type: none"> • One day of facilitated student data analysis, language arts classroom visits, and discussions with teacher leaders and principal to determine a focus. April 13.

Role	Name	Email Address
District Partnership Manager	Rob Cline	cline.robort@wenatcheeschools.org
CEL Partnership Manager	Joanna Michelson	Jlm32@uw.edu
District Contracts	Rob Cline	cline.robort@wenatcheeschools.org
CEL Contracts	Mindy Dotson	mjdotson@uw.edu

**Wenatchee School District – Pioneer Middle School
 2017-2018**

Partnership outcomes:				
1. Pioneer Middle School leadership team will engage in discussion and data analysis to lead to a clearer internal vision for the current state of student learning and instructional practice in literacy.				
2. Pioneer Middle School leadership team will collectively identify a focus and beginning plan for next year's professional learning in literacy.				
Activity	Description	Unit	Cost	Total
Literacy Needs Assessment	1 day with Anneke Markholt on April 13, 2018	1	\$2,450	\$2,450
Literacy Needs Assessment	1 day with Joanna Michelson on April 13, 2018	1	\$2,150	\$2,150
Travel		2	\$450	\$900
Project Management				\$460
Subtotal				\$5,960
University Overhead			12%	715
Total				\$6,675

MEMORANDUM: Inventory Surplus

To:	Board of Education
From:	Karen Walters, Director of Accounting
Date:	March 27, 2018
Subject:	Declaration of Surplus

The Administration recommends that the items on the attached list be declared surplus and requests authorization to dispose of them.

Building	Quantity	Item	
Columbia	1	Wooden Closet	
	1	Teacher Desk	
	1	Desk Shelf	
	3	Projector Screen	
	6	Rolling Map	
	2	Shelf Units	
	1	Wooden Standing Shelf	
	1	Tether Ball Pole	
	2	Shelf Units	
	1 Box	File Box	
3 Boxes	Elem. Books		
Foothills	1	Projector Screen	
	4 Boxes	Literature Books	
	1 Box	We the People	
	4 Boxes	Project Citizen Books	
	1 Box	Write Source	
	1	VCR	
	1	TV	
	1	iPad Cart	
	1	TV	
	1	Overhead Projector	
	6 Boxes	Atlas Books	
1	Overhead Projector Table		
Wenatchee High School	1	File Cabinet	
	1	5 Drawer File Cabinet	
	2	Table	
	1	AV Cart	
	1 Box	DVD/VCR	
	5 Boxes	French Language Material	
	2	Overhead Projector	
	16 Boxes	Spanish Language Material	
	2 Boxes	Cassette Recorders	
1 Box	Microphones, Amplifiers, etc.		
Transportation	1	Stick Welder	
	1	Sun Battery Charger	
Technology			
	<i>Newbery</i>	18	MacBook
	<i>Sunnyslope</i>	6	MacBook
	<i>Foothills</i>	4	Projector
		1	eMac

MEMORANDUM: Inventory Surplus

	1	HP Monitor
	1	MacBook
	2	Brother Printer
	1	HP Printer
	1	G4 Tower
	1	Small Monitor
	1	TV
	1	Power Book
	3	MacBook
<i>Pioneer</i>	9	Brother HL
	51	MacBook
	20	iPod
	5	MacBook Pro
	6	Doc Cam
	2	Toshiba Projector
	1	Proxima Projector
	2	MacMini
	4	iMac
	6	Projector
	2	Brother Printer
	2	HP
	1	Viewsonic Monitor
	2	iBook
	1	Power Book
	1	MacBook Air
	52	Dell Optiplex
	1	Aver Monitor
	1	Cooler Master
	1	HP Laptop
	1	Dell Power
<i>Special Programs</i>	1	MacBook

TO: BOARD OF DIRECTORS
SUPERINTENDENT

FROM: LES VANDERVORT

RE: CARLOS MENDOZA & MARILU ALCANTAR SETTLEMENT

DATE: March 27, 2018

Please find the Settlement Agreement and Release of All Claims in addition to the vacation notice by the Mendoza Alcantar of 3427 Saturday Ave. Malaga, WA.

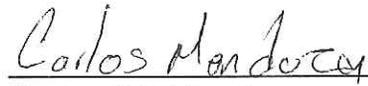
In short, the district is purchasing the Mendoza Alcantar's mobile home for four thousand five hundred thirteen dollars (\$4,513.00) for vacating the district's property in Malaga by May 31, 2018. This agreement releases the district from all claims against the property.

NOTICE OF TERMINATION OF LEASE AGREEMENT

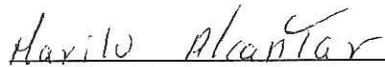
To: Wenatchee School District Board

Pursuant to the Shieled R's Mobile Home Park Settlement agreement, we, Carlos M. Mendoza and Marilu Alcantar (3427 Saturday Ave., Malaga, WA 98828) hereby advises you that on May 31, 2018 we will terminate our rental agreement dated January 11, 2003 with the Wenatchee School District. We will move out on May 31, 2018.

Thank you for your attention to this matter. Please call my attorney Ruth Esparza if you have any questions.



Carlos M. Mendoza



Marilu Alcantar

**SETTLEMENT AGREEMENT AND
RELEASE OF ALL CLAIMS**

THIS SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS (“Agreement”), is effective on the last date that all parties have signed this Agreement, and is executed by the Wenatchee School District (“District”), and Carlos Mendoza (collectively referred to as “Tenant”).
Marita Alcantar

I. RECITALS

- A. The District and Tenant entered into a Mobile Home Space Rental Agreement (“Rental Agreement”) dated January 11, 2003, whereby the District rented to Tenant the mobile home space located at 3427 Saturday Avenue, Malaga, WA 98828, hereinafter referred to as the “premises.”
- B. The premises are located within the Shielded R’s Mobile Home Park (“Park”), which is owned by the District.
- C. Tenant has placed on the premises a mobile home that Tenant owns.
- D. The District determined that it need to close the Park as it needed the Park property for school purposes.
- E. In December 2016, the District commenced the closure process of the Park. The District has complied with all of its requirements to close the Park as required in Ch. 59.20 RCW and Ch. 59.21 RCW.
- F. The District served the Tenant with a Notice of Conversion/Closure (“Closure Notice”). The Closure Notice was also recorded with the Chelan County Auditor on December 6, 2016, under auditor’s file no. 2449084.
- G. The District served the Tenant with a Notice to Terminate Mobile Home Space Tenancy (“Termination Notice”).
- H. The Closure Notice and/or the Termination Notice notified Tenant that the Park was to be closed on July 31, 2018, and that Tenant’s Rental Agreement terminated on July 31, 2018. In addition, the Termination Notice stated that the Tenant had to surrender possession of the premises to the District on or before July 31, 2018.
- I. The District and Tenant now desire to enter into this Agreement so as to fully compromise and settle their disputes related to the Rental Agreement and closure of the Park.

II. AGREEMENT

In consideration of the promises made in this Agreement, the District and Tenant hereby agree as follows:

1. Tenant is the sole owner of the following mobile home:

Make: MARLE
Model: _____
Year: 1966
Serial No. KH355CK2B51560
License No. # 64684

2. Purchase of Mobile Home. Tenant agrees to sell and District agrees to purchase Tenant's mobile home under the following conditions:

- a. District shall purchase Tenant's mobile home for Nine Thousand Twenty Six Dollars and 00/100 (\$ 9,026.⁰⁰). This purchase price is contingent upon Tenant completing the following by April 1, 2018, unless otherwise stated:
 - i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
 - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of April 1, 2018. This written termination notice must be provided to the District no later than March 1, 2018;
 - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
 - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
 - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the

District confirmation that all utility services have been disconnected and/or discontinued; and

- vii. Tenant is in compliance with all provisions of this Agreement.
- b. District shall purchase Tenant's mobile home for Four Thousand Five Hundred Thirteen Dollars and 00/100 (\$ 4,513.⁰⁰). This purchase price is contingent upon Tenant completing the following by May 31, 2018, unless otherwise stated:
- i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
 - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of May 31, 2018. This written termination notice must be provided to the District no later than April 30, 2018;
 - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
 - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
 - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
 - vii. Tenant complies with all provisions of this Agreement.
- c. Unless otherwise provided herein, the purchase price shall be paid to Tenant by the District three (3) business days after the Board has approved the warrant for payment. If the District fails to timely pay to Tenant the purchase price, then the purchase price shall accrue interest at the maximum statutory rate or twelve percent per annum, whichever is higher, until the purchase price is paid in full to Tenant.

- d. Tenant agrees that the District may take possession of the mobile home and that the mobile home may be demolished after the premises are vacated by Tenant, but prior to the transfer of title. The intent of this provision is to enable the District to submit demolition reimbursement costs to the Department of Commerce.
3. Advancement of Costs for Relocation. In the event Tenant is approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District shall advance certain costs to have the mobile home removed from the premises under the following conditions:
- a. Tenant provides written notice by March 1, 2018, to the District that Tenant intends to remove the mobile home from the premises;
 - b. Tenant assigns Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - c. The District will only advance funds for expenses allowable for reimbursement pursuant to WAC 365-212-060;
 - d. The District will advance funds up to \$12,000 for a doublewide mobile home and up to \$7,500 for a singlewide mobile home;
 - e. Tenant shall remove the mobile home from the premises no later than May 31, 2018;
 - f. Tenant agrees that the Rental Agreement is terminated on the date the mobile home is removed from the premises or May 31, 2018, whichever is earlier;
 - g. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
 - h. Upon removing the mobile home from the premises, Tenant shall provide the District with any and all keys to any outbuildings on the premises. In addition, Tenant shall remove any other personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant.

In the event Tenant is not approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District is under no obligation to advance any costs to the Tenant to have the mobile home removed from the premises. Furthermore, Tenant shall solely be responsible to remove the mobile home from the premises.

4. Relocation Assistance Application. Tenant agrees that Tenant shall complete the Department of Commerce Relocation Assistance application by February 16, 2018, and provide the completed application to the Department of Commerce by such date. Tenant shall cooperate with the District and/or the Department of Commerce in submitting any additional documents and/or information that the Department of Commerce may need to process the application.
5. Abandonment of Personal Property. Tenant agrees that any personal property that Tenant has not removed from the premises upon termination date of the Rental Agreement shall be deemed abandoned by Tenant and the District may take possession of such personal property and dispose of it in any manner it determines to be appropriate. Any costs and/or expense that the District incurs for disposing of the abandoned personal property shall be reimbursed to the District by the Tenant. The District shall invoice the Tenant for the costs and/or expenses of the disposal and the Tenant shall pay the invoice within ten (10) business days of the invoice being sent. If payment is not timely then the invoice amount shall accrue interest at a rate of 12% per annum until paid or the highest interest rate allowed by law, whichever is lower.
6. Waiver and Release of Claims. In consideration of the promises made in this Agreement, Tenant hereby fully releases and discharges the District and its subsidiaries and affiliates, each of the District School Board members, and past and present District officers, managers, agents, employees, administrators, and attorneys (collectively "Released Parties"), and the predecessors, successors, transferees and assigns of the Released Parties, from any and all claims of any kind, whether known or unknown, that arose on or before the date of this Agreement relating to the Conversion/Closure of Shielded R's Mobile Home Park, Tenant's Rental Agreement and/or Tenant's use or occupancy of the premises.

The claims Tenant is releasing include, but are not limited to, claims of injury to property or persons, including death, breach of contract, breach of the Rental Agreement, unlawful or wrongful eviction, retaliatory eviction, any deficiency in the Termination Notice or the service thereof, any deficiency in the Closure Notice or the service and/or recording thereof, breach of duty of the implied warranty of habitability and any other claims under Chapters 59.12 RCW, 59.18 RCW (the "Residential Landlord-Tenant Act") and 59.20 RCW (the "Manufactured/Mobile Home Landlord-Tenant Act"). This release is meant to be as broadly interpreted as allowed by law.

This waiver and release of claims does not affect nor does it include any claims that Tenant may have against the Released Parties for a breach of this Agreement.

7. Authority and Indemnification. Tenant warrants and represents that title to the mobile home is free of liens, security interests, encumbrances and defects, and that Tenant has the right and authority to transfer title of the mobile home to the District or to relocate the mobile home from the premises. Tenant further warrants and represents that Tenant has the right and authority to enter into this Agreement. In the event Tenant breaches this Section, Tenant, to the fullest extent permitted by law, shall indemnify, defend and hold the District harmless against any and all suits, claims, obligations, losses, liabilities, judgments, damages and expenses incurred by the District caused by, proximately or otherwise, or resulting from, directly or indirectly, the Tenant's breach of this Section.
8. Independent Legal Counsel. Tenant agrees and represents that by entering into this Agreement, the or she has relied on his or her own judgment, belief and knowledge and has not been

influenced to any extent whatsoever by any representations or statements of the District, its agents, employees, officials, and/or any person representing the District other than those statements contained herein. Tenant acknowledges that he or she has consulted or has had a reasonable opportunity to consult with independent legal counsel of his or her own choosing in the negotiation, review and preparation of this Agreement. Because all parties have either been represented by legal counsel or have had adequate opportunity to be represented by legal counsel in the preparation of this Agreement, neither party shall be construed as the drafter of this Agreement.

9. No Admission of Liability. Neither this Agreement nor the payments made under this Agreement is an admission of liability or wrongdoing by either party.
10. Governing Law; Venue. This Agreement is governed by the laws of the State of Washington. Venue and jurisdiction of any lawsuit involving this Agreement shall exist exclusively in the state courts in Chelan County, Washington.
11. Notices. All notices, demands, requests, or other communications required to be given or sent by District or Tenant, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery, addressed as follows:

a. To
Tenant: Carlos Mendoza
3427 Saturday Ave.
Malaga, WA 98828

b. To Wenatchee School District
District: Attention: Chief Financial Officer
 235 Sunset Ave.
 Wenatchee, WA 98801

(509) 663-8161

12. Recitals. The recitals are incorporated herein as part of this Agreement.
13. Headings Not Controlling. The headings in the Agreement are for convenience only and shall not affect the meaning of the terms as set out in the text.
14. Board Approval. Tenant acknowledges and understands that this Agreement must be approved by the District's Board of Directors and that this Agreement is contingent upon the approval of the Board of Directors.
15. Brokers and Finders. Neither party has had any contact or dealings regarding the mobile home, or any communication in connection with the subject matter of this transaction, through any licensed real estate broker or other person who can claim a right to a commission or finder's fee as a procuring cost of the purchase and sale contemplated by this Agreement. If any broker or finder perfects a claim for a commission or finder's fee based upon any contract, dealings, or communication, the party through whom the broker or finder makes his or her claim will be

responsible for that commission or fee and shall indemnify, defend, and hold harmless the other party from and against any liability, cost or damages (including attorney's fees and costs, arising out of that claim).

- 16. Public Disclosure Act. Tenant acknowledges that this Agreement may be subject to disclosure by the District under the Ch. 42.56 RCW, the Public Disclosure Act. Tenant hereby consents to the disclosure of the Agreement.
- 17. Counterparts/Facsimile. This Agreement may be executed separately or independently in any number of counterparts and may be delivered by manually signed counterpart, facsimile, or electronically. Each and all of these counterparts shall be deemed to have been executed simultaneously and for all purposes to be one document, binding as such on the parties.

The facsimile or electronic transmission of any signed original document, and retransmission of any signed facsimile or electronic transmission, shall be the same as delivery of an original. At the request of either party, the parties will confirm facsimile or electronically transmitted signatures by signing an original document.

- 18. Assignment. Tenant may not assign this Agreement, or Tenant's rights hereunder, without District's prior written consent.
- 19. Modification/ Severability. The terms of this Agreement may only be changed or modified in writing and signed by both parties. If any of the terms of this Agreement are held to be invalid or unenforceable, the remaining terms shall nevertheless continue to be valid and enforceable.
- 20. Complete Agreement. This Agreement represents and contains the entire understanding between the parties in connection with the subject matter of this Agreement. It is expressly acknowledged and recognized by both parties that there are no oral or written collateral agreements, understandings or representations between the parties other than as contained in this document.

The District and Tenant understand fully that this is a final settlement and disposition of the disputes, present and future, both as to the legal liability and extent of the injury and/or damage which has been sustained and it is covenanted and agreed between the District and Tenant.

DISTRICT:

TENANT:

Date: _____

Date: 3-1-2018

By: Brian Flonas, Superintendent
WENATCHEE SCHOOL DISTRICT

Carlos Mendoza
By: _____
TENANT

By: Dr. Michele Sandberg, President
WENATCHEE SCHOOL DISTRICT

Maribel Alcantar
By: _____
TENANT

20. Acuerdo Completo. Este Acuerdo representa y contiene el acuerdo completo entre las partes en relación con el asunto de este Acuerdo. Ambas partes acuerdan y reconocen expresamente que no existen acuerdos, convenios o representaciones colaterales verbales o escritos entre las partes que no sean los que se encuentran en este documento.

El Distrito y el Inquilino entienden plenamente que éste es un acuerdo de resolución y disposición final de las disputas, actuales y futuras, tanto en lo que respecta a la responsabilidad legal como al grado de la lesión y / o los daños que se han sufrido, y que éste ha sido pactado y acordado por el Distrito y el Inquilino.

DISTRITO:

INQUILINO:

Fecha: _____

Fecha: 3-1-2018

Por: Brian Flones, Superintendente
DISTRITO ESCOLAR DE WENATCHEE

Carlos Mendocera
Por: _____
INQUILINO

Por: Dra. Michele Sandberg, Presidenta
DISTRITO ESCOLAR DE WENATCHEE

Marilu Alcantar
Por: _____
INQUILINO

TO: BOARD OF DIRECTORS
SUPERINTENDENT

FROM: LES VANDERVORT

RE: SIPRIANO ALVAREZ & MARIA MEDINA SETTLEMENT

DATE: March 27, 2018

Please find the Settlement Agreement and Release of All Claims in addition to the vacation notice by the Alvarez Medina's of 3445 Saturday Ave. Malaga, WA.

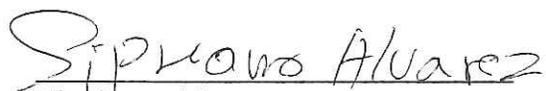
In short, the district is purchasing the Alvarez Medina's mobile home for twelve thousand three hundred forty-seven dollars (\$12,347.00) for vacating the district's property in Malaga by March 31, 2018. This agreement releases the district from all claims against the property.

NOTICE OF TERMINATION OF LEASE AGREEMENT

To: Wenatchee School District Board

Pursuant to the Shieled R's Mobile Home Park Settlement agreement, we, Sipriano Alvares and Maria Medina (3445 Saturday Ave., Malaga, WA 98828) hereby advises you that on March 31, 2018 we will terminate our rental agreement dated January 19, 2010 with the Wenatchee School District. We will move out on March 31, 2018.

Thank you for your attention to this matter. Please call my attorney Ruth Esparza if you have any questions.


Sipriano Alvarez


Maria Medina

**SETTLEMENT AGREEMENT AND
RELEASE OF ALL CLAIMS**

THIS SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS (“Agreement”), is effective on the last date that all parties have signed this Agreement, and is executed by the Wenatchee School District (“District”), and Sipriano Alvarez, (collectively referred to as “Tenant”).
Maria Medina

I. RECITALS

- A. The District and Tenant entered into a Mobile Home Space Rental Agreement (“Rental Agreement”) date March 1 2018, whereby the District rented to Tenant the mobile home space located at 3445 Saturday Avenue, Malaga, WA 98828, hereinafter referred to as the “premises.”
- B. The premises are located within the Shielded R’s Mobile Home Park (“Park”), which is owned by the District.
- C. Tenant has placed on the premises a mobile home that Tenant owns.
- D. The District determined that it need to close the Park as it needed the Park property for school purposes.
- E. In December 2016, the District commenced the closure process of the Park. The District has complied with all of its requirements to close the Park as required in Ch. 59.20 RCW and Ch. 59.21 RCW.
- F. The District served the Tenant with a Notice of Conversion/Closure (“Closure Notice”). The Closure Notice was also recorded with the Chelan County Auditor on December 6, 2016, under auditor’s file no. 2449084.
- G. The District served the Tenant with a Notice to Terminate Mobile Home Space Tenancy (“Termination Notice”).
- H. The Closure Notice and/or the Termination Notice notified Tenant that the Park was to be closed on July 31, 2018, and that Tenant’s Rental Agreement terminated on July 31, 2018. In addition, the Termination Notice stated that the Tenant had to surrender possession of the premises to the District on or before July 31, 2018.
- I. The District and Tenant now desire to enter into this Agreement so as to fully compromise and settle their disputes related to the Rental Agreement and closure of the Park.

II. AGREEMENT

In consideration of the promises made in this Agreement, the District and Tenant hereby agree as follows:

1. Tenant is the sole owner of the following mobile home:

Make: AMMAN
Model: 1986
Year: _____
Serial No. RFLAM2AG194806106
License No. 184476

2. Purchase of Mobile Home. Tenant agrees to sell and District agrees to purchase Tenant's mobile home under the following conditions:

- a. District shall purchase Tenant's mobile home for Twelve Thousand Three hundred forty Seven Dollars and 00/100 (\$12,347⁰⁰). This purchase price is contingent upon Tenant completing the following by April 1, 2018, unless otherwise stated:
- i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
 - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of April 1, 2018. This written termination notice must be provided to the District no later than March 1, 2018;
 - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
 - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
 - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the

District confirmation that all utility services have been disconnected and/or discontinued; and

- vii. Tenant is in compliance with all provisions of this Agreement.
- b. District shall purchase Tenant's mobile home for *Six Thousand One Hundred Seventy four* Dollars and ⁰⁰/₁₀₀ (\$ 6,174). This purchase price is contingent upon Tenant completing the following by May 31, 2018, unless otherwise stated:
- i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
 - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of May 31, 2018. This written termination notice must be provided to the District no later than April 30, 2018;
 - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
 - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
 - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
 - vii. Tenant complies with all provisions of this Agreement.
- c. Unless otherwise provided herein, the purchase price shall be paid to Tenant by the District three (3) business days after the Board has approved the warrant for payment. If the District fails to timely pay to Tenant the purchase price, then the purchase price shall accrue interest at the maximum statutory rate or twelve percent per annum, whichever is higher, until the purchase price is paid in full to Tenant.

- d. Tenant agrees that the District may take possession of the mobile home and that the mobile home may be demolished after the premises are vacated by Tenant, but prior to the transfer of title. The intent of this provision is to enable the District to submit demolition reimbursement costs to the Department of Commerce.
3. Advancement of Costs for Relocation. In the event Tenant is approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District shall advance certain costs to have the mobile home removed from the premises under the following conditions:
- a. Tenant provides written notice by March 1, 2018, to the District that Tenant intends to remove the mobile home from the premises;
 - b. Tenant assigns Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - c. The District will only advance funds for expenses allowable for reimbursement pursuant to WAC 365-212-060;
 - d. The District will advance funds up to \$12,000 for a doublewide mobile home and up to \$7,500 for a singlewide mobile home;
 - e. Tenant shall remove the mobile home from the premises no later than May 31, 2018;
 - f. Tenant agrees that the Rental Agreement is terminated on the date the mobile home is removed from the premises or May 31, 2018, whichever is earlier;
 - g. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
 - h. Upon removing the mobile home from the premises, Tenant shall provide the District with any and all keys to any outbuildings on the premises. In addition, Tenant shall remove any other personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant.

In the event Tenant is not approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District is under no obligation to advance any costs to the Tenant to have the mobile home removed from the premises. Furthermore, Tenant shall solely be responsible to remove the mobile home from the premises.

4. Relocation Assistance Application. Tenant agrees that Tenant shall complete the Department of Commerce Relocation Assistance application by February 16, 2018, and provide the completed application to the Department of Commerce by such date. Tenant shall cooperate with the District and/or the Department of Commerce in submitting any additional documents and/or information that the Department of Commerce may need to process the application.
5. Abandonment of Personal Property. Tenant agrees that any personal property that Tenant has not removed from the premises upon termination date of the Rental Agreement shall be deemed abandoned by Tenant and the District may take possession of such personal property and dispose of it in any manner it determines to be appropriate. Any costs and/or expense that the District incurs for disposing of the abandoned personal property shall be reimbursed to the District by the Tenant. The District shall invoice the Tenant for the costs and/or expenses of the disposal and the Tenant shall pay the invoice within ten (10) business days of the invoice being sent. If payment is not timely then the invoice amount shall accrue interest at a rate of 12% per annum until paid or the highest interest rate allowed by law, whichever is lower.
6. Waiver and Release of Claims. In consideration of the promises made in this Agreement, Tenant hereby fully releases and discharges the District and its subsidiaries and affiliates, each of the District School Board members, and past and present District officers, managers, agents, employees, administrators, and attorneys (collectively "Released Parties"), and the predecessors, successors, transferees and assigns of the Released Parties, from any and all claims of any kind, whether known or unknown, that arose on or before the date of this Agreement relating to the Conversion/Closure of Shielded R's Mobile Home Park, Tenant's Rental Agreement and/or Tenant's use or occupancy of the premises.

The claims Tenant is releasing include, but are not limited to, claims of injury to property or persons, including death, breach of contract, breach of the Rental Agreement, unlawful or wrongful eviction, retaliatory eviction, any deficiency in the Termination Notice or the service thereof, any deficiency in the Closure Notice or the service and/or recording thereof, breach of duty of the implied warranty of habitability and any other claims under Chapters 59.12 RCW, 59.18 RCW (the "Residential Landlord-Tenant Act") and 59.20 RCW (the "Manufactured/Mobile Home Landlord-Tenant Act"). This release is meant to be as broadly interpreted as allowed by law.

This waiver and release of claims does not affect nor does it include any claims that Tenant may have against the Released Parties for a breach of this Agreement.

7. Authority and Indemnification. Tenant warrants and represents that title to the mobile home is free of liens, security interests, encumbrances and defects, and that Tenant has the right and authority to transfer title of the mobile home to the District or to relocate the mobile home from the premises. Tenant further warrants and represents that Tenant has the right and authority to enter into this Agreement. In the event Tenant breaches this Section, Tenant, to the fullest extent permitted by law, shall indemnify, defend and hold the District harmless against any and all suits, claims, obligations, losses, liabilities, judgments, damages and expenses incurred by the District caused by, proximately or otherwise, or resulting from, directly or indirectly, the Tenant's breach of this Section.
8. Independent Legal Counsel. Tenant agrees and represents that by entering into this Agreement, the or she has relied on his or her own judgment, belief and knowledge and has not been

influenced to any extent whatsoever by any representations or statements of the District, its agents, employees, officials, and/or any person representing the District other than those statements contained herein. Tenant acknowledges that he or she has consulted or has had a reasonable opportunity to consult with independent legal counsel of his or her own choosing in the negotiation, review and preparation of this Agreement. Because all parties have either been represented by legal counsel or have had adequate opportunity to be represented by legal counsel in the preparation of this Agreement, neither party shall be construed as the drafter of this Agreement.

9. No Admission of Liability. Neither this Agreement nor the payments made under this Agreement is an admission of liability or wrongdoing by either party.
10. Governing Law; Venue. This Agreement is governed by the laws of the State of Washington. Venue and jurisdiction of any lawsuit involving this Agreement shall exist exclusively in the state courts in Chelan County, Washington.
11. Notices. All notices, demands, requests, or other communications required to be given or sent by District or Tenant, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery, addressed as follows:

a. To
Tenant: Sipriano Alvarez
3445 Saturday Ave
Malaga, WA 98825

b. To Wenatchee School District
District: Attention: Chief Financial Officer
 235 Sunset Ave.
 Wenatchee, WA 98801

(509) 663-8161

12. Recitals. The recitals are incorporated herein as part of this Agreement.
13. Headings Not Controlling. The headings in the Agreement are for convenience only and shall not affect the meaning of the terms as set out in the text.
14. Board Approval. Tenant acknowledges and understands that this Agreement must be approved by the District's Board of Directors and that this Agreement is contingent upon the approval of the Board of Directors.
15. Brokers and Finders. Neither party has had any contact or dealings regarding the mobile home, or any communication in connection with the subject matter of this transaction, through any licensed real estate broker or other person who can claim a right to a commission or finder's fee as a procuring cost of the purchase and sale contemplated by this Agreement. If any broker or finder perfects a claim for a commission or finder's fee based upon any contract, dealings, or communication, the party through whom the broker or finder makes his or her claim will be

responsible for that commission or fee and shall indemnify, defend, and hold harmless the other party from and against any liability, cost or damages (including attorney's fees and costs, arising out of that claim).

16. Public Disclosure Act. Tenant acknowledges that this Agreement may be subject to disclosure by the District under the Ch. 42.56 RCW, the Public Disclosure Act. Tenant hereby consents to the disclosure of the Agreement.

17. Counterparts/Facsimile. This Agreement may be executed separately or independently in any number of counterparts and may be delivered by manually signed counterpart, facsimile, or electronically. Each and all of these counterparts shall be deemed to have been executed simultaneously and for all purposes to be one document, binding as such on the parties.

The facsimile or electronic transmission of any signed original document, and retransmission of any signed facsimile or electronic transmission, shall be the same as delivery of an original. At the request of either party, the parties will confirm facsimile or electronically transmitted signatures by signing an original document.

18. Assignment. Tenant may not assign this Agreement, or Tenant's rights hereunder, without District's prior written consent.

19. Modification/ Severability. The terms of this Agreement may only be changed or modified in writing and signed by both parties. If any of the terms of this Agreement are held to be invalid or unenforceable, the remaining terms shall nevertheless continue to be valid and enforceable.

20. Complete Agreement. This Agreement represents and contains the entire understanding between the parties in connection with the subject matter of this Agreement. It is expressly acknowledged and recognized by both parties that there are no oral or written collateral agreements, understandings or representations between the parties other than as contained in this document.

The District and Tenant understand fully that this is a final settlement and disposition of the disputes, present and future, both as to the legal liability and extent of the injury and/or damage which has been sustained and it is covenanted and agreed between the District and Tenant.

DISTRICT:

TENANT:

Date: _____

Date: 3-1-18

By: Brian Fones, Superintendent
WENATCHEE SCHOOL DISTRICT

Sipriano-Alvarez
By: _____
TENANT

By: Dr. Michele Sandberg, President
WENATCHEE SCHOOL DISTRICT

Mania Medina
By: _____
TENANT

20. Acuerdo Completo. Este Acuerdo representa y contiene el acuerdo completo entre las partes en relación con el asunto de este Acuerdo. Ambas partes acuerdan y reconocen expresamente que no existen acuerdos, convenios o representaciones colaterales verbales o escritos entre las partes que no sean los que se encuentran en este documento.

El Distrito y el Inquilino entienden plenamente que éste es un acuerdo de resolución y disposición final de las disputas, actuales y futuras, tanto en lo que respecta a la responsabilidad legal como al grado de la lesión y / o los daños que se han sufrido, y que éste ha sido pactado y acordado por el Distrito y el Inquilino.

DISTRITO:

INQUILINO:

Fecha: _____

Fecha: 3-1-18

S _____

Siprono Alvarez

Por: Brian Flones, Superintendente
DISTRITO ESCOLAR DE WENATCHEE

Por: _____
INQUILINO

Por: Dra. Michele Sandberg, Presidenta
DISTRITO ESCOLAR DE WENATCHEE

Maria Medina M
Por: _____
INQUILINO

TO: BOARD OF DIRECTORS
SUPERINTENDENT

FROM: LES VANDERVORT

RE: ROSA VILLAGOMEZ SETTLEMENT

DATE: March 27, 2018

Please find the Settlement Agreement and Release of All Claims in addition to the vacation notice by Mrs. Villagomez of 3515 Saturday Ave. Malaga, WA.

In short, the district is purchasing Mrs. Villagomez' mobile home for six thousand two hundred ten dollars (\$6,210.00) for vacating the district's property in Malaga by March 31, 2018. This agreement releases the district from all claims against the property.

NOTICE OF TERMINATION OF LEASE AGREEMENT

To: Wenatchee School District Board

Pursuant to the Shieled R's Mobile Home Park Settlement agreement, we, Rosa Villagomez (3515 Saturday Ave., Malaga, WA 98828) hereby advises you that on March 31, 2018 we will terminate our rental agreement dated March 8, 2010 with the Wenatchee School District. We will move out on March 31, 2018.

Thank you for your attention to this matter. Please call my attorney Ruth Esparza if you have any questions.

Rosa Villagomez
Rosa Villagomez

**SETTLEMENT AGREEMENT AND
RELEASE OF ALL CLAIMS**

THIS SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS (“Agreement”), is effective on the last date that all parties have signed this Agreement, and is executed by the Wenatchee School District (“District”), and Rosa Villagomez, (collectively referred to as “Tenant”).

I. RECITALS

- A. The District and Tenant entered into a Mobile Home Space Rental Agreement (“Rental Agreement”) dated February 27, 2018, whereby the District rented to Tenant the mobile home space located at 3515 Saturday Avenue, Malaga, WA 98828, hereinafter referred to as the “premises.”
- B. The premises are located within the Shielded R’s Mobile Home Park (“Park”), which is owned by the District.
- C. Tenant has placed on the premises a mobile home that Tenant owns.
- D. The District determined that it need to close the Park as it needed the Park property for school purposes.
- E. In December 2016, the District commenced the closure process of the Park. The District has complied with all of its requirements to close the Park as required in Ch. 59.20 RCW and Ch. 59.21 RCW.
- F. The District served the Tenant with a Notice of Conversion/Closure (“Closure Notice”). The Closure Notice was also recorded with the Chelan County Auditor on December 6, 2016, under auditor’s file no. 2449084.
- G. The District served the Tenant with a Notice to Terminate Mobile Home Space Tenancy (“Termination Notice”).
- H. The Closure Notice and/or the Termination Notice notified Tenant that the Park was to be closed on July 31, 2018, and that Tenant’s Rental Agreement terminated on July 31, 2018. In addition, the Termination Notice stated that the Tenant had to surrender possession of the premises to the District on or before July 31, 2018.
- I. The District and Tenant now desire to enter into this Agreement so as to fully compromise and settle their disputes related to the Rental Agreement and closure of the Park.

II. AGREEMENT

In consideration of the promises made in this Agreement, the District and Tenant hereby agree as follows:

1. Tenant is the sole owner of the following mobile home:

Make: BROAM
Model: _____
Year: 1970
Serial No. SD278
License No. \$9055L0

2. Purchase of Mobile Home. Tenant agrees to sell and District agrees to purchase Tenant's mobile home under the following conditions:

- a. District shall purchase Tenant's mobile home for Six Thousand Two hundred Ten Dollars and 00/100 (\$6,210⁰⁰). This purchase price is contingent upon Tenant completing the following by April 1, 2018, unless otherwise stated:
 - i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
 - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of April 1, 2018. This written termination notice must be provided to the District no later than March 1, 2018;
 - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
 - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
 - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the

District confirmation that all utility services have been disconnected and/or discontinued; and

- vii. Tenant is in compliance with all provisions of this Agreement.
- b. District shall purchase Tenant's mobile home for Three Thousand One Hundred Five Dollars and 00/100 (\$ 3,105.⁰⁰). This purchase price is contingent upon Tenant completing the following by May 31, 2018, unless otherwise stated:
- i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
 - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of May 31, 2018. This written termination notice must be provided to the District no later than April 30, 2018;
 - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
 - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
 - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
 - vii. Tenant complies with all provisions of this Agreement.
- c. Unless otherwise provided herein, the purchase price shall be paid to Tenant by the District three (3) business days after the Board has approved the warrant for payment. If the District fails to timely pay to Tenant the purchase price, then the purchase price shall accrue interest at the maximum statutory rate or twelve percent per annum, whichever is higher, until the purchase price is paid in full to Tenant.

- d. Tenant agrees that the District may take possession of the mobile home and that the mobile home may be demolished after the premises are vacated by Tenant, but prior to the transfer of title. The intent of this provision is to enable the District to submit demolition reimbursement costs to the Department of Commerce.
3. Advancement of Costs for Relocation. In the event Tenant is approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District shall advance certain costs to have the mobile home removed from the premises under the following conditions:
- a. Tenant provides written notice by March 1, 2018, to the District that Tenant intends to remove the mobile home from the premises;
 - b. Tenant assigns Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - c. The District will only advance funds for expenses allowable for reimbursement pursuant to WAC 365-212-060;
 - d. The District will advance funds up to \$12,000 for a doublewide mobile home and up to \$7,500 for a singlewide mobile home;
 - e. Tenant shall remove the mobile home from the premises no later than May 31, 2018;
 - f. Tenant agrees that the Rental Agreement is terminated on the date the mobile home is removed from the premises or May 31, 2018, whichever is earlier;
 - g. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
 - h. Upon removing the mobile home from the premises, Tenant shall provide the District with any and all keys to any outbuildings on the premises. In addition, Tenant shall remove any other personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant.

In the event Tenant is not approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District is under no obligation to advance any costs to the Tenant to have the mobile home removed from the premises. Furthermore, Tenant shall solely be responsible to remove the mobile home from the premises.

4. Relocation Assistance Application. Tenant agrees that Tenant shall complete the Department of Commerce Relocation Assistance application by February 16, 2018, and provide the completed application to the Department of Commerce by such date. Tenant shall cooperate with the District and/or the Department of Commerce in submitting any additional documents and/or information that the Department of Commerce may need to process the application.
5. Abandonment of Personal Property. Tenant agrees that any personal property that Tenant has not removed from the premises upon termination date of the Rental Agreement shall be deemed abandoned by Tenant and the District may take possession of such personal property and dispose of it in any manner it determines to be appropriate. Any costs and/or expense that the District incurs for disposing of the abandoned personal property shall be reimbursed to the District by the Tenant. The District shall invoice the Tenant for the costs and/or expenses of the disposal and the Tenant shall pay the invoice within ten (10) business days of the invoice being sent. If payment is not timely then the invoice amount shall accrue interest at a rate of 12% per annum until paid or the highest interest rate allowed by law, whichever is lower.
6. Waiver and Release of Claims. In consideration of the promises made in this Agreement, Tenant hereby fully releases and discharges the District and its subsidiaries and affiliates, each of the District School Board members, and past and present District officers, managers, agents, employees, administrators, and attorneys (collectively "Released Parties"), and the predecessors, successors, transferees and assigns of the Released Parties, from any and all claims of any kind, whether known or unknown, that arose on or before the date of this Agreement relating to the Conversion/Closure of Shielded R's Mobile Home Park, Tenant's Rental Agreement and/or Tenant's use or occupancy of the premises.

The claims Tenant is releasing include, but are not limited to, claims of injury to property or persons, including death, breach of contract, breach of the Rental Agreement, unlawful or wrongful eviction, retaliatory eviction, any deficiency in the Termination Notice or the service thereof, any deficiency in the Closure Notice or the service and/or recording thereof, breach of duty of the implied warranty of habitability and any other claims under Chapters 59.12 RCW, 59.18 RCW (the "Residential Landlord-Tenant Act") and 59.20 RCW (the "Manufactured/Mobile Home Landlord-Tenant Act"). This release is meant to be as broadly interpreted as allowed by law.

This waiver and release of claims does not affect nor does it include any claims that Tenant may have against the Released Parties for a breach of this Agreement.

7. Authority and Indemnification. Tenant warrants and represents that title to the mobile home is free of liens, security interests, encumbrances and defects, and that Tenant has the right and authority to transfer title of the mobile home to the District or to relocate the mobile home from the premises. Tenant further warrants and represents that Tenant has the right and authority to enter into this Agreement. In the event Tenant breaches this Section, Tenant, to the fullest extent permitted by law, shall indemnify, defend and hold the District harmless against any and all suits, claims, obligations, losses, liabilities, judgments, damages and expenses incurred by the District caused by, proximately or otherwise, or resulting from, directly or indirectly, the Tenant's breach of this Section.
8. Independent Legal Counsel. Tenant agrees and represents that by entering into this Agreement, the or she has relied on his or her own judgment, belief and knowledge and has not been

influenced to any extent whatsoever by any representations or statements of the District, its agents, employees, officials, and/or any person representing the District other than those statements contained herein. Tenant acknowledges that he or she has consulted or has had a reasonable opportunity to consult with independent legal counsel of his or her own choosing in the negotiation, review and preparation of this Agreement. Because all parties have either been represented by legal counsel or have had adequate opportunity to be represented by legal counsel in the preparation of this Agreement, neither party shall be construed as the drafter of this Agreement.

9. No Admission of Liability. Neither this Agreement nor the payments made under this Agreement is an admission of liability or wrongdoing by either party.
10. Governing Law; Venue. This Agreement is governed by the laws of the State of Washington. Venue and jurisdiction of any lawsuit involving this Agreement shall exist exclusively in the state courts in Chelan County, Washington.
11. Notices. All notices, demands, requests, or other communications required to be given or sent by District or Tenant, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery, addressed as follows:

a. To
Tenant: Rosa Villagomez
3515 Saturday Ave
Malaga, WA 98828

b. To Wenatchee School District
District: Attention: Chief Financial Officer
 235 Sunset Ave.
 Wenatchee, WA 98801

(509) 663-8161

12. Recitals. The recitals are incorporated herein as part of this Agreement.
13. Headings Not Controlling. The headings in the Agreement are for convenience only and shall not affect the meaning of the terms as set out in the text.
14. Board Approval. Tenant acknowledges and understands that this Agreement must be approved by the District's Board of Directors and that this Agreement is contingent upon the approval of the Board of Directors.
15. Brokers and Finders. Neither party has had any contact or dealings regarding the mobile home, or any communication in connection with the subject matter of this transaction, through any licensed real estate broker or other person who can claim a right to a commission or finder's fee as a procuring cost of the purchase and sale contemplated by this Agreement. If any broker or finder perfects a claim for a commission or finder's fee based upon any contract, dealings, or communication, the party through whom the broker or finder makes his or her claim will be

responsible for that commission or fee and shall indemnify, defend, and hold harmless the other party from and against any liability, cost or damages (including attorney's fees and costs, arising out of that claim).

16. Public Disclosure Act. Tenant acknowledges that this Agreement may be subject to disclosure by the District under the Ch. 42.56 RCW, the Public Disclosure Act. Tenant hereby consents to the disclosure of the Agreement.

17. Counterparts/Facsimile. This Agreement may be executed separately or independently in any number of counterparts and may be delivered by manually signed counterpart, facsimile, or electronically. Each and all of these counterparts shall be deemed to have been executed simultaneously and for all purposes to be one document, binding as such on the parties.

The facsimile or electronic transmission of any signed original document, and retransmission of any signed facsimile or electronic transmission, shall be the same as delivery of an original. At the request of either party, the parties will confirm facsimile or electronically transmitted signatures by signing an original document.

18. Assignment. Tenant may not assign this Agreement, or Tenant's rights hereunder, without District's prior written consent.

19. Modification/ Severability. The terms of this Agreement may only be changed or modified in writing and signed by both parties. If any of the terms of this Agreement are held to be invalid or unenforceable, the remaining terms shall nevertheless continue to be valid and enforceable.

20. Complete Agreement. This Agreement represents and contains the entire understanding between the parties in connection with the subject matter of this Agreement. It is expressly acknowledged and recognized by both parties that there are no oral or written collateral agreements, understandings or representations between the parties other than as contained in this document.

The District and Tenant understand fully that this is a final settlement and disposition of the disputes, present and future, both as to the legal liability and extent of the injury and/or damage which has been sustained and it is covenanted and agreed between the District and Tenant.

DISTRICT:

TENANT:

Date: _____

Date: 2-27-2018

By: Brian Flonas, Superintendent
WENATCHEE SCHOOL DISTRICT

Rosa Vilasomez
By: _____
TENANT

By: Dr. Michele Sandberg, President
WENATCHEE SCHOOL DISTRICT

By: _____
TENANT

20. Acuerdo Completo. Este Acuerdo representa y contiene el acuerdo completo entre las partes en relación con el asunto de este Acuerdo. Ambas partes acuerdan y reconocen expresamente que no existen acuerdos, convenios o representaciones colaterales verbales o escritos entre las partes que no sean los que se encuentran en este documento.

El Distrito y el Inquilino entienden plenamente que éste es un acuerdo de resolución y disposición final de las disputas, actuales y futuras, tanto en lo que respecta a la responsabilidad legal como al grado de la lesión y / o los daños que se han sufrido, y que éste ha sido pactado y acordado por el Distrito y el Inquilino.

DISTRITO:

INQUILINO:

Fecha: _____

Fecha: 2-27-2018

Por: Brian Flones, Superintendente
DISTRITO ESCOLAR DE WENATCHEE

Rosa VillaGonzalez
Por: _____
INQUILINO

Por: Dra. Michele Sandberg, Presidenta
DISTRITO ESCOLAR DE WENATCHEE

Por: _____
INQUILINO

TO: BOARD OF DIRECTORS
SUPERINTENDENT

FROM: LES VANDERVORT

RE: STANLEY MOWREY SETTLEMENT

DATE: March 27, 2018

Please find the Settlement Agreement and Release of All Claims in addition to the vacation notice by Mr. Mowrey of 3405 Saturday Ave. Malaga, WA.

In short, the district is purchasing Mr. Mowrey's mobile home for nine thousand nine hundred eighty four dollars (\$9,984.00) for vacating the district's property in Malaga by March 31, 2018. This agreement releases the district from all claims against the property.

NOTICE OF TERMINATION OF LEASE AGREEMENT

To: Wenatchee School District Board

Pursuant to the Shieled R's Mobile Home Park Settlement agreement, I, Stan Mowrey (3405 Saturday Ave., Malaga, WA 98828) hereby advises you that on March 31, 2018 I will terminate our rental agreement dated March 8, 2010 with the Wenatchee School District. I will move out on March 31, 2018.

Thank you for your attention to this matter. Please call my attorney Ruth Esparza if you have any questions.



Stan Mowrey

**SETTLEMENT AGREEMENT AND
RELEASE OF ALL CLAIMS**

THIS SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS (“Agreement”), is effective on the last date that all parties have signed this Agreement, and is executed by the Wenatchee School District (“District”), and Stanley Mowrey, (collectively referred to as “Tenant”).

I. RECITALS

- A. The District and Tenant entered into a Mobile Home Space Rental Agreement (“Rental Agreement”) dated February 28, 2018, whereby the District rented to Tenant the mobile home space located at 3405 Saturday Avenue, Malaga, WA 98828, hereinafter referred to as the “premises.”
- B. The premises are located within the Shielded R’s Mobile Home Park (“Park”), which is owned by the District.
- C. Tenant has placed on the premises a mobile home that Tenant owns.
- D. The District determined that it need to close the Park as it needed the Park property for school purposes.
- E. In December 2016, the District commenced the closure process of the Park. The District has complied with all of its requirements to close the Park as required in Ch. 59.20 RCW and Ch. 59.21 RCW.
- F. The District served the Tenant with a Notice of Conversion/Closure (“Closure Notice”). The Closure Notice was also recorded with the Chelan County Auditor on December 6, 2016, under auditor’s file no. 2449084.
- G. The District served the Tenant with a Notice to Terminate Mobile Home Space Tenancy (“Termination Notice”).
- H. The Closure Notice and/or the Termination Notice notified Tenant that the Park was to be closed on July 31, 2018, and that Tenant’s Rental Agreement terminated on July 31, 2018. In addition, the Termination Notice stated that the Tenant had to surrender possession of the premises to the District on or before July 31, 2018.
- I. The District and Tenant now desire to enter into this Agreement so as to fully compromise and settle their disputes related to the Rental Agreement and closure of the Park.

II. AGREEMENT

In consideration of the promises made in this Agreement, the District and Tenant hereby agree as follows:

1. Tenant is the sole owner of the following mobile home:

Make: Broam
Model: _____
Year: 1966
Serial No. NE6BJSD134
License No. @65641

2. Purchase of Mobile Home. Tenant agrees to sell and District agrees to purchase Tenant's mobile home under the following conditions:

- a. District shall purchase Tenant's mobile home for Nine Thousand Nine hundred Eighty four Dollars and 00/100 (\$ 9,984). This purchase price is contingent upon Tenant completing the following by April 1, 2018, unless otherwise stated:
 - i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
 - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of April 1, 2018. This written termination notice must be provided to the District no later than March 1, 2018;
 - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
 - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
 - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the

District confirmation that all utility services have been disconnected and/or discontinued; and

- vii. Tenant is in compliance with all provisions of this Agreement.
- b. District shall purchase Tenant's mobile home for *Four Thousand Nine Hundred Ninety Two* Dollars and *00*/100 (\$ *4,992.⁰⁰*). This purchase price is contingent upon Tenant completing the following by May 31, 2018, unless otherwise stated:
- i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
 - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of May 31, 2018. This written termination notice must be provided to the District no later than April 30, 2018;
 - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
 - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
 - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
 - vii. Tenant complies with all provisions of this Agreement.
- c. Unless otherwise provided herein, the purchase price shall be paid to Tenant by the District three (3) business days after the Board has approved the warrant for payment. If the District fails to timely pay to Tenant the purchase price, then the purchase price shall accrue interest at the maximum statutory rate or twelve percent per annum, whichever is higher, until the purchase price is paid in full to Tenant.

- d. Tenant agrees that the District may take possession of the mobile home and that the mobile home may be demolished after the premises are vacated by Tenant, but prior to the transfer of title. The intent of this provision is to enable the District to submit demolition reimbursement costs to the Department of Commerce.
3. Advancement of Costs for Relocation. In the event Tenant is approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District shall advance certain costs to have the mobile home removed from the premises under the following conditions:
- a. Tenant provides written notice by March 1, 2018, to the District that Tenant intends to remove the mobile home from the premises;
 - b. Tenant assigns Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - c. The District will only advance funds for expenses allowable for reimbursement pursuant to WAC 365-212-060;
 - d. The District will advance funds up to \$12,000 for a doublewide mobile home and up to \$7,500 for a singlewide mobile home;
 - e. Tenant shall remove the mobile home from the premises no later than May 31, 2018;
 - f. Tenant agrees that the Rental Agreement is terminated on the date the mobile home is removed from the premises or May 31, 2018, whichever is earlier;
 - g. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
 - h. Upon removing the mobile home from the premises, Tenant shall provide the District with any and all keys to any outbuildings on the premises. In addition, Tenant shall remove any other personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant.

In the event Tenant is not approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District is under no obligation to advance any costs to the Tenant to have the mobile home removed from the premises. Furthermore, Tenant shall solely be responsible to remove the mobile home from the premises.

4. Relocation Assistance Application. Tenant agrees that Tenant shall complete the Department of Commerce Relocation Assistance application by February 16, 2018, and provide the completed application to the Department of Commerce by such date. Tenant shall cooperate with the District and/or the Department of Commerce in submitting any additional documents and/or information that the Department of Commerce may need to process the application.
5. Abandonment of Personal Property. Tenant agrees that any personal property that Tenant has not removed from the premises upon termination date of the Rental Agreement shall be deemed abandoned by Tenant and the District may take possession of such personal property and dispose of it in any manner it determines to be appropriate. Any costs and/or expense that the District incurs for disposing of the abandoned personal property shall be reimbursed to the District by the Tenant. The District shall invoice the Tenant for the costs and/or expenses of the disposal and the Tenant shall pay the invoice within ten (10) business days of the invoice being sent. If payment is not timely then the invoice amount shall accrue interest at a rate of 12% per annum until paid or the highest interest rate allowed by law, whichever is lower.
6. Waiver and Release of Claims. In consideration of the promises made in this Agreement, Tenant hereby fully releases and discharges the District and its subsidiaries and affiliates, each of the District School Board members, and past and present District officers, managers, agents, employees, administrators, and attorneys (collectively "Released Parties"), and the predecessors, successors, transferees and assigns of the Released Parties, from any and all claims of any kind, whether known or unknown, that arose on or before the date of this Agreement relating to the Conversion/Closure of Shielded R's Mobile Home Park, Tenant's Rental Agreement and/or Tenant's use or occupancy of the premises.

The claims Tenant is releasing include, but are not limited to, claims of injury to property or persons, including death, breach of contract, breach of the Rental Agreement, unlawful or wrongful eviction, retaliatory eviction, any deficiency in the Termination Notice or the service thereof, any deficiency in the Closure Notice or the service and/or recording thereof, breach of duty of the implied warranty of habitability and any other claims under Chapters 59.12 RCW, 59.18 RCW (the "Residential Landlord-Tenant Act") and 59.20 RCW (the "Manufactured/Mobile Home Landlord-Tenant Act"). This release is meant to be as broadly interpreted as allowed by law.

This waiver and release of claims does not affect nor does it include any claims that Tenant may have against the Released Parties for a breach of this Agreement.

7. Authority and Indemnification. Tenant warrants and represents that title to the mobile home is free of liens, security interests, encumbrances and defects, and that Tenant has the right and authority to transfer title of the mobile home to the District or to relocate the mobile home from the premises. Tenant further warrants and represents that Tenant has the right and authority to enter into this Agreement. In the event Tenant breaches this Section, Tenant, to the fullest extent permitted by law, shall indemnify, defend and hold the District harmless against any and all suits, claims, obligations, losses, liabilities, judgments, damages and expenses incurred by the District caused by, proximately or otherwise, or resulting from, directly or indirectly, the Tenant's breach of this Section.
8. Independent Legal Counsel. Tenant agrees and represents that by entering into this Agreement, the or she has relied on his or her own judgment, belief and knowledge and has not been

influenced to any extent whatsoever by any representations or statements of the District, its agents, employees, officials, and/or any person representing the District other than those statements contained herein. Tenant acknowledges that he or she has consulted or has had a reasonable opportunity to consult with independent legal counsel of his or her own choosing in the negotiation, review and preparation of this Agreement. Because all parties have either been represented by legal counsel or have had adequate opportunity to be represented by legal counsel in the preparation of this Agreement, neither party shall be construed as the drafter of this Agreement.

9. No Admission of Liability. Neither this Agreement nor the payments made under this Agreement is an admission of liability or wrongdoing by either party.
10. Governing Law; Venue. This Agreement is governed by the laws of the State of Washington. Venue and jurisdiction of any lawsuit involving this Agreement shall exist exclusively in the state courts in Chelan County, Washington.
11. Notices. All notices, demands, requests, or other communications required to be given or sent by District or Tenant, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery, addressed as follows:

a. To
Tenant: Stan Monrey
3405 Saturday Ave
Malaga, WA 98818

b. To Wenatchee School District
District: Attention: Chief Financial Officer
 235 Sunset Ave.
 Wenatchee, WA 98801

(509) 663-8161

12. Recitals. The recitals are incorporated herein as part of this Agreement.
13. Headings Not Controlling. The headings in the Agreement are for convenience only and shall not affect the meaning of the terms as set out in the text.
14. Board Approval. Tenant acknowledges and understands that this Agreement must be approved by the District's Board of Directors and that this Agreement is contingent upon the approval of the Board of Directors.
15. Brokers and Finders. Neither party has had any contact or dealings regarding the mobile home, or any communication in connection with the subject matter of this transaction, through any licensed real estate broker or other person who can claim a right to a commission or finder's fee as a procuring cost of the purchase and sale contemplated by this Agreement. If any broker or finder perfects a claim for a commission or finder's fee based upon any contract, dealings, or communication, the party through whom the broker or finder makes his or her claim will be

responsible for that commission or fee and shall indemnify, defend, and hold harmless the other party from and against any liability, cost or damages (including attorney's fees and costs, arising out of that claim).

16. Public Disclosure Act. Tenant acknowledges that this Agreement may be subject to disclosure by the District under the Ch. 42.56 RCW, the Public Disclosure Act. Tenant hereby consents to the disclosure of the Agreement.

17. Counterparts/Facsimile. This Agreement may be executed separately or independently in any number of counterparts and may be delivered by manually signed counterpart, facsimile, or electronically. Each and all of these counterparts shall be deemed to have been executed simultaneously and for all purposes to be one document, binding as such on the parties.

The facsimile or electronic transmission of any signed original document, and retransmission of any signed facsimile or electronic transmission, shall be the same as delivery of an original. At the request of either party, the parties will confirm facsimile or electronically transmitted signatures by signing an original document.

18. Assignment. Tenant may not assign this Agreement, or Tenant's rights hereunder, without District's prior written consent.

19. Modification/ Severability. The terms of this Agreement may only be changed or modified in writing and signed by both parties. If any of the terms of this Agreement are held to be invalid or unenforceable, the remaining terms shall nevertheless continue to be valid and enforceable.

20. Complete Agreement. This Agreement represents and contains the entire understanding between the parties in connection with the subject matter of this Agreement. It is expressly acknowledged and recognized by both parties that there are no oral or written collateral agreements, understandings or representations between the parties other than as contained in this document.

The District and Tenant understand fully that this is a final settlement and disposition of the disputes, present and future, both as to the legal liability and extent of the injury and/or damage which has been sustained and it is covenanted and agreed between the District and Tenant.

DISTRICT:

TENANT:

Date: _____

Date: 2-28-2008

By: Brian Fones, Superintendent
WENATCHEE SCHOOL DISTRICT

Stanley A. Mowrey
By: STANLEY A. MOWREY
TENANT

By: Dr. Michele Sandberg, President
WENATCHEE SCHOOL DISTRICT

By: _____
TENANT

TO: BOARD OF DIRECTORS
SUPERINTENDENT

FROM: LES VANDERVORT

RE: ISABEL JIMENEZ PEREZ & ARTURO PEREZ SETTLEMENT

DATE: March 27, 2018

Please find the Settlement Agreement and Release of All Claims in addition to the vacation notice by the Perez of 3537 Saturday Ave. Malaga, WA.

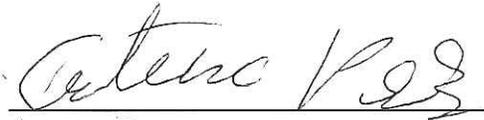
In short, the district is purchasing the Perez mobile home for five thousand six hundred ninety five dollars (\$5,695.00) for vacating the district's property in Malaga by March 31, 2018. This agreement releases the district from all claims against the property.

NOTICE OF TERMINATION OF LEASE AGREEMENT

To: Wenatchee School District Board

Pursuant to the Shieled R's Mobile Home Park Settlement agreement, we, Arturo Perez and Isabel Jimenez de Perez (3537 Saturday Ave., Malaga, WA 98828) hereby advises you that on March 31, 2018 we will terminate our rental agreement with the Wenatchee School District. We will move out on March 31, 2018.

Thank you for your attention to this matter. Please call my attorney Ruth Esparza if you have any questions.



Arturo Perez



Isabel Jimenez de Perez

**SETTLEMENT AGREEMENT AND
RELEASE OF ALL CLAIMS**

THIS SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS (“Agreement”), is effective on the last date that all parties have signed this Agreement, and is executed by the Wenatchee School District (“District”), and Isabel Jimenez Perez (collectively referred to as “Tenant”).
Arturo Perez

I. RECITALS

- A. The District and Tenant entered into a Mobile Home Space Rental Agreement (“Rental Agreement”) dated February 27, 2008, whereby the District rented to Tenant the mobile home space located at 3537 Saturday Avenue, Malaga, WA 98828, hereinafter referred to as the “premises.”
- B. The premises are located within the Shielded R’s Mobile Home Park (“Park”), which is owned by the District.
- C. Tenant has placed on the premises a mobile home that Tenant owns.
- D. The District determined that it need to close the Park as it needed the Park property for school purposes.
- E. In December 2016, the District commenced the closure process of the Park. The District has complied with all of its requirements to close the Park as required in Ch. 59.20 RCW and Ch. 59.21 RCW.
- F. The District served the Tenant with a Notice of Conversion/Closure (“Closure Notice”). The Closure Notice was also recorded with the Chelan County Auditor on December 6, 2016, under auditor’s file no. 2449084.
- G. The District served the Tenant with a Notice to Terminate Mobile Home Space Tenancy (“Termination Notice”).
- H. The Closure Notice and/or the Termination Notice notified Tenant that the Park was to be closed on July 31, 2018, and that Tenant’s Rental Agreement terminated on July 31, 2018. In addition, the Termination Notice stated that the Tenant had to surrender possession of the premises to the District on or before July 31, 2018.
- I. The District and Tenant now desire to enter into this Agreement so as to fully compromise and settle their disputes related to the Rental Agreement and closure of the Park.

II. AGREEMENT

In consideration of the promises made in this Agreement, the District and Tenant hereby agree as follows:

1. Tenant is the sole owner of the following mobile home:

Make: Liber
Model: _____
Year: 1985
Serial No. 09L20422
License No. +25332

2. Purchase of Mobile Home. Tenant agrees to sell and District agrees to purchase Tenant's mobile home under the following conditions:

- a. District shall purchase Tenant's mobile home for Five Thousand Six hundred Ninety Five Dollars and ⁰⁰/₁₀₀ (\$5,495.00). This purchase price is contingent upon Tenant completing the following by April 1, 2018, unless otherwise stated:
 - i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
 - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of April 1, 2018. This written termination notice must be provided to the District no later than March 1, 2018;
 - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
 - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
 - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the

District confirmation that all utility services have been disconnected and/or discontinued; and

- vii. Tenant is in compliance with all provisions of this Agreement.
- b. District shall purchase Tenant's mobile home for Two Thousand Eight Hundred Forty Seven Dollars and 9/100 (\$ 2847⁹/₁₀₀). This purchase price is contingent upon Tenant completing the following by May 31, 2018, unless otherwise stated:
- i. Tenant provides the District with all completed documents to transfer the title of the mobile home to the District. If any additional documents need to be completed to effectuate the transfer of the title, then Tenant shall cooperate with the District to complete the additional documents;
 - ii. Tenant terminates the Rental Agreement in writing with an effective date of termination of May 31, 2018. This written termination notice must be provided to the District no later than April 30, 2018;
 - iii. Tenant vacates the premises and removes any personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant;
 - iv. Tenant provides the District with any and all keys to the mobile home and any outbuildings on the premises;
 - v. If Tenant's Department of Commerce Relocation Assistance application is approved, then Tenant shall assign Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - vi. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
 - vii. Tenant complies with all provisions of this Agreement.
- c. Unless otherwise provided herein, the purchase price shall be paid to Tenant by the District three (3) business days after the Board has approved the warrant for payment. If the District fails to timely pay to Tenant the purchase price, then the purchase price shall accrue interest at the maximum statutory rate or twelve percent per annum, whichever is higher, until the purchase price is paid in full to Tenant.

- d. Tenant agrees that the District may take possession of the mobile home and that the mobile home may be demolished after the premises are vacated by Tenant, but prior to the transfer of title. The intent of this provision is to enable the District to submit demolition reimbursement costs to the Department of Commerce.
3. Advancement of Costs for Relocation. In the event Tenant is approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District shall advance certain costs to have the mobile home removed from the premises under the following conditions:
- a. Tenant provides written notice by March 1, 2018, to the District that Tenant intends to remove the mobile home from the premises;
 - b. Tenant assigns Tenant's right for reimbursement for relocation assistance to the District. Tenant shall complete any and all forms to effectuate such assignment prior to receiving any funds;
 - c. The District will only advance funds for expenses allowable for reimbursement pursuant to WAC 365-212-060;
 - d. The District will advance funds up to \$12,000 for a doublewide mobile home and up to \$7,500 for a singlewide mobile home;
 - e. Tenant shall remove the mobile home from the premises no later than May 31, 2018;
 - f. Tenant agrees that the Rental Agreement is terminated on the date the mobile home is removed from the premises or May 31, 2018, whichever is earlier;
 - g. Tenant shall discontinue and/or disconnect any utility services to the premises and/or mobile home. In addition, Tenant shall provide the District confirmation that all utility services have been disconnected and/or discontinued; and
 - h. Upon removing the mobile home from the premises, Tenant shall provide the District with any and all keys to any outbuildings on the premises. In addition, Tenant shall remove any other personal property from the premises, including, but not limited to, motor vehicles, boats, trailers, debris, garbage, appliances, yard waste, hazardous materials, and any other personal belongings of Tenant.

In the event Tenant is not approved by the Department of Commerce for relocation assistance and Tenant does not wish to sell the mobile home to the District, the District is under no obligation to advance any costs to the Tenant to have the mobile home removed from the premises. Furthermore, Tenant shall solely be responsible to remove the mobile home from the premises.

4. Relocation Assistance Application. Tenant agrees that Tenant shall complete the Department of Commerce Relocation Assistance application by February 16, 2018, and provide the completed application to the Department of Commerce by such date. Tenant shall cooperate with the District and/or the Department of Commerce in submitting any additional documents and/or information that the Department of Commerce may need to process the application.
5. Abandonment of Personal Property. Tenant agrees that any personal property that Tenant has not removed from the premises upon termination date of the Rental Agreement shall be deemed abandoned by Tenant and the District may take possession of such personal property and dispose of it in any manner it determines to be appropriate. Any costs and/or expense that the District incurs for disposing of the abandoned personal property shall be reimbursed to the District by the Tenant. The District shall invoice the Tenant for the costs and/or expenses of the disposal and the Tenant shall pay the invoice within ten (10) business days of the invoice being sent. If payment is not timely then the invoice amount shall accrue interest at a rate of 12% per annum until paid or the highest interest rate allowed by law, whichever is lower.
6. Waiver and Release of Claims. In consideration of the promises made in this Agreement, Tenant hereby fully releases and discharges the District and its subsidiaries and affiliates, each of the District School Board members, and past and present District officers, managers, agents, employees, administrators, and attorneys (collectively "Released Parties"), and the predecessors, successors, transferees and assigns of the Released Parties, from any and all claims of any kind, whether known or unknown, that arose on or before the date of this Agreement relating to the Conversion/Closure of Shielded R's Mobile Home Park, Tenant's Rental Agreement and/or Tenant's use or occupancy of the premises.

The claims Tenant is releasing include, but are not limited to, claims of injury to property or persons, including death, breach of contract, breach of the Rental Agreement, unlawful or wrongful eviction, retaliatory eviction, any deficiency in the Termination Notice or the service thereof, any deficiency in the Closure Notice or the service and/or recording thereof, breach of duty of the implied warranty of habitability and any other claims under Chapters 59.12 RCW, 59.18 RCW (the "Residential Landlord-Tenant Act") and 59.20 RCW (the "Manufactured/Mobile Home Landlord-Tenant Act"). This release is meant to be as broadly interpreted as allowed by law.

This waiver and release of claims does not affect nor does it include any claims that Tenant may have against the Released Parties for a breach of this Agreement.

7. Authority and Indemnification. Tenant warrants and represents that title to the mobile home is free of liens, security interests, encumbrances and defects, and that Tenant has the right and authority to transfer title of the mobile home to the District or to relocate the mobile home from the premises. Tenant further warrants and represents that Tenant has the right and authority to enter into this Agreement. In the event Tenant breaches this Section, Tenant, to the fullest extent permitted by law, shall indemnify, defend and hold the District harmless against any and all suits, claims, obligations, losses, liabilities, judgments, damages and expenses incurred by the District caused by, proximately or otherwise, or resulting from, directly or indirectly, the Tenant's breach of this Section.
8. Independent Legal Counsel. Tenant agrees and represents that by entering into this Agreement, the or she has relied on his or her own judgment, belief and knowledge and has not been

influenced to any extent whatsoever by any representations or statements of the District, its agents, employees, officials, and/or any person representing the District other than those statements contained herein. Tenant acknowledges that he or she has consulted or has had a reasonable opportunity to consult with independent legal counsel of his or her own choosing in the negotiation, review and preparation of this Agreement. Because all parties have either been represented by legal counsel or have had adequate opportunity to be represented by legal counsel in the preparation of this Agreement, neither party shall be construed as the drafter of this Agreement.

9. No Admission of Liability. Neither this Agreement nor the payments made under this Agreement is an admission of liability or wrongdoing by either party.
10. Governing Law; Venue. This Agreement is governed by the laws of the State of Washington. Venue and jurisdiction of any lawsuit involving this Agreement shall exist exclusively in the state courts in Chelan County, Washington.
11. Notices. All notices, demands, requests, or other communications required to be given or sent by District or Tenant, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery, addressed as follows:

a. To
Tenant: Isabel Jimenez Perez
907 Coolidge Dr.
Wenatchee, WA 98801

b. To Wenatchee School District
District: Attention: Chief Financial Officer
 235 Sunset Ave.
 Wenatchee, WA 98801

(509) 663-8161

12. Recitals. The recitals are incorporated herein as part of this Agreement.
13. Headings Not Controlling. The headings in the Agreement are for convenience only and shall not affect the meaning of the terms as set out in the text.
14. Board Approval. Tenant acknowledges and understands that this Agreement must be approved by the District's Board of Directors and that this Agreement is contingent upon the approval of the Board of Directors.
15. Brokers and Finders. Neither party has had any contact or dealings regarding the mobile home, or any communication in connection with the subject matter of this transaction, through any licensed real estate broker or other person who can claim a right to a commission or finder's fee as a procuring cost of the purchase and sale contemplated by this Agreement. If any broker or finder perfects a claim for a commission or finder's fee based upon any contract, dealings, or communication, the party through whom the broker or finder makes his or her claim will be

responsible for that commission or fee and shall indemnify, defend, and hold harmless the other party from and against any liability, cost or damages (including attorney's fees and costs, arising out of that claim).

16. Public Disclosure Act. Tenant acknowledges that this Agreement may be subject to disclosure by the District under the Ch. 42.56 RCW, the Public Disclosure Act. Tenant hereby consents to the disclosure of the Agreement.

17. Counterparts/Facsimile. This Agreement may be executed separately or independently in any number of counterparts and may be delivered by manually signed counterpart, facsimile, or electronically. Each and all of these counterparts shall be deemed to have been executed simultaneously and for all purposes to be one document, binding as such on the parties.

The facsimile or electronic transmission of any signed original document, and retransmission of any signed facsimile or electronic transmission, shall be the same as delivery of an original. At the request of either party, the parties will confirm facsimile or electronically transmitted signatures by signing an original document.

18. Assignment. Tenant may not assign this Agreement, or Tenant's rights hereunder, without District's prior written consent.

19. Modification/ Severability. The terms of this Agreement may only be changed or modified in writing and signed by both parties. If any of the terms of this Agreement are held to be invalid or unenforceable, the remaining terms shall nevertheless continue to be valid and enforceable.

20. Complete Agreement. This Agreement represents and contains the entire understanding between the parties in connection with the subject matter of this Agreement. It is expressly acknowledged and recognized by both parties that there are no oral or written collateral agreements, understandings or representations between the parties other than as contained in this document.

The District and Tenant understand fully that this is a final settlement and disposition of the disputes, present and future, both as to the legal liability and extent of the injury and/or damage which has been sustained and it is covenanted and agreed between the District and Tenant.

DISTRICT:

TENANT:

Date: _____

Date: February 27, 2018

By: Brian Flones, Superintendent
WENATCHEE SCHOOL DISTRICT

ISABEL JIMENEZ

By: _____

TENANT

By: Dr. Michele Sandberg, President
WENATCHEE SCHOOL DISTRICT

Arturo P. P. P.

By: ARTURO PEREZ

TENANT

20. Acuerdo Completo. Este Acuerdo representa y contiene el acuerdo completo entre las partes en relación con el asunto de este Acuerdo. Ambas partes acuerdan y reconocen expresamente que no existen acuerdos, convenios o representaciones colaterales verbales o escritos entre las partes que no sean los que se encuentran en este documento.

El Distrito y el Inquilino entienden plenamente que éste es un acuerdo de resolución y disposición final de las disputas, actuales y futuras, tanto en lo que respecta a la responsabilidad legal como al grado de la lesión y / o los daños que se han sufrido, y que éste ha sido pactado y acordado por el Distrito y el Inquilino.

DISTRITO:

INQUILINO:

Fecha: _____

Fecha: Febrero 27, 2018

Por: Brian Flones, Superintendente
DISTRITO ESCOLAR DE WENATCHEE

ISABEL JIMENEZ
Por: _____
INQUILINO

Por: Dra. Michele Sandberg, Presidenta
DISTRITO ESCOLAR DE WENATCHEE

Arturo Perez
Por: ARTURO PEREZ
INQUILINO

Wenatchee School District Sports Camp/Clinic Application

This application must be completed and approved by the school board prior to the start of any activity including pre-registration. Please include a prior year's camp flyer if you have one.

<p>1. <u>Team Camp (WHS GBB)</u> Type of Camp</p> <p>3. <u>End of Trails Basketball</u> Group Sponsoring Camp</p> <p>5. <u>Carl Tinsky</u> Name of Clinician</p> <p>7. <u>6/29/18 - 7/1/18</u> Date(s) of Camp</p> <p>9. <u>9-12</u> Age (Grade) of Participants</p> <p>11. <u>0</u> Anticipated Number of Male Campers</p>	<p>2. <u>Team Building / Development</u> Purpose of Camp</p> <p>4. <u>Oregon City, OR</u> Camp Location</p> <p>6. <u>503-504-5603</u> Address of Clinician</p> <p>8. _____ Number & Types of Sessions</p> <p>10. <u>@ \$100</u> Cost Per Participant</p> <p>12. <u>12</u> Anticipated Number of Female Campers</p>
---	--

13. Is the insurance/liability statement to the parent/legal guardian included on the pupil registration form?

Yes No

<p><u>[Signature]</u> Camp Sponsor Signature</p> <p><u>3/6/18</u> Date of Signature</p>	<p><u>[Signature]</u> Building Principal Signature</p> <p><u>3/15/18</u> Date of Signature</p>	<p><u>[Signature]</u> District AD Signature</p> <p><u>3/15/18</u> Date of Signature</p>
---	--	---

School Board Section

_____ Approved

_____ Rejected

Reason for Rejection:

_____ WSD Administrative Signature

_____ Date