

UNAPPROVED MINUTES  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street



AGENDA ITEM

6B

Tuesday, February 20, 2018 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka. Trustee Mary Beth Euker and Trustee Greg Weider were absent and excused. Also present: Village Manager Ray Keller, Asst. Village Manager Roy Witherow, Dir. of Innovation Michael Duebner, Police Chief Steve Husak, Fire Chief John Malcolm, Community Development Director Sarosh Saher, Rec. Director Bonnie Caputo.
3. **PLEDGE OF ALLEGIANCE**
4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**  
No report.
5. **PUBLIC COMMENT**  
Marty Filson, 33 E. Harbor Dr., addressed the Board on the new water rates and used a comparison with neighbouring communities. Mr. Filson also questioned the qualifications and backgrounds of the new meter installers.
6. **CONSENT AGENDA**
  - A. **Approval of Minutes of the Village Board Meeting, February 5, 2018**
  - B. **Semi-Monthly Warrant Register Dated February 20, 2018 Totaling \$1,698,623.29**
  - C. **Reduction of Letter of Credit for Davenport Funeral Home at 941 South Old Rand Road to \$25,000**  
**Summary:** Davenport Funeral Home has requested a reduction in the letter of credit for the new development at 941 South Old Rand Road from \$224,911.50 to a remaining 10% escrow of \$22,491.15 as a maintenance guarantee to be held for one year. An additional \$2,508.85 will be held in addition to the 10% to provide for remaining corrective work, bringing the total to \$25,000.
  - D. **Reduction of Letter of Credit for Life Storage at 300 East Route 22 to \$18,922.60**  
**Summary:** Life Storage has requested a reduction in the letter of credit regarding the property at 300 East Route 22 from \$144,226 to a remaining escrow of \$14,422.60 as a maintenance guarantee to be held for one year. An additional \$4,500 will be held in addition to the 10% to provide for remaining corrective work, bringing the total to \$18,922.60.

- E. Reduction of Letter of Credit for Azpira Place at 795 North Rand Road to \$113,587.40**  
**Summary:** Azpira Place has requested a reduction in the letter of credit regarding the property at 795 North Rand Road from \$977,675.02 to a remaining escrow of \$97,767.50 as a maintenance guarantee to be held for one year. An additional \$15,819.90 will be held in addition to the 10% to provide for remaining corrective work, bringing the total to \$113,587.40.
- F. Resolution Requesting IDOT Authorization to Temporarily Close State Roadways for the Color Vibe Race on May 20, 2018 RES. #2018-2-019**  
**Summary:** The Color Vibe 5K event has been approved by the Village Board and is scheduled to run on Sunday, May 20, 2018 at Paulus Park. The proposed resolution authorizes a request to the Illinois Department of Transportation to close a portion of Route 22 and Route 12 from the hours of 5am-12pm on May 20, 2018.
- G. Resolution Requesting IDOT Authorization to Temporarily Close State Roadways for the Stephen Siller Tunnel to Towers Race on June 10, 2018 RES #2018-2-020**  
**Summary:** The Stephen Siller Tunnel to Towers 5K event has been approved by the Village Board and is scheduled to run on Sunday, June 10, 2018 at Paulus Park. The proposed resolution authorizes a request to the Illinois Department of Transportation to close a portion of Route 22 and Route 12 from the hours of 8am-12pm on June 10, 2018.
- H. Resolution Requesting IDOT Authorization to Temporarily Close State Roadways for the Lake Zurich Triathlon Race on July 8, 2018 RES. #2018-2-021**  
**Summary:** The annual Lake Zurich Triathlon has been approved by the Village Board and is scheduled to take place on Sunday, July 8, 2018. The proposed resolution authorizes a request to the Illinois Department of Transportation to close a portion of Route 22 and Route 12 from the hours of 5am – 1pm on July 8, 2018.
- I. Resolution Requesting IDOT Authorization to Temporarily Close State Roadways for the Annual Alpine Races on September 9, 2018 RES. #2018-2-022**  
**Summary:** The annual Alpine Races this year is scheduled for Sunday, September 9, 2018 and also has been approved by the Village Board. The proposed resolution authorizes a request to the Illinois Department of Transportation to close Route 22 and Route 12 from the hours of 5am – 11am on September 9, 2018.
- J. Resolution Requesting IDOT Authorization to Temporarily Close State Roadways for the Costume and Candy Family Fun Race on October 28, 2018 RES #2018-2-023**  
**Summary:** The Costume & Candy Family Fun 5K race event has been approved by the Village Board and is scheduled to run on Sunday, October 28, 2018 at Paulus Park. The proposed resolution authorizes a request to the Illinois Department of Transportation to close a portion of Route 22 and Route 12 from the hours of 8am-12pm on October 28, 2018.
- K. Approval of Three Year Independence Day Celebration Fireworks Contract for 2018, 2019, and 2020 with J & M Display in the Amount Not-to-Exceed \$30,000 Each Year**  
**Summary:** Staff initiated a request for proposals in November 2017 for a three-year fireworks display contract for the annual Independence Day celebration. Of

the two proposals that were received, the Parks Advisory Board recommends a contract with J & M Displays to launch five-inch and six-inch shells from a barge in the lake. The Hotel/Motel Tax Fund support the annual Independence Day celebration expenses.

**L. Approval of Girl Scout Overnight Event from June 23 – June 24, 2018 in Paulus Park and Arts at the Lake Festival on August 11 – August 12, 2018 in Paulus Park**

**Summary:** Girl Scouts have submitted an application for an overnight event for its troops at Paulus Park on Saturday, June 23 – Sunday, June 24, 2018 from 6 pm – 8 am in Paulus Park for approximately 150 people. Separately, D & W Events has submitted an application to hold an arts festival at Paulus Park on Saturday, August 11 – Sunday, August 12, 2018 from 10 am – 5 pm on both days with anticipated attendance of 1,500 people each day. The Park Advisory Board recommends approval of both of these events.

**M. Authorization to Waive the Formal Bid Process and Purchase Wicklow East Playground Equipment Removal, Replacement and Installation from Burke in the Amount Not to Exceed \$64,620**

**Summary:** The Fiscal Year 2018 budget includes \$50,000 in the Park Improvement Fund and \$16,250 in the Special Recreation Association Fund to the replacement of playground equipment. Per the Village's Playground Replacement Plan, the 2018 set intended for replacement is the 24-year old playground at Wicklow East Park at 998 Cormar Drive. A request for proposals resulted in eight different playground designs. Public feedback was solicited for the playground, resulting in 189 votes (45% of the total votes) for the recommended design with Burke.

**N. Ordinance Approving an Amendment to Special Use Permit for SW Massage at 919 South Rand Road. ORD. #2018-2-248**

**Summary:** The Fidelity Group has filed a zoning application for the property at 919 South Rand Road seeking an amendment to the Special Use Permit authorized by Ordinance #2016-04-123 to allow for the relocation of SW Massage from 927 South Rand Road to 919 South Rand Road located within the same building.

The reason for the move is to free up space to allow Meat and Potatoes Eatery to occupy two adjoining tenant spaces. The Planning & Zoning Commission held a public hearing on February 7, 2018 and voted 7-0 in favor of recommending approval of the amended Special Use Permit.

Trustee Spacone stated that the IDOT road closures were fewer than one per month.

**Recommended Action:** Motion was made by Trustee Spacone, seconded by Trustee Sprawka, to approve the Consent Agenda as presented.

AYES: 4 Trustees Beaudoin, Shaw, Spacone, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Euker, Weider.

MOTION CARRIED.

**7. OLD BUSINESS**

None at this time.

**8. NEW BUSINESS**

None at this time.

**9. TRUSTEE REPORTS**

There were none.

**10. VILLAGE MANAGER'S REPORT**

Monthly Data Metric Reports

Village Manager Keller reported that the Purple Plunge is March 3<sup>rd</sup>, 2018 at Breezewald Park and the Chamber of Commerce's Expo is to be held at Lake Zurich High School on March 3<sup>rd</sup>, 2018.

**11. ATTORNEY'S REPORT**

No report

**12. DEPARTMENT HEAD REPORTS**

Dir. of Innovation Michael Duebner gave an update on the water meter project using a PowerPoint presentation; he was able to answer the concerns of the resident at Public Comment. Mr. Duebner answered the Board's questions.

Mayor Poynton praised the staff on the award received by the Village of Lake Zurich for the Management Innovation Award from the American Public Works Assn. Chicago Metro Chapter for the 20yr Community Investment Plan.

**13. ADJOURNMENT**

Motion was made by Trustee Beaudoin, seconded by Trustee Shaw, to adjourn the meeting.

AYES: 4 Trustees Beaudoin, Shaw, Spacone, Sprawka.

NAYS: 0

ABSENT: 2 Trustees Euker, Weider.

MOTION CARRIED.

Meeting adjourned at 7.29pm

Respectfully Submitted by:

Kathleen Johnson, Village Clerk.

Approved by:

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Thomas M. Poynton, Village Mayor

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Date.