




City of Des Plaines
Community Development
Planning & Zoning Division
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MEMORANDUM

Date: December 4, 2012

To: Michael G. Bartholomew, MCP, LEED AP, City Manager
Alexander Dambach, AICP, Director of Community and Economic Development

From: Chan Yu, Associate Planner 

Subj: PY2011 CDBG Consolidated Annual Performance & Evaluation Report (CAPER)

Issue: The CAPER is an annual document detailing the accomplishments of the Community Development Block Grant (CDBG) program and requires City Council approval before submitting to the U.S. Department of Housing and Urban Development (HUD).

Analysis: The format of the CAPER is specified by HUD and must show how the public service, housing and public facility programs performed in respect to the goals established in the PY2011 (October 1, 2011 to September 30, 2012) Annual Action Plan. HUD required demographic data is also illustrated to ensure that the CDBG program is efficiently working for residents most in need.

The Integrated Disbursement and Information System (IDIS) is an online management program used by HUD to report accomplishment and funding data to Congress. The numbers inputted into IDIS are reflected in the "CDBG Program Accomplishments" section of the CAPER. All required IDIS reports can be found in Appendix II.

The 15-day public comment period for the CAPER began November 30, 2012 and will end after the December 17, 2012 City Council meeting.

Recommendation: It is recommended that the PY2011 CAPER be adopted by the City Council after the public hearing to be submitted to HUD by December 30, 2012.

CITY OF DES PLAINES

RESOLUTION R - 151 - 12

A RESOLUTION REQUESTING APPROVAL FROM THE CITY OF DES PLAINES CITY COUNCIL OF THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR PROGRAM YEAR 2011, A REPORT IN CONJUNCTION WITH THE ANNUAL COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, each year the Des Plaines City Council approves the Annual Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER); and

WHEREAS, Program Year 2011 began on October 1, 2011 and ended September 30, 2012; and

WHEREAS, the Program Year 2011 Report shall be sent to the U.S. Department of Housing and Urban Development no later than December 30, 2012; and

WHEREAS, a public comment period for the CAPER will be held from November 30, 2012 to December 17, 2012;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Plaines, Cook County, Illinois, in the exercise of its home rule powers, as follows:

SECTION 1: That the City Council hereby finds that all of the recitals contained in the preambles to this Resolution are true and correct and does hereby incorporate them into this Resolution by reference.

SECTION 2: That the City Council is hereby authorized to execute, and the City Clerk to submit to the U.S. Department of Housing and Urban Development by December 30, 2012, the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2011, a copy of which is attached hereto and made a part hereof as Exhibit "A."

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this ____ day of _____, 2012.

APPROVED this ____ day of _____, 2012.

VOTE: AYES ____ NAYS ____ ABSENT ____

MAYOR

ATTEST:

Approved as to form:

CITY CLERK

Peter M. Friedman, General Counsel

Legal\Res\2012\PY2011_CAPER_RESOLUTION_11_28_12